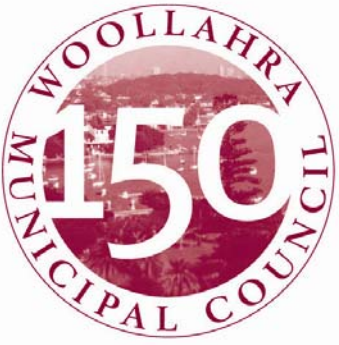


Community & Environment Committee



Agenda: *Community & Environment Committee*

Date: *Monday 9 August 2010*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority (“D” Items)

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

5 August 2010

To: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Sean Carmichael (Chair)
Anthony Boskovitz
Nicola Grieve
Susan Jarnason
Greg Medcraft
Isabelle Shapiro
Susan Wynne (Deputy)

Dear Councillors

Community & Environment Committee Meeting – 9 August 2010

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 9 August 2010 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 26 July 2010	1
D2	Woollahra Local Traffic Committee Minutes – 3 August 2010 - 595.G 2010	2
D3	Community Facilities Report – Usage Levels – 79.G	12

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Community and Cultural / Environmental Grants 2010 / 2011 – 30.G, 2010, 1142.G/Education	46
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 26 July 2010**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 26 July 2010 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 26 July 2010 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 3 August 2010**
Author: Tom O’Hanlon – Director, Technical Services
File No: 595.G 2010
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

- A. That the Recommendations Y1-Y6 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 3 August 2010 be adopted.
 - B. That the Traffic Committee items be funded as outlined in Annexure 1.
-

Annexure 1

<u>Traffic Item</u>	<u>Title</u>	<u>Funding</u>
Y1-1	Bellevue Road, Bellevue Hill – Removal of parking restrictions	Council's Block Grant for Traffic Facilities
Y1-2	New South Head Road, Rose Bay – Loading Zone	Council's Block Grant for Traffic Facilities
Y1-3	New South Head Road, Rose Bay – Signposting of statutory restrictions	Council's Block Grant for Traffic Facilities
Y1-4	Cambridge Lane, Paddington – Disabled Parking zone	Cost of signposting to be charged to applicant
Y1-5	Elizabeth Street, Paddington – Additional parking	Council's Block Grant for Traffic Facilities
Y1-6	Loftus Road, Darling Point – Signage to alert motorists to pedestrian activity	Council's Block Grant for Traffic Facilities
Y2	Wallaroy Road, Woollahra – Request for No U-turns sign	Nil
Y3	Hopetoun Avenue, Vaucluse – Footpath and traffic calming works	Council's Traffic Capital Works Program
Y4	Dorhauer Lane (and adjoining Council carpark), Woollahra – Temporary Road Closure	All costs associated with the closure to be borne by the applicant
Y5	Proposed Barriers for Synagogues in the Woollahra Municipality	All costs associated with the works to be borne by the applicant
Y6	No.72 Windsor Street, Paddington – Works Zone	Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 3 August 2010 at 10.00am.

1. Attendance

Committee Members:

Present:	Mr Tom O'Hanlon (Chairman)	(Woollahra Municipal Council)
	Mr Kyle Wells	(Roads and Traffic Authority)
	Const Louise Tsolakis	(Rose Bay Police - Traffic)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
Observer:	Ms Renette Hilder	(Sydney Buses)
	Mr John McDonagh	(Harbour View Residents Group)
	Mr John Comino	(Resident – Item Y3)
	Mr Anthony Vavayis	(Resident – Item Y3)
Apologies:	Mr Alan Opera	(Woollahra Municipal Council)
	Ms Robyn Attuell	(Clover Moore MP Representative)
	Mr John Giblin	(Peter Debnam MP Representative)

2. Minutes of Previous Meeting

The minutes of Meeting No.06/10 held in Council Chambers, Double Bay, on Tuesday 6 July 2010 were confirmed by Mr K Wells and Mr F Rotta.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

5. Extraordinary Meetings

Nil

6. Late Correspondence

Comment from Ms Robyn Attuell in relation to Item Y1-3

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer,
Daniel Pearse – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Committee Vote: Unanimous Support

Recommendation:

That the recommendations of Item Y1-1 to Y1-6 contained in Annexure 1 be adopted.

Item Y1-1: Bellevue Road, Bellevue Hill – Removal of parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That the ‘No Stopping’ zone on the northern side of Bellevue Road just west of the double driveway serving the properties at Nos 17 & 19 Bellevue Road, Bellevue Hill be reduced by a distance of 5 metres and that the relevant kerbside space be signposted as 1P, 8.30am-6pm, consistent with the adjacent restrictions.

Item Y1-2: New South Head Road, Rose Bay – Loading Zone

Committee Vote: Unanimous Support

Recommendation:

That a “Loading Zone 8am-12 noon, Wednesdays and Thursdays” be installed on the northern side of New South Head Road, Rose Bay from 1 metre west of the driveway to the Club Rose Bay Loading Dock in an easterly direction for 14 metres.

Item Y1-3: New South Head Road, Rose Bay – Signposting of statutory restrictions

Committee Vote: Unanimous Support

Recommendation:

That ‘No Stopping’ restrictions be installed on the northern side of New South Head Road, Rose Bay from the western kerbline in Vickery Avenue for a distance of 12 metres in a westerly direction.

Item Y1-4: Cambridge Lane, Paddington – Disabled Parking zone

Committee Vote: Unanimous Support

Recommendation:

1. That a 'Disabled Zone' be installed on the southern side of Cambridge Lane adjacent to No.69 Cambridge Street, Paddington from the prolongation of the building line in Cambridge Street for a distance of 5 metres in an easterly direction.
2. That 'No Stopping' be signposted from the disabled zone to the eastern kerbline in Cambridge Street.
3. That the applicant be advised of Council's procedure and conditions for Disabled Parking zones, including the requirement to renew these zones annually.
4. That the Disabled Zone be removed when it is no longer required.

Item Y1-5: Elizabeth Street, Paddington – Additional parking

Committee Vote: Unanimous Support

Recommendation:

That the 4.7 metres of 'No Stopping' restrictions on the western side of Elizabeth Street, Paddington in front of Nos.74 & 76 Elizabeth Street be converted to 90 degree angle parking (rear to kerb).

Item Y1-6: Loftus Road, Darling Point – Signage to alert motorists of pedestrian activity

Committee Vote: Unanimous Support

Recommendation:

That That the matter be deferred to establish pedestrian volumes and pedestrian routes at this location.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: Wallaroy Road, Woollahra – Request for no U-Turn Signs

Author: Frank Rotta – Traffic Engineer

File No: 480.

Reason for Report: To respond to a traffic issue for the community.

Committee Vote: Unanimous Support

Recommendation:

That no action be taken to ban the U-turns in Wallaroy Road, Woollahra at the grade separation between Nos.39-55 Wallaroy Road due to the lack of accident history at this location.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Hopetoun Avenue, Vacluse – Footpath and Traffic Calming Works**

Author: Frank Rotta – Traffic Engineer

File No: T240 / 240.

Reason for Report: To respond to a traffic issue for the community.

Committee Vote: Unanimous Support

Recommendation:

That the proposed footpath construction and traffic calming scheme in Hopetoun Avenue as shown in Plan 15068 be approved.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Dorhauer Lane (and Adjoining Council Carpark), Woollahra - Temporary Road Closure**

Author: Frank Rotta – Traffic Engineer

File No: 131.

Reason for Report: Request from the National Council of Jewish Women of Australia, NSW Division for a temporary road closure of Dorhauer Lane and the Council carparking area adjoining this lane from 7am-5pm on Sunday, 17 October, 2010 for the NCJWA Pink Sunday 2010 Event.

