

Urban Planning Committee Minutes

Monday 14 March 2011

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Urban Planning Committee Minutes

**Minutes of the Meeting held on
Monday 14 March 2011 at 6.09pm**

Present:	Councillors	Chris Howe	(Chair Items D1, D2 & R1))
		Lucienne Edelman	(Chair Item D3)
		Nicola Grieve	
		Ian Plater	
		David Shoebridge	(arrived during Item D2)
Staff:		Christopher Bluett	(Manager – Strategic Planning)
		Allan Coker	(Director – Planning & Development)
		Stephen Dunshea	(Director – Corporate Services)
		Nabil Saleh	(Manager Information Systems)
		Les Windle	(Manager – Governance)
Also in Attendance:		Nil	

Leave of Absence

Leave of Absence previously granted by Council: Councillor Malcolm Young

Apologies: Apologies were received and accepted from Councillor Toni Zeltzer and Leave of Absence granted.

Late Correspondence

Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D3)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 28 February 2011**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 28 February 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Plater/Edelman)

Resolved:

That the Minutes of the Urban Planning Committee Meeting of 28 February 2011 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Proposed Electronic Document Management System (EDMS)**
Author: Nabil Saleh - Manager Information Systems
File No: 6.G
Reason for Report: Urban Planning Committee Resolution

(Edelman/Plater)

Resolved:

- A. That the report on the proposed Electronic Document Management System (EDMS) is received and noted.
- B. The Committee note that future reports in relation to the implementation of an EDMS will be presented to the Corporate and Works Committee.
- C. That the Urban Planning Committee be kept informed of the progress of the EDMS project implementation and have input into the project specifications as they relate to e-planning initiatives.
- D. That presentations in relation to EDMS products and the e-planning initiatives be arranged for all Councillors prior to the business case report being presented to the Corporate and Works Committee.

Item No: D3 Delegated to Committee
Subject: **Draft Delivery Program 2009 to 2013 and Operational Plan 2011/12 – Referral of Priorities and Actions for Goal 4**
Author: Allan Coker – Director Planning & Development
File No: 1229.G & 331.G 2011/12
Reason for Report: To refer Priorities and Actions contained in the Draft Delivery Program 2009 to 2013 and Operational Plan 2011/12, relevant to the Urban Planning Committee, to the Committee for review.

(Plater/Shoebridge)

Resolved:

That the Actions proposed for inclusion in the Draft Delivery Program and Operational Plan, relevant to the Urban Planning Committee, be endorsed for inclusion in the Draft Delivery Program 2009 to 2013 and Operational Plan 2011/12.

**Item with Recommendations from this Committee
Submitted to the Council for Decision (Items R1)**

Item No: R1 Recommendation to Council
Subject: **Reviewing Heritage Items**
Author: Sara Reilly Strategic Heritage Officer
File No: 900.G
Reason for Report: To respond to an adopted notice of motion

(Shoebridge/Grieve)

Recommendation:

- A. That the report on reviewing heritage items be received and noted.
- B. That a report be submitted to the Urban Planning Committee on future research, including funding and timetable, for a review of significant examples of Inter-War residential flat buildings, arts and crafts buildings and California Bungalows.

There being no further business the meeting concluded at 7.20pm.

We certify that the pages numbered 546 to 550 inclusive are the Minutes of the Urban Planning Committee Meeting held on 14 March 2011 and confirmed by the Urban Planning Committee on 28 March 2011 as correct.

Chairperson

Secretary of Committee