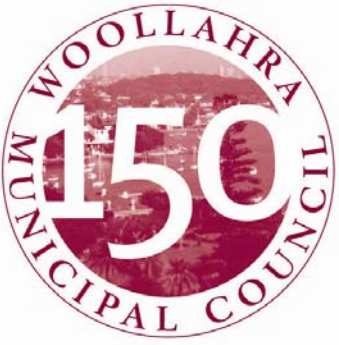


# Community & Environment Committee



**Agenda:** *Community & Environment Committee*

**Date:** *Monday 20 September 2010*

**Time:** *6.30pm*

## **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Recommendation only to the Full Council (“R” Items)**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

## **Delegated Authority (“D” Items)**

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

**Committee Membership:**

7 Councillors

**Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

16 September 2010

To: His Worship The Mayor, Councillor Andrew Petrie ex-officio  
Councillors Sean Carmichael (Chair)  
Anthony Boskovitz  
Nicola Grieve  
Susan Jarnason  
Greg Medcraft  
Isabelle Shapiro  
Susan Wynne (Deputy)

Dear Councillors

### **Community & Environment Committee Meeting – 20 September 2010**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 20 September 2010 at 6.30pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

<b>Item</b>	<b>Subject</b>	<b>Pages</b>
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 6 September 2010	1
D2	Woollahra Local Traffic Committee Minutes – 7 September 2010	2
D3	Woollahra Local Traffic Committee Minutes – 10 September 2010	13
D4	Community Safety Committee Minutes – 1041.G	18

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

R1	Proposed Coffee Cart at Lyne Park, Rose Bay – 195.G	23
----	---	----

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting Held on 6 September 2010**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 6 September 2010 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 6 September 2010 be taken as read and confirmed.

Les Windle  
Manager – Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 7 September 2010**  
**Author:** Tom O’Hanlon – Director, Technical Services  
**File No:** 595.G 2010  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

**Recommendation:**

- A. That the Recommendations Y1-Y7 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 7 September 2010 be adopted.
  - B. That the Traffic Committee items be funded as outlined in Annexure 1.
- 

**Tom O’Hanlon**  
**Director - Technical Services**

**Annexure 1**

<b><u>Traffic Item</u></b>	<b><u>Title</u></b>	<b><u>Funding</u></b>
Y1-1	Australia Lane, Woollahra – Request for parking restrictions	Council's Block Grant for Traffic Facilities
Y1-2	Harbourview Lane, Woollahra – Request for parking restrictions	Council's Block Grant for Traffic Facilities
Y1-3	Bowden Lane, Woollahra – Parking restrictions to maintain access	Council's Block Grant for Traffic Facilities
Y1-4	Bowden Street, Woollahra – Parking restrictions to facilitate access	Council's Block Grant for Traffic Facilities
Y1-5	New South Head Road, Rose Bay – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y1-6	Richmond Road, Rose Bay – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y1-7	New South Head Road, Double Bay – Taxi Zone	RTA
Y1-8	Loftus Road, Darling Point – Signage to alert motorists to pedestrian activity	N/A
Y1-9	Point Piper Lane, Paddington – Disabled Parking zone	Cost of signposting to be charged to applicant
Y1-10	Sutherland Avenue, Paddington – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y1-11	Hargrave Lane, Paddington – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y1-12	Elizabeth Place, Paddington – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y2	Norwich Road, Rose Bay – Long term parking	Council's Block Grant for Traffic Facilities
Y3	Dorhauer Lane, Woollahra – Traffic calming	Council's Traffic Capital Works Program
Y4	No.49 Vaucluse Road, Vaucluse – Works Zone	Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.
Y5	Dunbar House, Clovelly Street, Watsons Bay – Works Zone	Works Zone is in an area zoned as Open (General). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.
Y6	Knox Street, Double Bay - Temporary Road Closure	All costs associated with the closure to be borne by the applicant
Y7	2010 New Years Eve – Traffic Management	To be funded from Council's allocation for this event.



# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 7 September 2010 at 10.00am.