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for the temporary road closure of the section of Dorhauer Lane adjacent to Council's carpark and the carpark itself as shown in Annexure 1, for the NCJWA Pink Sunday Event from 7am-5pm on Sunday 17 October, 2010.
- B. That the above special event be categorised as a Category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
 - i. The applicant must submit an Activity Application to Council's Compliance Section and this application needs to be approved and the applicant must comply with any conditions of consent.
 - ii. The applicant must obtain approval for the event from Police by completing a "Notice of Intention to Hold a Public Assembly" and "Notice of Temporary Road Closure" application.
 - iii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited traffic consultant to Council at least 14 days prior to the event. Council will advise the RTA's Sydney Transport Management Centre (TMC) of the temporary road closure.

- iv. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.
- v. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
- vi. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
- vii. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- viii. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, SES and the RTA) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
- ix. Noise created by use of equipment or activity must be controlled as required by the "Protection Of The Environment Operations (Noise Control) Regulation 2000".
- x. The applicant must make arrangements to remove all waste from the site at the end of the event.
- xi. Woollahra Council reserves the right to cancel this approval at any time.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Proposed Barriers for Synagogues in the Woollahra Municipality During the Jewish High Holidays**

Author: Frank Rotta – Traffic Engineer

File No: T338. / T337. / 267. / 264. / T169. / 168.

Reason for Report: Request for approval of water filled barriers on footpath and roadways

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for the placement of 38 metres of water filled barriers and fencing on the footpath in front of the South Head Synagogue at 666 Old South Head Road, Rose Bay for the following periods:
 - i. 3 September, 2010 – 3 October, 2010
 - ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- B. That approval be granted for the placement of water filled barriers on the verge at the kerb line and adjacent to the footpath in Ocean Street, Woollahra, in front of the Emanuel Synagogue for the following periods:
 - i. 3 September, 2010 – 3 October, 2010
 - ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- C. That approval be granted for the closure of Kilminster Lane at the rear of No.11 Ocean Street, Woollahra, with water filled barriers for the following periods:
 - i. 3 September, 2010 – 3 October, 2010

- ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- D. That approval be granted for a temporary ‘No Stopping’ zone being provided across the Ocean Street frontage of the Emanuel Synagogue to cover the barricaded area for the following periods:
- i. 3 September, 2010 – 3 October, 2010
 - ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- E. That approval be granted for the placement of water filled barriers on the footpath at the kerb line in Kiaora Road in front of the Chabad Double Bay Synagogue for the following periods:
- i. 3 September, 2010 – 3 October, 2010
 - ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- F. That approval be granted for a temporary ‘No Stopping’ zone being provided across the existing ‘No Parking’ zone across the driveway to the Post Office in Kiaora Road and the Kiaora Road frontage of the Chabad Double Bay Synagogue to cover the driveway to the Post Office and the barricaded area for the following periods:
- i. 3 September, 2010 – 3 October, 2010
 - ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- G. That approval be granted for the closure of the kerb side lane across the property frontages of the Sephardi Synagogue in Fletcher Street and Fletcher Lane, Woollahra, with water filled barriers for the following periods:
- i. 3 September, 2010 – 3 October, 2010
 - ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- H. That approval be granted for temporary ‘No Stopping’ zones being provided across the property frontages of the Sephardi Synagogue in Fletcher Street and both sections of Fletcher Lane, Woollahra for the following periods:
- i. 3 September, 2010 – 3 October, 2010
 - ii. 25 September, 2011 – 23 October, 2011
 - iii. 14 September, 2012 – 10 October, 2012
- I. That all approved water barriers be located so as to provide a minimum clear passageway of 1.8 metres for pedestrians on the public footpaths at all times.
- J. That the applicant provides Council with an RTA approved Traffic Management Plan for each location that indicates the steps that will be taken to cater for the alterations to both vehicular and pedestrian traffic.
- K. That all persons charged with controlling traffic be RTA Accredited Traffic Controllers.
- L. That the applicant provides a written notification by letter-box drop of the approval and relevant timings to all residents/businesses whose property frontage is within 100 metres of each affected synagogue a minimum of two weeks prior to the installation of the barricades.
- M. That the applicant indemnify Woollahra Council, and provide evidence of indemnity, to a value of no less than \$10,000,000 against any Public Liability claims from accidents associated with these works.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **No. 72 Windsor Street (Elizabeth Street), Paddington – Works Zone**
Author: Daniel Pearse – Traffic Engineer
File No: 407.G Pt15
Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.72 Windsor Street, Paddington. The proposed Works Zone is to be located on the eastern side of Elizabeth Street, from the existing No Stopping sign setback from Windsor Street intersection and extending 11 metres in a northerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 52 weeks from August, 2010 (to be calculated from sign installation date).
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- A. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
-

8. Late Items

Nil

There being no further business, the meeting concluded at 11.13am.

Tom O'Hanlon
Chair

Item No: D3 Delegated to Committee
Subject: **Community Facilities Report - Usage levels**
Author: Andrea Alger
File No: 79.G
Reason for Report: To provide information to Council regarding the hiring and usage of community facilities managed by Council.

Recommendation:

A. That this report on the usage levels of community facilities be received and noted.

Background:

Council has historically provided venues for use by residents for community and social activities. A priority in the 2009 - 2013 Delivery Program and Operation Plan is to:
“Provide and promote access to community venues for community activities”

Council has eight venues available for hire by community groups and individuals. These are Cooper Park Community Hall, Rose Bay Cottage, Canonbury Cottage, The Drill Hall and The Studio (Sir David Martin Reserve - SDMR), The Gunyah, Vaucluse Bowling Club, the EJ Ward Community Centre, and Woollahra Seniors & Community Centre. See Annexure 1 for location of the venues.

Currently the majority of venue bookings are made over the phone, which is still the preferred option by sectors of the community. However during the past year there has been a considerable increase in visitation to the Council website to seek out information on halls and venues available and an increase in bookings made via our online booking system and by email.

An annual update on venue usage was presented to the Community & Environment Committee on 28 September 2009, with Council resolving:

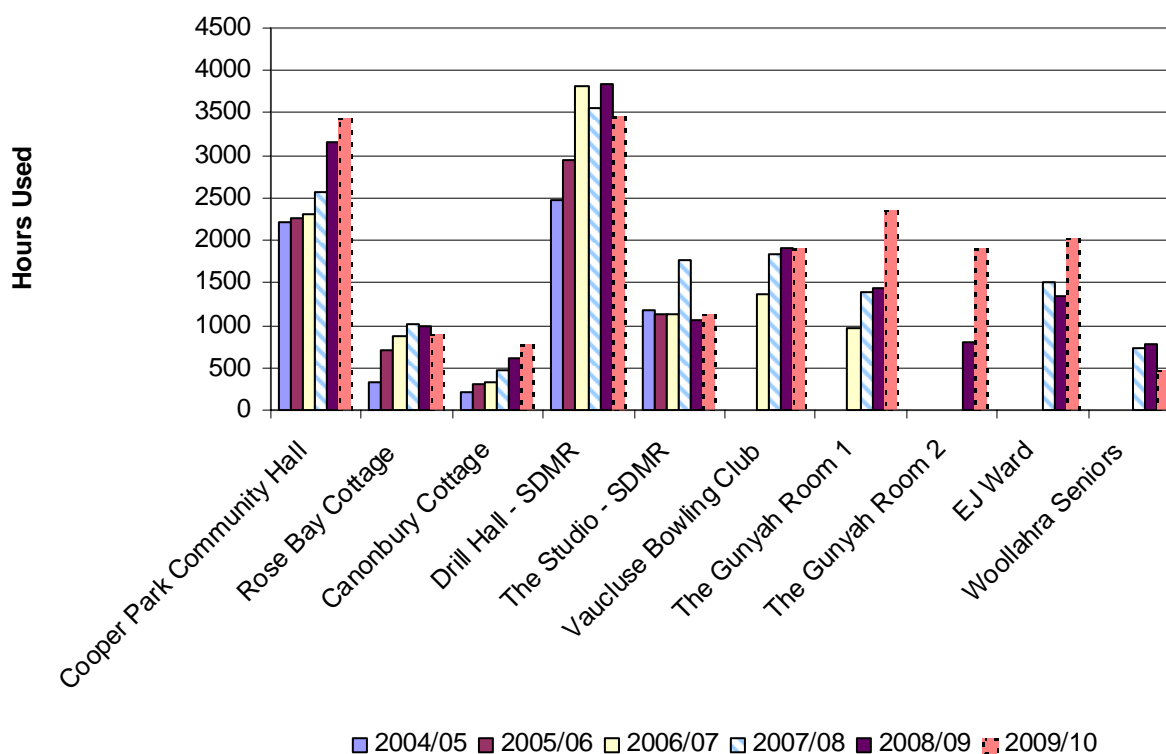
A. *That this report be received and noted.*

This report will review usage levels and opportunities for the use of all eight venues and make recommendations for future management actions.

