

# Corporate & Works Committee Minutes

Monday 9 May 2011

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 9 May 2011 at 6.00pm**

Present: Her Worship The Mayor, Councillor Isabelle Shapiro ex-officio  
Councillors Andrew Petrie (Chair)  
Anthony Boskovitz  
Sean Carmichael  
Susan Jarnason

Staff: Stephen Dunshea (Director – Corporate Services)  
Gary James (General Manager)  
Don Johnston (Manager Finance)  
J Matuzic (Manager Civil Works & Infrastructure)

Also in Attendance: Nil

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## **Leave of Absence**

Leave of Absence previously granted by Council: Councillor Greg Medcraft

Apologies: Apologies were received and accepted from Councillor Ian Plater and Councillor David Shoebridge and Leave of Absence granted.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Item: R2

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D2)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 4 April 2011**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 4 April 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Carmichael/Jarnason)

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 4 April 2011 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Monthly Financial Report – March 2011**  
**Author:** Don Johnston, Manager Finance  
**File No:** 349G  
**Reason for Report:** To present the monthly financial report for March 2011

(Shapiro/Carmichael)

**Resolved:**

That the monthly financial report for March 2011 be received and noted.

**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R3)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Goods and Services Tax Compliance Certification**  
**Author:** Don Johnston, Manager Finance  
**File No:** 329G  
**Reason for Report:** To seek a recommendation to Council in regard to Goods and Services Tax compliance certification.

**(Shapiro/Carmichael)**

**Recommendation:**

THAT Council, having noted this report and the statement by the Responsible Accounting Officer, make the following resolution in regard to goods and services tax:

*To assist compliance with Section 114 of the Commonwealth Constitution, Council certifies that:*

- *Voluntary GST has been paid by Woollahra Municipal Council for the period 1 May 2010 to 30 April 2011.*
- *Adequate management arrangements and internal controls were in place to enable Council to adequately account for its GST liabilities and recoup all GST input tax credits eligible to be claimed.*
- *No GST non-compliance events by the Council were identified by or raised with the Australian Taxation Office.*

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**Item No:** R2 Recommendation to Council  
**Subject:** **Delivery Program 2009 to 2013 & Operational Plan 2011/12**  
**Author:** Don Johnston, Manager Finance  
Helen Tola, Governance & Corporate Planning Coordinator  
**File No:** 1229.G 2011/12  
**Reason for Report:** For the Committee to review submissions received following public exhibition of the draft Delivery Program 2009 to 2013 and Operational Plan 2011/12 and make a recommendation for the adoption of the Delivery Program 2009 to 2013 and Operational Plan 2011/12.

**Note:** Late correspondence from the Director - Corporate Service was tabled enclosing a further submission received in relation to the Delivery Program 2009 to 2013 and Operational Plan 2011/12.

**Note:** Hylda Rolfe from Watsons Bay and Maureen Clarke from the Rose Bay Residents Association addressed the Committee in relation to the Delivery Program and Operational Plan.

**(Shapiro/Carmichael)**

**Recommendation:**

1. That Council note the three (3) submissions referred to in the report and the further submission included in the late correspondence tabled by the Director - Corporate Services on the draft Delivery Program 2009 to 2013 and Operational Plan 2011/12 in response to the public exhibition.
  2. That Council adopt the exhibition copy of the draft Delivery Program 2009 to 2013 and Operational Plan 2011/12, including the Special Rate Variation Approval Scenario Budget and with the minor amendments detailed in this report, as its Delivery Program 2009 to 2013 and Operational Plan 2011/12.
  3. That Council make and levy the Rates for 2011/12 as follows:
    - If the Special Rate Variation is approved: As set out in the Rating Structure – Scenario 1: Special Variation Approved - incorporating the 2.8% permissible increase plus a 7.02% Special Variation including renewal of the Environmental & Infrastructure Renewal Levy, resulting in an effective increase of 3.94%, subject to approval by the Independent Pricing & Regulatory Tribunal of its Special Rate Variation application.
    - If the Special Rate Variation is not approved in its entirety: As set out in the Rating Structure – Scenario 2: Special Variation Not Approved - incorporating only the 2.8% permissible increase and reduction of the Environmental & Infrastructure Renewal Levy by the expiring amount of \$1,739,111.
  4. That advice of Council's adoption of its Delivery Program 2009 to 2013 and Operational Plan 2011/12, including the Special Rate Variation Approval Scenario Budget, be provided to the Independent Regulatory & Pricing Tribunal in accordance with the Special Rate Variation Application Guidelines.
  5. That a further report be presented to the Corporate & Works Committee advising in respect of the Independent Pricing and Regulatory Tribunal (IPART) determination of Council's Special Rate Variation Application.
  6. That the further report referred to in Recommendation 5 above include details of any amendments required to Council's 2011/12 budget and rating structure in the event that the Special Rate Variation is not approved in its entirety.
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**Item No:** R3 Recommendation to Council  
**Subject:** **Reconstruction of Stephen Lane, Paddington.**  
**Author:** Jake Matuzic, Manager Civil Works and Infrastructure  
**File No:** Tender No 11/04  
**Reason for Report:** To recommend Council not accept any tenders

**(Shapiro/Jarnason)**

**Recommendation:**

- A. That Council decline to accept any of the tenders and advise the unsuccessful tenderers accordingly.
- B. That Council proceed with the project as per the revised scope of works described in this report, by entering into negotiations with any contractor (whether or not the contractor was a tenderer) with a view to entering into a contract in relation to the revised scope of works, through undertaking the necessary procurement processes for a project of this size.

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There being no further business the meeting concluded at 6.50pm.

*We certify that the pages numbered 815 to 821 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 9 May 2011 and confirmed by the Corporate & Works Committee on 23 May 2011 as correct.*

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**Chairperson**

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**Secretary of Committee**