## 1. Attendance

### Committee Members:

Present:	Mr Alan Opera (Chairman)	(Woollahra Municipal Council)
	Mr Kyle Wells	(Roads and Traffic Authority)
	Const Louise Tsolakis	(Rose Bay Police - Traffic)
	Mr John Giblin	(Peter Debnam MP Representative)
Staff:	Mr Daniel Pearse	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
	Mr Tom O'Hanlon	(Woollahra Municipal Council)
Observer:	Mr James Forsyth	(Sydney Buses)
	Mr John McDonagh	(Harbour View Residents Group)
Apologies:	Mr Frank Rotta	(Woollahra Municipal Council)
	Ms Robyn Attuell	(Clover Moore MP Representative)

---

## 2. Minutes of Previous Meeting

The minutes of Meeting No.07/10 held in Council Chambers, Double Bay, on Tuesday 3 August 2010 were confirmed by Mr T O'Hanlon and Const Louise Tsolakis.

The minutes of the Extraordinary Meeting No.07a/10 held by email, on Tuesday 10 August 2010 were confirmed by Mr T O'Hanlon and Const Louise Tsolakis.

---

## 3. Matters Arising from Minutes of Previous Meetings

Nil

---

## 4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Item Y7: Knox Street between Bay Street and Goldman Lane, Double Bay –  
Temporary Road Closure

## 5. Extraordinary Meetings

Meeting No.07a/10 held by email on Tuesday 10 August, 2010.

---

## 6. Late Correspondence

Apologies and comments from Robyn Attuell.

---

## 7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

---

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Parking Restrictions Changes**  
**Author:** Frank Rotta – Traffic Engineer,  
Daniel Pearse – Traffic Engineer  
**File No:** (Refer to Table 1)  
**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Committee Vote:** Unanimous Support

### **Recommendation:**

That the recommendations of Item Y1-1 to Y1-6 contained in Annexure 1 be adopted.

---

### **Item Y1-1: Australia Lane, Woollahra – Request for parking restrictions**

**Committee Vote:** Unanimous Support

### **Recommendation:**

That 5.6 metres of ‘No Parking’ restrictions be installed on the northern side of Australia Lane, Woollahra to cover the upright kerb between the rear driveways to Nos 122 & 126 Fletcher Street.

### **Item Y1-2: Harbourview Lane, Woollahra – Request for parking restrictions**

**Committee Vote:** Unanimous Support

### **Recommendation:**

That ‘No Parking’ restrictions be installed on the western side of Harbourview Lane from 1 metre north to 1 metre south of the driveway to No.13 Harkness Street, Woollahra.

---

**Item Y1-3: Bowden Lane, Woollahra – Parking restrictions to maintain access**

**Committee Vote:** Unanimous Support

**Recommendation:**

That 'No Stopping' restrictions be installed on the eastern side of Bowden Lane, Woollahra between Wallis Street and Bowden Street.

**Item Y1-4: Bowden Street, Woollahra – Parking restrictions to facilitate access**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the matter be deferred for further inspection and be reported back to the Woollahra Local Traffic Committee.

**Item Y1-5: New South Head Road, Rose Bay – Alteration of parking restrictions**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the existing 'No Parking, Wedding and Funeral Vehicles Excepted' zone located in front of the church property at No. 835 New South Head Road be altered to 'No Parking, 9.30am-6pm, Mon – Sat, Wedding and Funeral Vehicles Excepted'.

**Item Y1-6: Richmond Road, Rose Bay – Alteration of parking restrictions**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the 'No Parking' zone currently operating from the western side of the driveway to No.9 Richmond Road to the eastern side of the driveway to No.25 Newcastle Street, Rose Bay be changed to 'No Stopping'.

**Item Y1-7: New South Head Road, Double Bay – Taxi Zone**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the matter be deferred to for further consultation with NSW Police and the Taxi Council and be reported back to the Woollahra Local Traffic Committee.

**Item Y1-8: Loftus Road, Darling Point – Signage to alert motorists of pedestrian activity**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the matter be deferred for further consultation with Jean Colvin Hospital.

**Item Y1-9: Point Piper Lane, Paddington – Disabled Parking zone**

**Committee Vote:** Unanimous Support

**Recommendation:**

1. That a 'Disabled Zone' be installed on the western side of Point Piper Lane adjacent to No.182 Windsor Street from 5 metres north of the northern kerb line in Windsor Street for a distance of 5 metres in a northerly direction.
2. That the 5 metres from this Disabled Zone to the Windsor Street corner be signposted as 'No Stopping'.
3. That the applicant be advised of Council's procedure and conditions for Disabled Parking zones, including the requirement to renew these zones annually.
4. That the Disabled Zone revert to No Parking when it is no longer required.