Combined Usage Levels:

In 2004 Council managed five venues, with Council commencing the management of Vaucluse Bowling Club and The Gunyah in 2006, and the Woollahra Seniors & Community Centre in 2007. These additional venues and increased promotion has brought about a significant increase in total community usage and income for Council, along with the expenditure associated with managing these venues.

The chart below shows the usage trends for all venues over the last six financial years.



b. The

Casual Hirers: One-off or occasional hirers of Council venues. E.g. for birthday parties, weddings, private functions etc.

Regular Hirers: Hirers who utilise Council venue/s on a regular basis or numerous times throughout a calendar year. E.g. weekly use for exercise classes, book clubs, play groups etc.

COOPER PARK COMMUNITY HALL – USAGE 2004 – 2010:

This hall is located at 12 Cooper Park Road, Bellevue Hill. The hall sits in the peaceful surrounds of Cooper Park and has one large room available for hire that holds up to 70 people. There is a playground area at the rear of the venue. The ability to hold both indoor and outdoor activities at this venue makes it a popular choice, particularly for children’s parties aged 6 to 12 years.

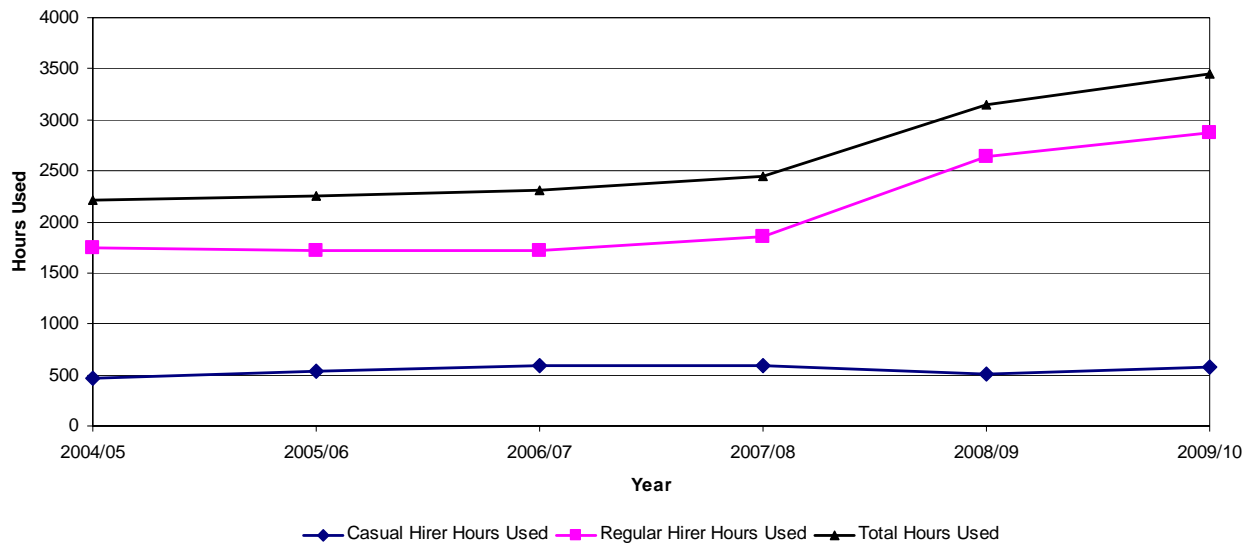


The hall is used exclusively by Miroma Light Industries from 8am to 9pm Monday to Thursday and 8pm to 5pm Fridays.

The venue is available to other hirers from 5pm to 9pm Fridays and 9am to 9pm weekends.

	Total Hours Used	Regular Hirer Hours Used	Casual Hours Used	Regular Hirer % Used	Casual Hirer % Used
2004/05	2208	1747.5	460.5	79.1%	20.9%
2005/06	2254	1717.5	536.5	76.2%	23.8%
2006/07	2316	1725	591	74.5%	25.5%
2007/08	2444	1853	591	75.8%	24.2%
2008/09	3150	2639	511	83.8%	16.2%
2009/10	3448	2867	581	83.1%	16.9%

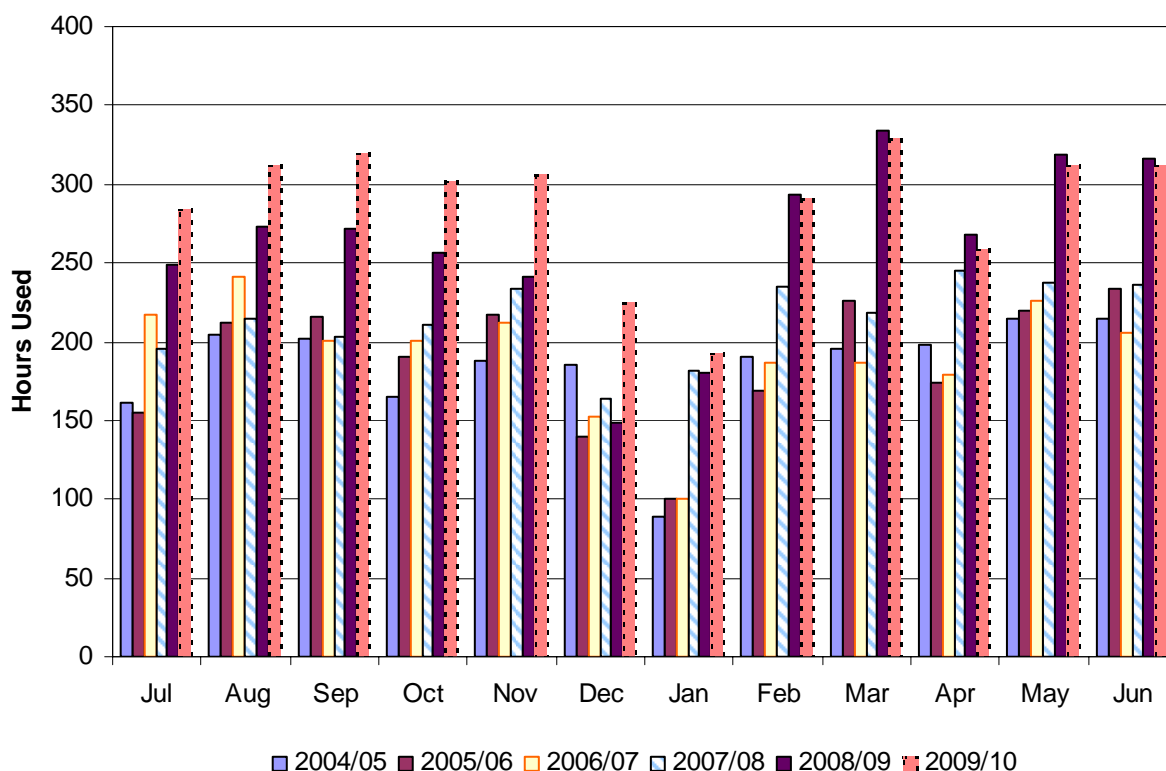
The chart below shows the trend in usage levels over the past six years.



