

Corporate & Works Committee Minutes

Tuesday 2 April 2013

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Tuesday 2 April 2013 at 6.00pm**

Present: Councillors Katherine O'Regan (Chair)
Ted Bennett
Peter Cavanagh
Deborah Thomas
Susan Wynne

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Don Johnston (Manager Finance)
Tom O'Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from
His Worship the Mayor, Councillor Andrew
Petrie, Councillor Wise & Councillor Zulman.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D3)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 18 March 2013**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 18 March 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Thomas)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 18 March 2013 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Disclosure of Interest Returns Submitted by Designated Persons During the Period January to March 2013**
Author: Les Windle – Manager Governance
File No: 169.G
Reason for Report: To table the disclosure of interest returns that have been received by Council during the period 1 January to 31 March 2013.

(Wynne/Cavanagh)

Resolved:

- A. That the Disclosure of Interest Return of the new designated persons who were required to submit a Primary Return during the period January to March 2013 be tabled.
- B. That Council notes that the Primary Disclosure of Interest Returns have been submitted in accordance with the requirements of the Local Government Act 1993.

Item No: D3 Delegated to Committee
Subject: **Draft Rating Structure - 2013/14**
Author: Don Johnston, Manager Finance
File No: 331.G 2013/14 and 87.G 2013
Reason for Report: To present the recommended Rating Structure for 2013/14 for inclusion in the Draft 2013 - 2017 Delivery Program & 2013/14 Operational Plan for the purpose of public exhibition.

(Wynne/Cavanagh)

Resolved:

That the Rating Structure attached as Annexure 3 to this report be incorporated into the Draft Delivery Program 2013 – 2017 and 2013/14 Operational Plan for the purpose of public exhibition.

Item No: D4 Delegated to Committee
Subject: **Draft 2013/14 Fees & Charges**
Author: Michelle Phair, Team Leader Financial Services
File No: 331.G 2012/13
Reason for Report: To present the proposed 2013/14 Fees and Charges and recommend their inclusion in the public exhibition of the Delivery Program 2013 to 2017 and 2013/14 Operational Plan.

(Cavanagh/Thomas)

Resolved:

That the Draft Fees & Charges Schedule for 2013/14 attached as Annexure 1 to this report (circulated separately) be included in the Delivery Program 2013 to 2017 and 2013/14 Operational Plan document for the purposes of public exhibition.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Item R1)**

Item No: R1 Recommendation to Council
Subject: **Glenmore Road, Paddington - Road Infrastructure Works**
Author: Sam Badalati – Project Manager
File No: Tender No 13/01
Reason for Report: To recommend to Council the acceptance of a Tender.

(Cavanagh/Wynne)

Recommendation:

- A. That Council enter into a Contract with Melhemcorp Pty Ltd for the lump sum of \$208,612 excluding GST plus costs arising from use of provisional items.
- B. That successful and unsuccessful tenderers be advised accordingly.

There being no further business the meeting concluded at 6.25pm.

We certify that the pages numbered 811 to 816 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 2 April 2013 and confirmed by the Corporate & Works Committee on 15 April 2013 as correct.

Chairperson

Secretary of Committee