**Item Y1-10: Sutherland Avenue, Paddington – Alteration of parking restrictions**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the 20 metre long 'No Stopping' zone on the northern side of Sutherland Avenue, Paddington east of the eastern kerb line in Elizabeth Street be shortened to 10 metres in line with the statutory restrictions and that the easternmost 10 metres of the above zone and this kerb-side parking be returned to unrestricted parking..

**Item Y1-11: Hargrave Lane, Paddington – Alteration of parking restrictions**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the existing 10.8 metres of unrestricted parking on the northern side of Hargrave Lane, Paddington opposite the Hargrave Lane frontages to Nos.104 to 108 Hargrave Street be relocated 1.5 metres in a easterly direction and the adjacent 'No Parking' restrictions adjusted accordingly.

**Item Y1-12: Elizabeth Place, Paddington – Alteration of parking restrictions**

**Committee Vote:** Unanimous Support

**Recommendation:**

That the 'No Stopping' (Arrow Left) sign on the southern side of Elizabeth Place, Paddington currently located 31.7 metres east of the eastern kerblin in Elizabeth Street, be relocated 2 metres in a westerly direction.

---

**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Norwich Road, Rose Bay - Boat and Trailer Parking**

**Author:** Daniel Pearse – Traffic Engineer

**File No:** T333

**Reason for Report:** To respond to a request for a report by Council

**Committee Vote:** Unanimous Support

**Recommendation:**

- A. That the following restrictions be implemented in Norwich Road, Rose Bay:
- i. '2P, 8:30am–6pm Mon-Fri, 8:30am–12:30pm Sat, 90 degree angle parking, Rear To Kerb' from the existing 2P zone fronting 733 New South Head Road, Rose Bay extending 14.8m in a southerly direction.
  - ii. '10P, 8am-8pm Wed, 90 degree angle parking, Rear to Kerb' be installed in existing 90 degree angle parking along the the entire western side.
- B. That all property owners within 100m of the new parking restrictions be notified of these restrictions.
- C. That this scheme be monitored for 6 months to determine whether or not the long term parking problem is transferred in large volume to other locations.

---

**Item No:** Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Dorhauer Lane, Woollahra - Traffic Calming**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 131.

**Reason for Report:** Request for traffic calming by business owner with frontage to Dorhauer Lane, Woollahra.

**Committee Vote:** Unanimous Support

**Recommendation:**

That a rubberised, mini road hump and the associated signage be installed across Dorhauer Lane, 0.5 metre south of the pedestrian entrance to No.109 Queen Street, Woollahra.

**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **No. 49 Vaocluse Road Vaocluse – Works Zone**

**Author:** Daniel Pearse – Traffic Engineer

**File No:** 407.G Pt15

**Reason for Report:** Request for a Works Zone

**Committee Vote:** Majority Support – NSW Police did not support this recommendation

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.49 Vaocluse Road, Vaocluse. The proposed Works Zone is to be located on the western side of Vaocluse Road, from the telegraph pole SYO1588 and extending 8 metres in a northerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 52 weeks from September, 2010 (to be calculated from sign installation date).
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
  - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
  - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Dunbar House, Clovelly Street, Watsons Bay – Works Zone**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt15

**Reason for Report:** Request for a Works Zone

**Committee Vote:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for Dunbar House, Clovelly Street, Watsons Bay. The proposed Works Zone is to be located on the southern side of Clovelly Street, from just east of the driveway to the property for a distance of 10 metres in an easterly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 17 weeks from October, 2010 (to be calculated from sign installation date).
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
  - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
  - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Knox Street, Between Bay Street and Goldman Lane, Double Bay - Temporary Road Closure**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 269.

**Reason for Report:** Request from the Double Bay Partnership for a temporary road closure of Knox Street between Bay Street and Goldman Lane from 12 midnight on Friday, 22 October, 2010 to 12 midnight on Saturday, 23 October, 2010.