The following table shows the monthly breakdown of hourly usage of Cooper Park Community Hall from July 2004 to June 2010.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2004/05	161	205	202	166	188	186	90	190	196	199	215	214
2005/06	155	213	217	191	218	140	100	170	226	174	220	234
2006/07	217	242	201	201	212	153	101	187	187	180	226	206
2007/08	196	215	203	211	234	164	182	235	218	246	237	236
2008/09	249	273	272	257	241	148	180	294	335	269	319	317
2009/10	285	313	320	302	307	225	194	291	329	259	313	312

The following chart shows the monthly usage over the past six financial years for Cooper Park Community Hall.



Analysis & Opportunities:

Total usage levels have increased by 9.5% from 3150 to 3448 hours over the past year. Regular hirer usage has increased by 8.6%. This is due to the increased usage by Miroma Light Industries on weekday evenings for the full financial year. Casual hirer hours have increased by 13.7% from 511 to 581 hours. This increase is primarily from private hire for birthday parties and social gatherings.

Usage is currently limited for community, arts and recreational activities due to a lack of availability on weekdays.

The morning and afternoon weekend birthday party sessions are near capacity. Therefore, opportunities for increased usage over the coming year will primarily be from increased use of the 5 -9 pm timeslot on Friday, Saturday and Sunday evenings for children’s birthday parties and private hire. Future promotion will specifically target these groups with the aim of increasing private usage levels.

ROSE BAY COTTAGE – USAGE 2004 – 2010

Located at Woollahra Golf Club, O’ Sullivan Road, Rose Bay, the cottage is a small venue designed for use by young children and their families and can hold up to 30 people. It features a playroom, a fenced outdoor area with a soft-fall synthetic grass surface with a sunshade and a grassed area suitable for children’s games.



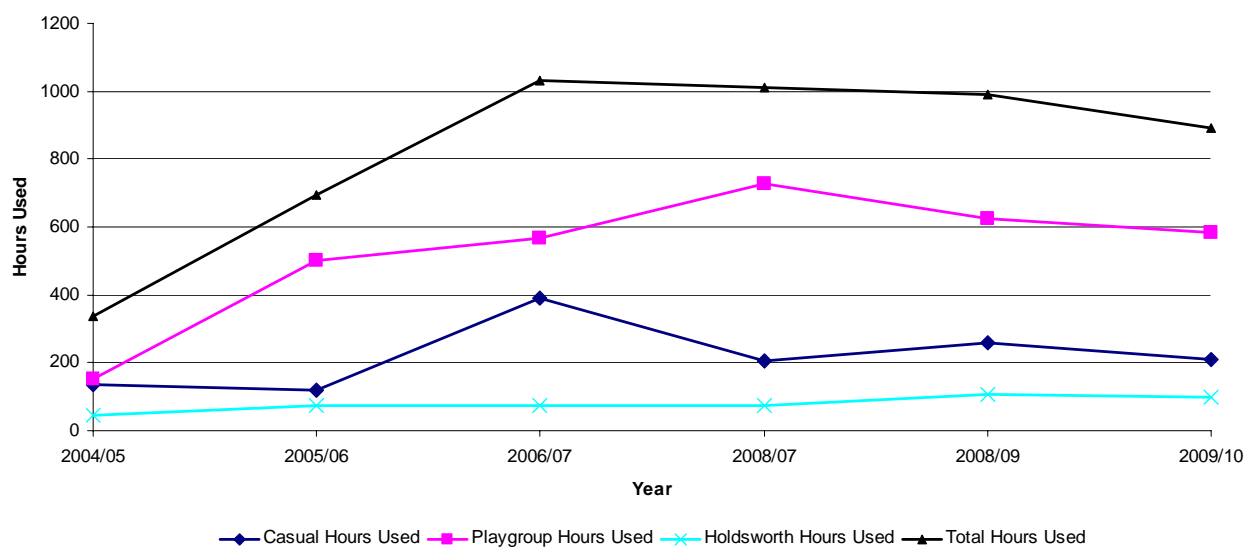
Rose Bay Cottage is used weekday mornings by a number of playgroups. Holdsworth Community Centre & Services also utilise the cottage on Saturday mornings. It is a popular venue on weekends for children’s birthday parties aged 5 years and under.

The Cottage is available for hire Monday to Sunday 9am to 8pm, but is rarely used past 5pm on weekdays or weekends.

Venue Statistics:

	Total Hours Used	Playgroup Hours Used	Holdsworth Hours Used	Casual Hirer Hours Used	Regular Hirer % Used	Casual Hirer % Used
2004/05	337	154	47	136	59.6%	40.4%
2005/06	696	502	75	119	82.9%	17.1%
2006/07	1030	567	74	389	62.2%	37.8%
2008/07	1009	729	74	206	79.6%	20.4%
2008/09	989	624	105	260	73.7%	26.3%
2009/10	890	583	99	208	76.6%	23.4%

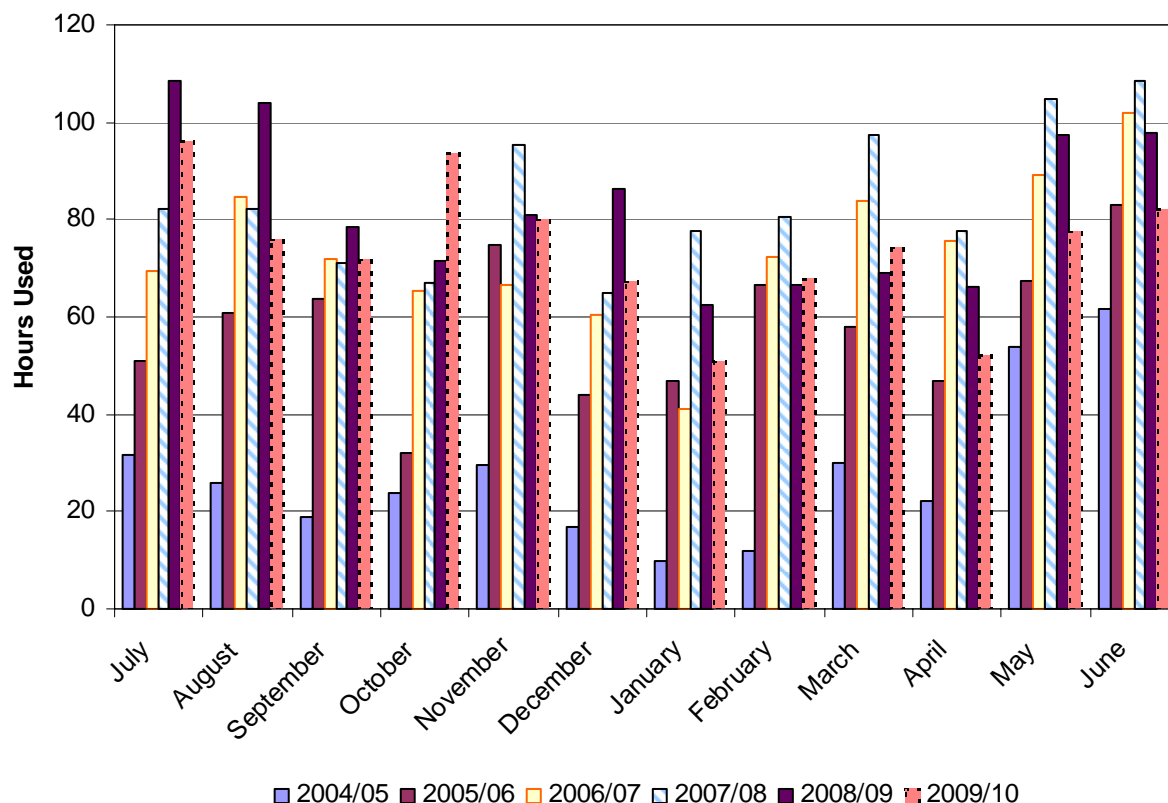
The chart below shows the trend in usage levels over the past six years.



