



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 27 September 2004*

Time: *6.00pm*

Outline Of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

23 September 2004

To: The Mayor, Councillor Rundle, ex-officio
Councillors Marcus Ehrlich (Chair)
 Anthony Boskovitz
 Claudia Cullen
 Tanya Excell
 Wilhelmina Gardner
 Andrew Petrie
 John Walker

Dear Councillors

Community & Environment Committee Meeting – 27 September 2004

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 27 September 2004 at 6.00pm.**

Gary James
General Manager

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Election of Deputy Chairperson	1
D2	Confirmation of Minutes of Meeting held on 13 September 2004	2
D3	Woollahra Plastic Bags Working Party – Terms of reference & minutes of meetings on 16 August/6 September 2004 – 588.G	3

Items to be Submitted to the Council for Decision with Recommendations from this Committee – (Nil R Items)

Item No: D1 Delegated to Committee
Subject: **Election of Deputy Chairperson**
Author: Les Windle - Manager Governance
File No:
Reason for Report: For the Committee to elect a Deputy Chairperson

Recommendation:

That Councillor _____ be elected as Deputy Chairperson of the Community & Environment Committee for the ensuing twelve months.

Background:

It has been the practice for the Committee to elect a Deputy Chairperson who can chair the meeting in the absence of the Chairperson.

Les Windle
Manager Governance

Annexures:

Nil

Item No: D2 Delegated to Committee

Subject: **Confirmation of Minutes of Meeting held on 13 September 2004**

Author: Les Windle, Manager - Governance

File No: See Council Minutes

Reason for Report: The Minutes of the Meeting of Monday 13 September 2004 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 13 September 2004 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D3 Delegated to Committee
Subject: Woollahra Plastic Bags Working Party – Terms of Reference and Minutes for Meetings on 16 August / 6 September 2004
Author: Philip Dahms, Team Leader – Waste Planning
File No: 588.G
Reason for Report: For the Committee to consider the item requiring the decision of the Committee.

Recommendation:

- A. THAT the following Terms of Reference and Objectives be adopted for the Plastic Bags Working Party (PBWP):

Terms of Reference

- receive and review progress reports on Council’s plastic bag reduction initiative;
- promote the environmental objectives of the initiative through a range of community forums;
- liaise with the community and use the PBWP as a forum for feedback to Council on the plastic bag initiative;
- consider the priority and resource needs of the PBWP work program;
- facilitate liaison where appropriate with other regional councils;
- assist Council in seeking supplementary or joint funding opportunities; and
- implement the resolutions of the Community & Environment Committee.

Objectives

The objectives are to promote the “no use of plastic bags” and their effective recycling through:

- a. encouraging supermarkets in the municipality to provide recycling facilities for plastic bags in liaison with local supermarket chain personnel;
- b. encouraging the use of alternative materials such as paper in “take away” outlets and at public events;
- c. working with retailers and with other regional councils;
- d. exploring with the NSW Government whether a ban on plastic bags would be contrary to the policy strategy to recover food waste; and
- e. exploring with the NSW Government/LGA the introduction of a charge for plastic bags in all retail outlets.

- B. THAT the Minutes be noted.
-
-

Background:

The minutes of the Woollahra Plastic Bags Working Party meetings held on 16 August 2004 and 6 September 2004 are attached for the information of Councillors.

The Working Party at its September meeting considered and agreed to Terms of Reference and Objectives which are now recommended for adoption.

Philip Dahms
Leader – Waste Planning

Warwick Hatton
Director – Technical Services

Annexures:

1. Minutes of Woollahra Plastic Bags Working Party – 16 August 2004
 2. Minutes of Woollahra Plastic Bags Working Party – 6 September 2004
-