**Committee Vote:** Unanimous Support

**Recommendation:**

- A. That approval be granted for the temporary road closure of Knox Street, Double Bay between Bay Street and Goldman Lane, Double Bay for the “Double Bay Food and Art Festival” from 12 midnight on Friday, 22 October, 2010 to 12 midnight on Saturday, 23 October, 2010.
- B. That the above special event be categorised as a Category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
  - i. The applicant must submit an Activity Application to Council’s Compliance Section for approval and must comply with any conditions of consent.
  - ii. The applicant must obtain approval for the event from Police by completing a “Notice of Intention to Hold a Public Assembly” and “Notice of Temporary Road Closure” application.
  - iii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited traffic consultant to Council at least 14 days prior to the event. Council will advise the RTA’s Sydney Transport Management Centre (TMC) of the temporary road closure.
  - iv. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.
  - v. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
  - vi. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
  - vii. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
  - viii. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, SES and the RTA) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
  - ix. Noise created by use of equipment or activity must be controlled as required by the “Protection Of The Environment Operations (Noise Control) Regulation 2000”.



- x. The applicant must make arrangements to remove all waste from the site at the end of the event.
- xi. Woollahra Council reserves the right to cancel this approval at any time.

---

**Item No:** Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Special Event Traffic Management - New Years Eve 2010 - Woollahra LGA**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 37.G Traffic – Special Events

**Reason for Report:** To implement traffic management measures for NYE 2010.

**Committee Vote:** Unanimous Support

**Recommendation:**

- A. That the New Years Eve 2010 Traffic Management Plans - Drawings Nos. 15076 -100, 101, 102, 103, 104, 106 and 108 be approved and that the traffic control measures be installed.
- B. That Council make an application to the RTA for the implementation of a Special Event Clearway in Military Road from the bus terminus to Robertson Place and on the eastern side of Old South Head Road from Robertson Place to The Our Lady Star of the Sea Church from 3:00pm Friday 31 December 2010 to 2:00am Saturday 1 January, 2011 to ensure that bus public transport to and from Watsons Bay bus terminus functions efficiently during NYE.
- C. That Council make an application to the RTA for the implementation of a Special Event Clearway in New Beach Road adjacent to Sir David Martin Reserve and Yarranabbe Park from 3:00pm Thursday, 30 December 2010 to 2:00am Saturday 1 January, 2011 to facilitate set-up and pack-down of the Yarranabbe Park NYE venue.

---

**8. Late Items**

Nil

---

There being no further business, the meeting concluded at 12.20pm.

**Alan Opera**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 10 September 2010**  
**Author:** Tom O’Hanlon – Director, Technical Services  
**File No:** 595.G 2010  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee (Extraordinary Meeting).

**Recommendation:**

- A. That the Recommendations Y1-13 and Y8 contained in the minutes of the Extraordinary Meeting of the Woollahra Traffic Committee held by email on Friday 10 September 2010 be adopted.
  - B. That the Traffic Committee items be funded as outlined in Annexure 1.
- 

**Tom O’Hanlon**  
**Director - Technical Services**

**Annexure 1**

<b><u>Traffic Item</u></b>	<b><u>Title</u></b>	<b><u>Funding</u></b>
Y1-13	Guilfoyle Avenue, Double Bay – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y6	Knox Street, between Bay Street and Goldman Lane, Double Bay – Temporary Road Closure	All costs associated with the closure to be borne by the applicant

# Woollahra Local Traffic Committee Minutes

The extraordinary meeting of the Woollahra Local Traffic Committee (Meeting No.08a/10) was held by email on Friday 10 September 2010.

## **1. Attendance**

### Committee Members:

Present:	Mr Alan Opera (Chairman)	(Woollahra Municipal Council)
	Mr Kyle Wells	(Roads and Traffic Authority)
	Sgt Pete Daley	(Rose Bay Police)
	Mr John Giblin	(Peter Debnam MP Representative)

---

## **2. Traffic Matters on Local Roads – Recommendation to C&E for Consideration**

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Parking Restrictions Changes**