The following table shows the monthly breakdown of hourly usage of Rose Bay Cottage from July 2004 to June 2010.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2004/05	31.5	26	19	24	29.5	17	10	12	30	22	54	61.5
2005/06	51	61	63.5	32	75	44	47	66.5	58	47	67.5	83
2006/07	69.5	84.5	72	65.5	66.5	60.5	41	72.5	84	75.5	89	102
2007/08	82	82	71	67	95.5	65	77.5	80.5	97.5	77.5	105	108.5
2008/09	108.5	104	78.5	71.5	81	86.5	62.5	66.5	69	66	97.5	98
2009/10	96	76	72	94	80	68	51	68	75	52	78	82

The following chart shows the monthly usage over the past six financial years for Rose Bay Cottage.



Analysis & Opportunities:

Usage levels are down on last year by 10% from 989 in 2008/09 to 890 in 2009/10. This decrease is due to both a drop in usage by the Playgroup as well as a 20% reduction in use by casual hirers. In 2010, due to falling numbers the Playgroup reduced from four to three days. Playgroup bookings are generally unstable due to their reliance on volunteers.

Usage of the cottage is limited to small groups (up to 30 people) and a narrow target market of children aged 5 and under. It has been difficult to attract afternoon bookings on weekdays as most young children sleep at this time.

Opportunities to increase usage in the future lie in promoting the venue for young children’s parties on weekends and attracting providers of after school activities on weekday afternoons. A minor refurbishment of internal painting, blinds and improved signage was completed in June 2010 with the aim to attract a wider range of users to this venue.

CANONBURY COTTAGE – USAGE 2004 – 2010:

Located at McKell Park, 159 Darling Point Road, Darling Point. The Cottage is located in the beautiful surrounds of McKell Park on the foreshore of Sydney Harbour. It features a function room and two small upstairs meeting rooms. The cottage can accommodate up to 30 people.



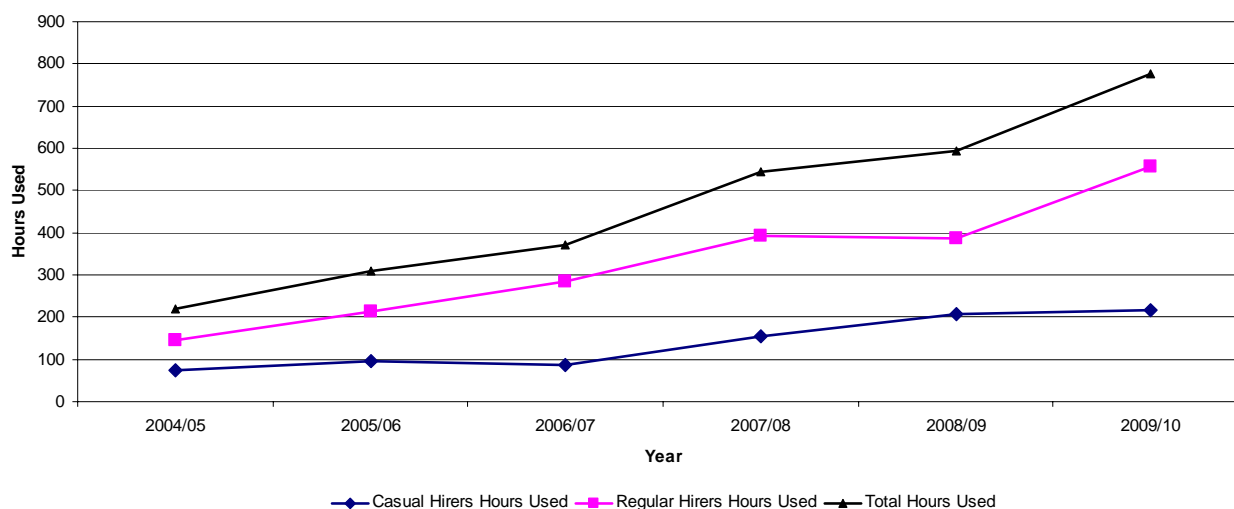
In 2009/10, the venue experienced a growth in usage with increased weekday bookings for exercise classes, the Probus Club and the book club. It is used on the weekends for weddings (in conjunction with the park) and private gatherings.

The Cottage is available for hire Monday to Sunday sunrise to sunset. Only one booking is permitted each Saturday and Sunday and for a maximum of two hours.

Venue Statistics:

	Total Hours Used	Regular Hirer Hours Used	Casual Hirer Hours Used	Regular % Used	Casual % Used
2004/05	221	146	75	66.1%	33.9%
2005/06	309	213.25	95.75	69.0%	31.0%
2006/07	371	285.5	85.5	77.0%	23.0%
2007/08	545	391.5	153.5	71.8%	28.2%
2008/09	595	387.5	207.5	65.1%	34.9%
2009/10	775	557	218	71.9%	28.1%

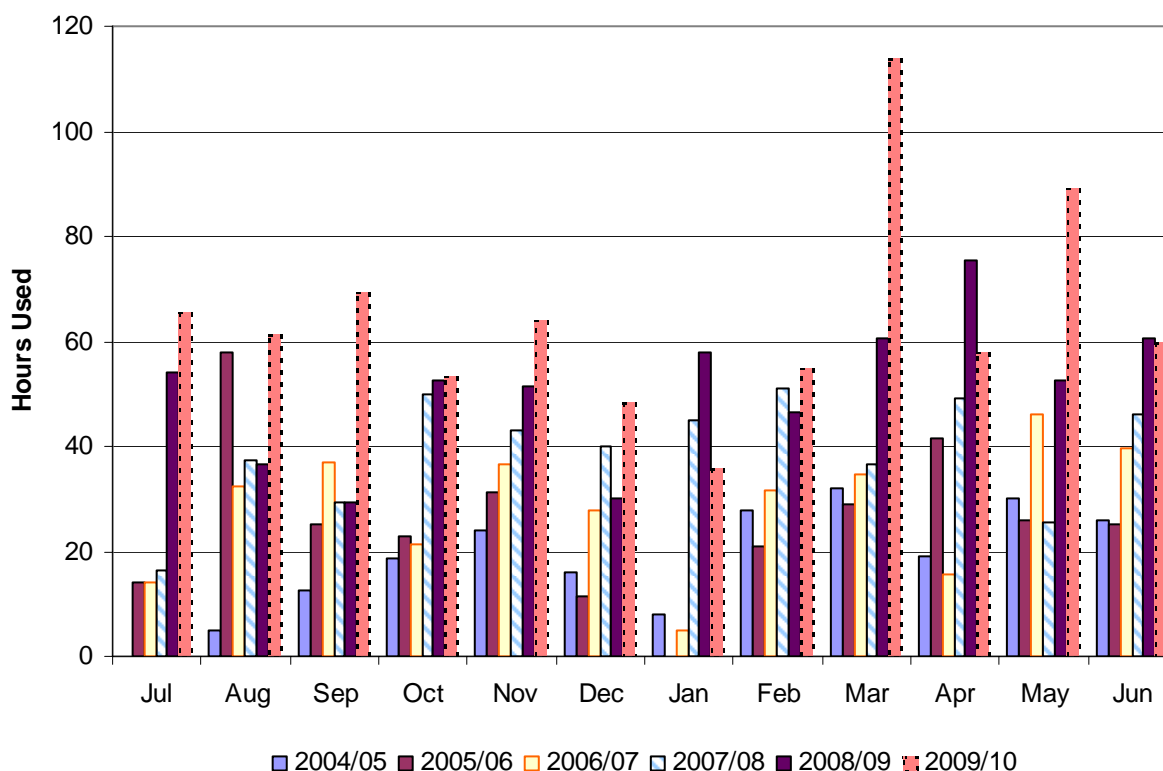
The chart below shows the trend in usage levels over the past six years.



