

Corporate & Works Committee Minutes

Monday 7 August 2006

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 7 August 2006 at 6.00pm**

Present: Councillors John Walker (Chair)
 Claudia Cullen
 Marcus Ehrlich
 Tanya Excell
 Wilhelmina Gardner
 Keri Huxley (at DCC meeting)
 Fiona Sinclair King (arrived during item D3)

Staff: G Clarke (Director – Corporate Services)
 G James (General Manager)
 Z Marolia (Manager - Property and Projects)
 M Ramsay (Manager - Depot and Waste Services)
 A Sheedy (Property Officer)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D4)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 17 July 2006**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 17 July 2006 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Excell/Gardner)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 17 July 2006 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Roads, Traffic and Transport Principal Activity - 4th Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Roads, Traffic & Transport for the year ending 30 June 2006

(Excell/Ehrlich)

Resolved:

- A. That the status of projects for the Roads, Traffic & Transport principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Item No: D3 Delegated to Committee
Subject: **Organisation Support Principal Activity - 4th Quarter Management Plan Review**
Author: Geoff Clarke - Director Corporate Services
Warwick Hatton - Director Technical Services
File No:
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Organisation Support for the year ending 30 June 2006

(Ehrlich/Sinclair King)

Resolved:

- A. That the status of projects for the Organisational Support principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Item No: D4 Delegated to Committee
Subject: **Council's Web Site - Progress Report on Upgrade**
Author: Geoff Clarke
Director Corporate Services
File No:
Reason for Report: To inform the committee on the progress of the upgrade of the Council's Web Site

(Excell/Sinclair King)

Resolved:

That the report on progress be noted.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R4)**

Item No: R1 Recommendation to Council
Subject: Dry Waste Tender
Author: Mark Ramsay - Manager Depot & Waste Services
File No: 588.G
Reason for Report: Recommendation to Council to enter into negotiations

(Excell/Sinclair King)

Recommendation:

- A. That Council note the Tender Report for the Selective Tender for Dry (or Hard) Waste Recovery/Disposal for Product and Material collected from the Waste Services of SSROC Councils.
- B. That Council, under Regulation 178 (1)(b) of the Local Government (General) Regulation 2005, decline to accept any of the tenders.
- C. That Council, under Regulation 178 (3)(e) of the Local Government (General) Regulation 2005, enter into negotiations with Veolia Environmental Service Pty Ltd and WSN Environmental Services.
- D. That Council, under Regulation 178 (4)(a) of the Local Government (General) Regulation 2005, decline to invite fresh tenders or applications because Council has undertaken a full expression of interest and tender process to test the market conditions for such a contract and that there are no grounds to carry out a new round of tenders because the scope of tender and the likely tenderers for these services would remain unchanged.
- E. That Council, under Regulation 178 (4)(b) of the Local Government (General) Regulation 2005, enter into negotiations with the service providers named in Recommendation C above, because:
 - a. Woollahra Council, in association with the councils of Botany Bay, Randwick, Waverley and Marrickville, will have a strong bargaining position to offer aggregated collected material to the preferred tenderers named in Recommendation B above by negotiating the omission of those clauses in the draft conditions of contract which do not offer significant protection or benefit to Council.
 - b. it is in the interests of Council to secure a fixed price contract for this collected material rather than continue to pay a varying and unstable gate (or 'shingle') price, which prevents Council from forward planning secure budgetary allocations for this service, and
 - c. without a secure contract, Council will be less able to direct the recovery and processing of an increasing proportion of collected material by the service provider.

Item No: R2 Recommendation to Council
Subject: **Redleaf Pool Kiosk Lease Tender 06/04**
Author: Anthony Sheedy – Property Officer
File No: Tender 06/04
Reason for Report: To recommend to Council the acceptance of a Tender

(Sinclair King/Excell)

Recommendation:

That the matter be deferred to the next meeting of the Committee to allow for the preparation of additional information for the Committee’s consideration on the tender analysis.

Item No: R3 Recommendation to Council
Subject: **Code of Meeting Practice - Public Forum**
Author: Bart Herden - Team Leader Governance
File No: 467.G
Reason for Report: For Council to consider whether to continue to include the Public Forum section in the Code of Meeting Practice

(Ehrlich/Sinclair King)

Recommendation:

That Council adopt a minor amendment to section 2.42 Public Forum (of the Code of Meeting Practice) such that the following words are deleted at the beginning of the section:

~~“Until 30 June 2006 unless Council resolves otherwise,”~~

The amended section to read as follows:

2.42 Public Forum

Council will allow members of the public to address a Council Meeting on any local government related matter excluding matters that are

- *on the Council Meeting Agenda or*
- *any application already lodged with the Council for decision or that*
- *criticises or complains about Councillors or Council staff.*

The Council Meeting Business paper will include a section called “Public Forum” immediately following consideration of Mayoral Minutes.

The procedure for the conduct of the Public Forum will be as follows:

- (1) *Each person wishing to address a Council Meeting is required to complete a “Public Forum Registration Form” and submit it to a Council staff member prior to the commencement of the meeting.*

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- (2) *A maximum time limit of 3 minutes for each address will be allowed at the Council Meeting.*
- (3) *The maximum number of addresses at each Council Meeting will be 3.*
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Item No: R4 Recommendation to Council

Subject: **Payment of Expenses and Provision of Facilities to The Mayor, Deputy Mayor and Councillors Policy**

Author: Les Windle - Manager Governance

File No: 18.G

Reason for Report: For Council to fulfil its legislative requirement to review and publicly exhibit a proposed Policy for the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors

(Sinclair King/Cullen)

Recommendation:

- A. That the current Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy be placed on public exhibition for a period of not less than 28 days and a further report be submitted to the Committee at the conclusion of the exhibition period.
- B. That a summary of the costs and nature of the use of the Policy which has been made subsequent to the last change be submitted to the Council meeting as late correspondence.

There being no further business the meeting concluded at 7.00pm.

We certify that the pages numbered 1268 to 1275 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 7 August 2006 and confirmed by the Corporate & Works Committee on 21 August 2006 as correct.

Chairperson

Secretary of Committee