**Author:** Daniel Pearse – Traffic Engineer

**File No:** (Refer to Table 1)

**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

### **Item Y1-13: Guilfoyle Avenue, Double Bay – Alteration of parking restrictions**

**Committee Vote:** Unanimous Support

### **Recommendation:**

1. That subject to Council approval of the Weekly Growers Market in Guilfoyle Park, Double Bay, the existing metered parking in Guilfoyle Avenue adjoining the southern side of the park extending back from the Bay Street intersection be altered to;
  - i. '2P Ticket 9am-6pm Mon-Wed / Fri-Sat, 3pm-6pm Thur' and 'No Parking – Authorised Council Vehicles Excepted 7am-3pm Thur' extending from the existing No Stopping.
  - ii. The adjoining '2P Ticket 9am-6pm Mon-Sat PHE' be extended 6 metres in an easterly direction

**Item No:** Y8 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Knox Street, between Bay Street and Goldman Lane, Double Bay - Temporary Road Closure**

**Author:** Daniel Pearse – Traffic and Development Engineer

**File No:** 269.

**Reason for Report:** Request from the event organisers of the “Double Bay Partnership and 2GB Outdoor Event” to alter the times of the approved temporary road closure of Knox Street between Bay Street and Goldman Lane, Double Bay.

**Committee Vote:** Unanimous Support

**Recommendation:**

- A. That approval be granted for the temporary road closure of Knox Street, Double Bay between Bay Street and Goldman Lane, Double Bay for the “Double Bay Partnership and 2GB Outdoor Broadcast Event” from 7pm Wednesday 15 September to 12 midnight on Thursday 16 September, 2010.
- B. That the above special event be categorised as a Category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
  - i. The applicant must submit an Activity Application to Council’s Compliance Section for approval and must comply with any conditions of consent.
  - ii. The applicant must obtain approval for the event from Police by completing a “Notice of Intention to Hold a Public Assembly” and “Notice of Temporary Road Closure” application.
  - iii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited traffic consultant to Council at least 14 days prior to the event. Council will advise the RTA’s Sydney Transport Management Centre (TMC) of the temporary road closure.
  - iv. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.
  - v. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
  - vi. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.
  - vii. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
  - viii. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, SES and the RTA) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
  - ix. Noise created by use of equipment or activity must be controlled as required by the “Protection Of The Environment Operations (Noise Control) Regulation 2000”.

- x. The applicant must make arrangements to remove all waste from the site at the end of the event.
  - xi. Woollahra Council reserves the right to cancel this approval at any time.
- 

**Alan Opera**  
**Chair**

**Item No:** D4 Delegated to Committee  
**Subject:** **Community Safety Committee Minutes**  
**Author:** Nick de Brett  
**File No:** 1041.G  
**Reason for Report:** To note the minutes of the Community Safety Committee Meeting of 4 August 2010

**Recommendation:**

That Council note the attached minutes from the Community Safety Committee meeting of 4 August 2010

---

Nick de Brett  
Community Development Officer

Vicki Munro  
A/Director Community Services

---

**Annexures:**

1. Minutes of the Community Safety Committee meeting – 4 August 2010

**Item No:** R1 Recommendation to Council  
**Subject:** **Proposed Coffee Cart at Lyne Park, Rose Bay**  
**Author:** Paul Fraser - Team Leader - Open Space & Recreation Planning  
**File No:** 195.G  
**Reason for Report:** To respond to a Notice of Motion regarding the process of allowing a privately run coffee cart at Lyne Park, Rose Bay.

**Recommendation:**

That Council staff undertake a Request for Quotations for an operator to manage a temporary coffee cart at Lyne Park, Rose Bay Ferry Wharf.

---

**Background:**

On 23 February 2009, Council resolved the following Notice of Motion:

*“That a report be brought to the relevant committee promptly on the process that would need to be undertaken to allow for a privately run mobile coffee cart to be set up at the Rose Bay Ferry Wharf.”*

In September 2009, Council staff presented a report to the Community & Environment Committee addressing proposed improvement works to the Lyne Park Amenities building to include a kiosk/ café style facility. This report provided information on the feasibility, costs and implementation of such a facility. In order to progress this matter further we have been advised that the Plan of Management needs to be amended to expressly authorise the redevelopment of the existing amenities block to include a kiosk/café facility. The proposed development being on Crown Land would require the Ministers consent.

As part of the 2009 report a Café Concept design was developed with an approximate cost of construction for the renovation of the building estimated at \$728,266 (excluding GST). The estimated rental income based on 2009 market conditions for a café operation is \$80,000 gross per annum (excluding GST). Given the scale and cost of this proposal it would take approximately 10 years for Council to recoup funds for the renovation of the amenities building.