The following table shows the monthly breakdown of hourly usage of Canonbury Cottage from July 2004 to June 2010.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2004/05	0	5	13	19	24	16	8	28	32	19	30	26
2005/06	14	58	25	23	31	11	0	21	29	42	26	25
2006/07	14	33	37	22	37	28	5	32	35	16	46	40
2007/08	17	38	30	50	43	40	45	51	37	49	26	46
2008/09	54	37	30	53	52	30	58	47	61	76	53	61
2009/10	66	62	70	54	64	49	36	55	114	58	89	60

The following chart shows the monthly usage over the past six financial years.



Analysis & Opportunities:

Total usage levels increased by 30% from 595 hours to 775 hours over the past year. Weekday usage increased by 28% and weekend usage increased by 60%. Usage by regular hirers has increased considerably by 44% on last year, with usage by casual hirers also increasing by 5%.

The increase in regular hirer and weekday usage is attributed to 50 Plus Fitness Therapy increasing their usage to 12 hours per week from February 2010. The increase in weekend hire is due to increased use by private hirers for wedding ceremonies and social gatherings.

In February 2010, 50 Plus Fitness Therapy commenced use of the large upstairs room as an office and for one on one consultations from 8am to 6pm, 7 days per week which represented 1,450 hours of usage in the 2008/09 financial year. This usage is not reflected in the figures overleaf as the room is not considered part of the standard hire space. This use has however resulted in an increase in income from Canonbury Cottage. 50 Plus Fitness Therapy has booked to use this room up until the end of 2010 at this stage.

Future opportunities lie in hiring the small upstairs room to similar hirers looking for a small office or meeting space or in attracting additional community, arts or recreational activities. If these rooms can be successfully hired over the next year they will be included as standard space in future reporting.

DRILL HALL – SIR DAVID MARTIN RESERVE – USAGE 2004 – 2010:

Located in Sir David Martin Reserve on the Ground Floor at 1C New Beach Road, Rushcutters Bay, the Hall is a unique heritage venue overlooking beautiful Sydney Harbour. It features a semi-sprung dance floor with tarkett overlay and 3 metre drop black-out drapes. It can accommodate up to 150 people.



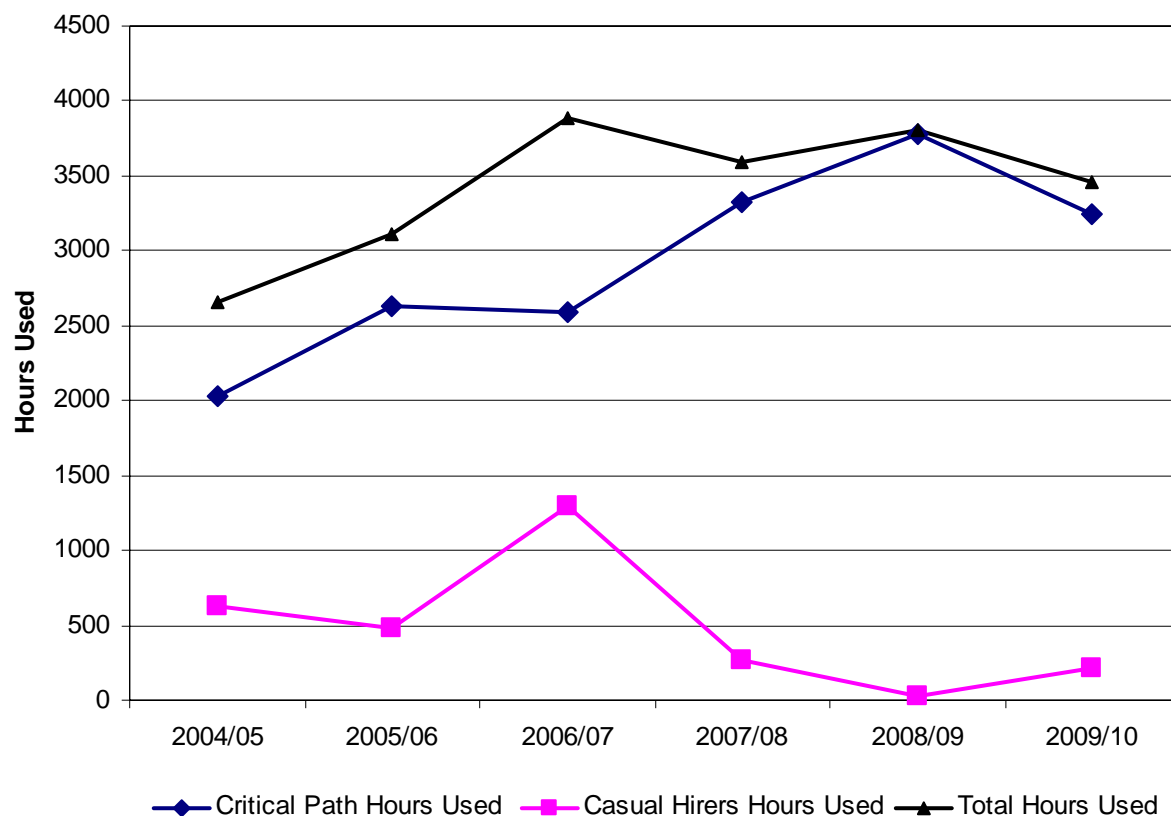
Use of the venue has been restricted to recreational activities, particularly creative development and performing arts rehearsals. No birthday parties, social gatherings or private functions are permitted in the venue. The venue is used exclusively by Critical Path 7 days a week for 12 hours per day for approximately 9 months of the calendar year, usually from August to May.

When not utilised by Critical Path, the Drill Hall is available for hire Monday to Sunday 9am to 9pm.

Venue Statistics:

	Total Hours Used	Critical Path Hours Used	Casual Hirers Hours Used	Critical Path % Used	Casual Hirers % Used
2004/05	2661	2028	633	76%	24%
2005/06	3108	2628	480	85%	15%
2006/07	3881	2592	1289	67%	33%
2007/08	3598	3330	268	93%	7%
2008/09	3810	3780	30	99%	1%
2009/10	3458	3240	218	94%	6%

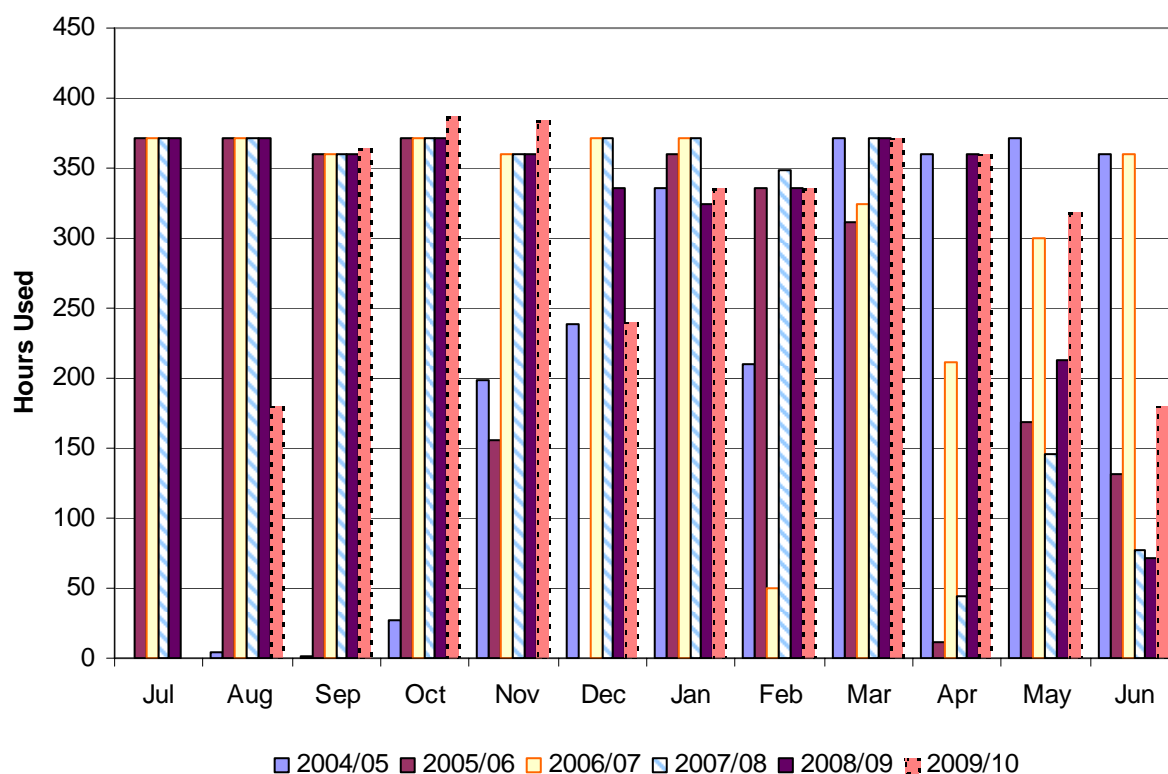
The chart below shows the trend in usage levels over the past six years.



The following table shows the monthly breakdown of hourly usage of the Drill Hall from July 2004 to June 2010.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2004/05	0	5	1	27	199	239	336	210	372	360	372	360
2005/06	372	372	360	372	156	0	360	336	312	12	168	132
2006/07	372	372	360	372	360	372	372	50	324	211	300	360
2007/08	372	372	360	372	360	372	372	348	372	45	146	77
2008/09	372	372	360	372	360	336	324	336	372	360	213	72
2009/10	0	180	364	387	384	240	336	336	372	360	319	180

The following chart shows the monthly usage over the past six financial years for The Drill Hall.



Analysis & Opportunities:

Total usage decreased from last year by 9% from 3810 hours to 3458 hours. This decrease was a result of a 14% reduction in usage by Critical Path over the last financial year. Critical Path operates by calendar year and vary the time of year they take a 12 week break. This will result in usage data fluctuations from year to year as in some years they may use more weeks in one financial year period than in another.

The decrease in usage by Critical Path meant an increase in available time for casual hirers with use by a broader range of the community. This is reflected in the higher usage by casual hirers, an increase from 30 hours in 2008/9 to 218 hours in 2009/10.

The best opportunity to improve future usage is to increase the number of casual hirers during the months the venue is vacant. More proactive marketing will target a broader range of recreational activities in the weeks leading up to the vacant period in 2010/11.

The cold temperatures experienced at the Drill Hall limits Council’s ability to hire it out during the winter months when Critical Path are not using the venue. A capital works grant has been submitted by Critical Path to improve the heating of the venue, if successful this should increase usage levels.

THE STUDIO – SIR DAVID MARTIN RESERVE – USAGE 2004 – 2010:

Located on the First Floor at 1C New Beach Road, Rushcutters Bay, the Studio is part of a unique heritage venue located in Sir David Martin Reserve, Rushcutters Bay overlooking beautiful Sydney Harbour. It features polished timber floor boards and a balcony overlooking the harbour. It can accommodate up to 60 people.

As with the Drill Hall, use of the venue has been restricted to recreational activities, particularly creative development and performing arts rehearsals. No birthday parties, social gatherings or private functions are permitted in the venue. During the last financial year The Studio has been utilised on a regular basis by The Ballet Class and The Drama Queen for children's dance and drama classes. Critical Path and East Sail also use this venue on a casual basis.

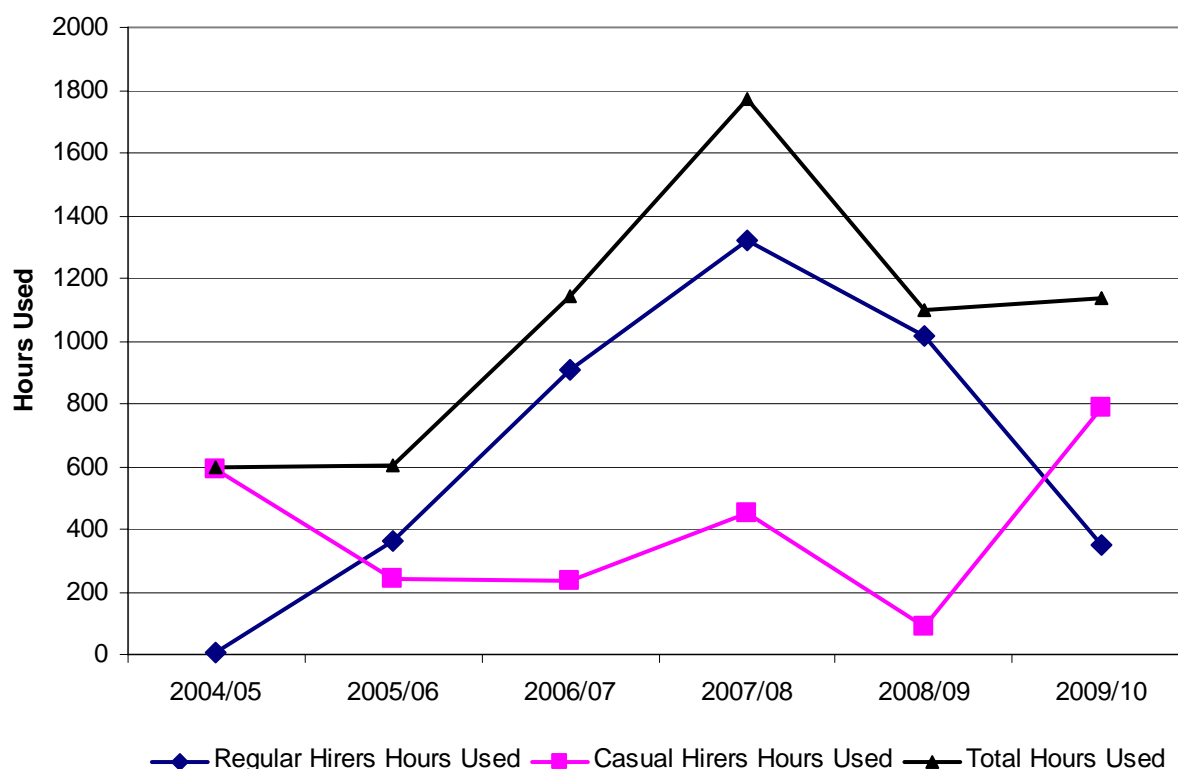


The Studio is available for hire Monday to Sunday 9am to 9pm.