Most recently, Council staff have been approached by numerous operators and franchises with the view to operating mobile vending vehicles within the Woollahra area. The public domain is becoming a more highly sought after location for commercial trade especially within the vicinity of public ferry wharves and sport and recreation areas. At present, Council does not permit these practices due to safety concerns and the potential of numerous vehicles inundating our public open space and roads.

**Proposal:**

Given the scale and cost of such a kiosk/ café facility and the need for Council to amend the Plan of Management it is proposed in the short term that we seek a Request for Quotation for the supply and operation of a quality coffee cart/ van in the Lyne Park carpark, adjacent to the amenities building (as shown in Annexure 1). It is recommended to engage an operator to manage a coffee cart/ van for twelve months with the opportunity to extend operation thereafter until such time as a redevelopment of the amenities building occurs to include a kiosk/ café facility.



A coffee cart/ van would be required to be mobile, registered and self sufficient and would not remain overnight within Lyne Park. Hours of usage would be determined by Council and the operator, however it would need to be limited in operation hours to 7am and sunset as discussed in the Plan of Management. Peak periods would obviously coincide with the commuter traffic from the Rose Bay Ferry Wharf. It is not expected that a coffee cart/ van would generate additional traffic and a subsequent demand for car parking as the target group would be commuters and park users.

### **Lyne Park Plan of Management:**

The Lyne Park Plan of Management 2003 proposes investigation of the feasibility of a kiosk/ coffee cart within the park. It states that, a kiosk or coffee cart would service both users of the park for recreation as well as those people who access Lyne Park as a public transport interchange. Furthermore, this type of service will be of benefit to users of Sydney Harbour who access the public boat ramp at Lyne Park.

A coffee cart development within the park must not detract from the visual and recreational values of the park and must comply with DLWC's (now know as Dept of Environment and Climate Change) Food and Beverage Policy, must be discreet and would be limited in operations hours to 7am until sunset. All other elements, such as signage etc must be consistent with DLWC's Food and Beverage Policy (now known as the *Crown Lands Policy for Food and Beverage Outlets on Crown Reserves*).

### **Crown Land under Council's Control:**

The Department of Lands have verbally advised staff that they would be prepared to support this type of activity provided the Trust Manager was satisfied that the proposal was:

- Ancillary to the use of the reserve;
- All necessary safety/public liability issues were addressed;
- The operation was licenced, not leased, for peak periods; and
- The activity related to the Council's objectives for the reserve.

They have also indicated that if Council wished to licence such an operation for a period less than 12 months, Council could do so without their approval under Section 108 of the Crown Lands Act. Should Council wish to licence the operation for a period in excess of 12 months, the Department would need to provide consent.

### **Conclusion:**

Council seeks a quality business operator who can deliver quality products and services to the adjoining residents, commuters of the Rose Bay Ferry Wharf and park users.

Due to substantial costs of renovating the current amenities building, to include a kiosk/ café facility which has been previously reported to Council, a coffee cart facility would in the short term service both users of the park and those people who access Lyne Park as a public transport interchange. Furthermore, this type of service will be of benefit to users of Sydney Harbour who access the public boat ramp at Lyne Park.

A coffee cart facility is permissible under the Lyne Park Plan of Management however if we were to licence the operation for a period in excess of 12 months the Minister of Lands would need to give consent. Any kiosk / coffee cart development within the park must not detract from the visual and recreational values of the park and must comply with the *Crown Lands Policy for Food and Beverage Outlets on Crown Reserves*, must be discreet, and agree to a licence with Woollahra Council.

It is recommended that should the Council adopt this report that staff proceed with the Quotation process for the supply and operation of a coffee cart in the Lyne Park carpark. As part of this process applicants would be required to demonstrate their experience and capability to various selection criteria to ensure that Council's interest is safeguarded and that Council obtains best value for money.

Paul Fraser  
Team Leader – Open Space & Recreation  
Planning

Tom O'Hanlon  
Director – Technical Services

---

**Annexures:**

1. Aerial View of proposed location.

**POLITICAL DONATIONS DECISION MAKING FLOWCHART  
FOR THE INFORMATION OF COUNCILLORS**