Venue Statistics:

	Total Hours Used	Regular Hirers Hours Used	Casual Hirers Hours Used	Regular % Used	Casual % Used
2004/05	599	9	590	2%	98%
2005/06	606	364	242	60%	40%
2006/07	1145	908.5	236.5	79%	21%
2007/08	1772	1319.5	452.5	74%	26%
2008/09	1101	1013	88	92%	8%
2009/10	1137	348	789	31%	69%

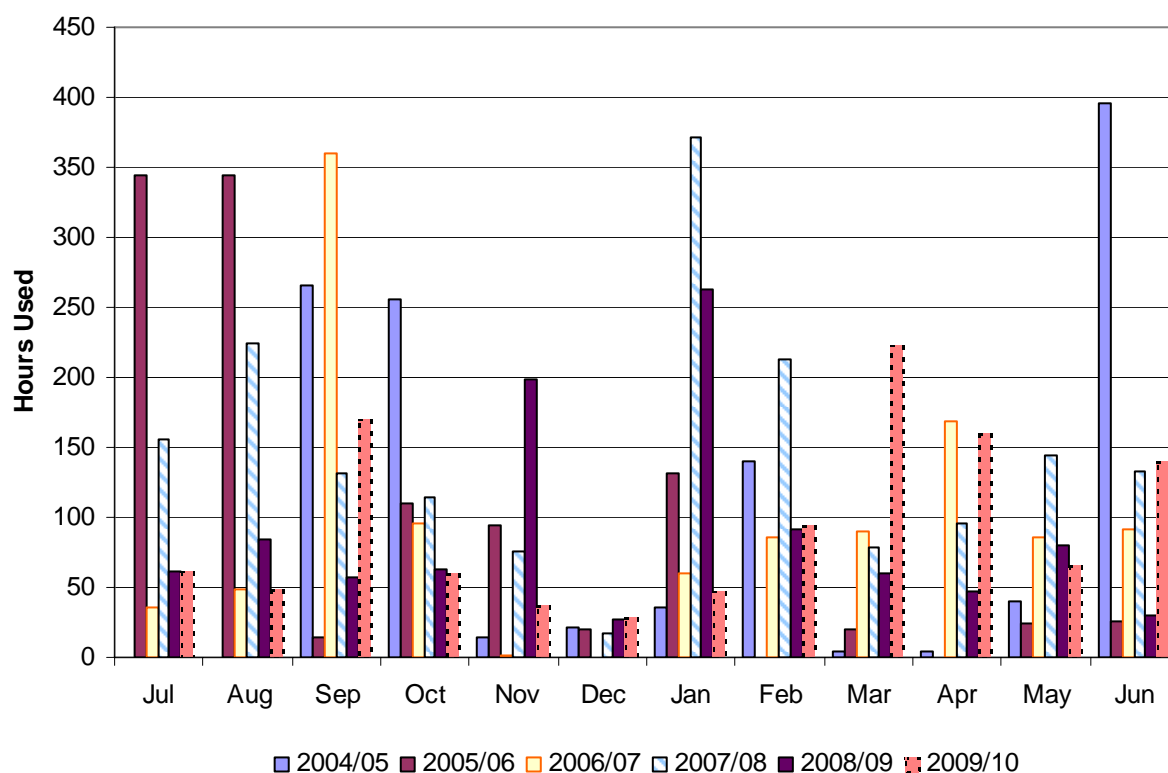
The chart below shows the trend in usage levels over the past six years.



The following table shows the monthly breakdown of hourly usage of The Studio from July 2004 to June 2010.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2004/05	0	0	266	256	14	21	36	140	4	5	40	396
2005/06	344	344	15	110	94	20	131	0	20	0	24	26
2006/07	36	48	360	96	2	0	60	86	90	168	86	92
2007/08	155	224	132	115	76	17	372	213	79	96	145	133
2008/09	62	84	57	63	199	27	263	92	60	47	80	30
2009/10	62	49	170	60	37	29	47	95	224	160	66	140

The following chart shows the monthly trends of the six financial years for the Studio – Sir David Martin Reserve.



Analysis & Opportunities

Usage has increased on the previous year by 3% from 1101 hours to 1137 hours. Whilst regular hirer usage has dropped by 66% from 1013 to 348 this decrease has been offset by an increase in casual hirers from 88 hours in 2008/09 to 789 hours in 2009/10.

A key reason for the drop in regular hirer usage can be attributed to The Ballet Class dropping from six hours to two hours hire per week since February 2010.

During the last year usage restrictions have been opened up to include community, arts and recreational activities at The Studio with several programs starting with mixed success. These hours of use together with an increase in use of the venue for performing arts rehearsals and workshops has led to the high increase in casual hirer hours from a broad range of community groups.

The room configuration (3 interconnecting rooms) and layout, as well as a lack of parking and public transport options are limitations to use of the venue, in particular in attracting participants to recreational programs on a regular basis.

The aim over the coming year will be to continue to promote the venue as a performing arts rehearsal space and for community, arts and recreational activities.

VAUCLUSE BOWLING CLUB – USAGE OCTOBER 2006 – JUNE 2010:

Located at 80 New South Head Road, Vaucluse, the Club boasts beautiful views of Sydney Harbour and is located close to Vaucluse shopping precinct. It features a large hall with a dance floor, commercial size kitchen and can accommodate up to 100 people.



The venue is primarily used by the Vaucluse Bowling Club three days per week and hired by Eastern Avenue Bridge Club three days per week. It is also used by the Vaucluse Day and Evening Book Clubs once per month, Alcoholics Anonymous use this venue weekly and Zumba classes are held twice per week.

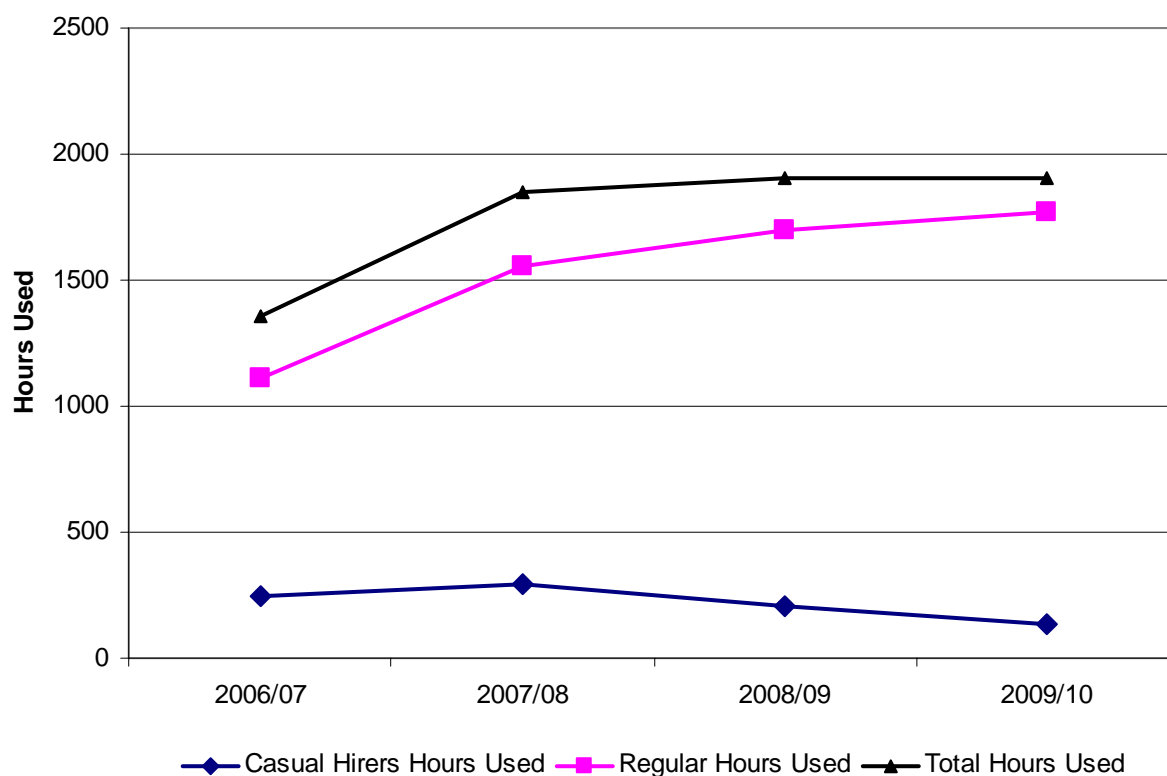
The venue is also used occasionally for private hire.

The Vaucluse Bowling Club is available for hire Monday to Sunday 8am to midnight.

Venue Statistics:

	Total Hours Used	Regular Hours Used	Casual Hirers Hours Used	Regular % Used	Casual % Used
2006/07	1357	1110.5	246.5	81.8%	18.2%
2007/08	1847	1553.5	293.5	84.1%	15.9%
2008/09	1906	1698	208	89.1%	10.9%
2009/10	1906	1772	135	93.0%	7.1%

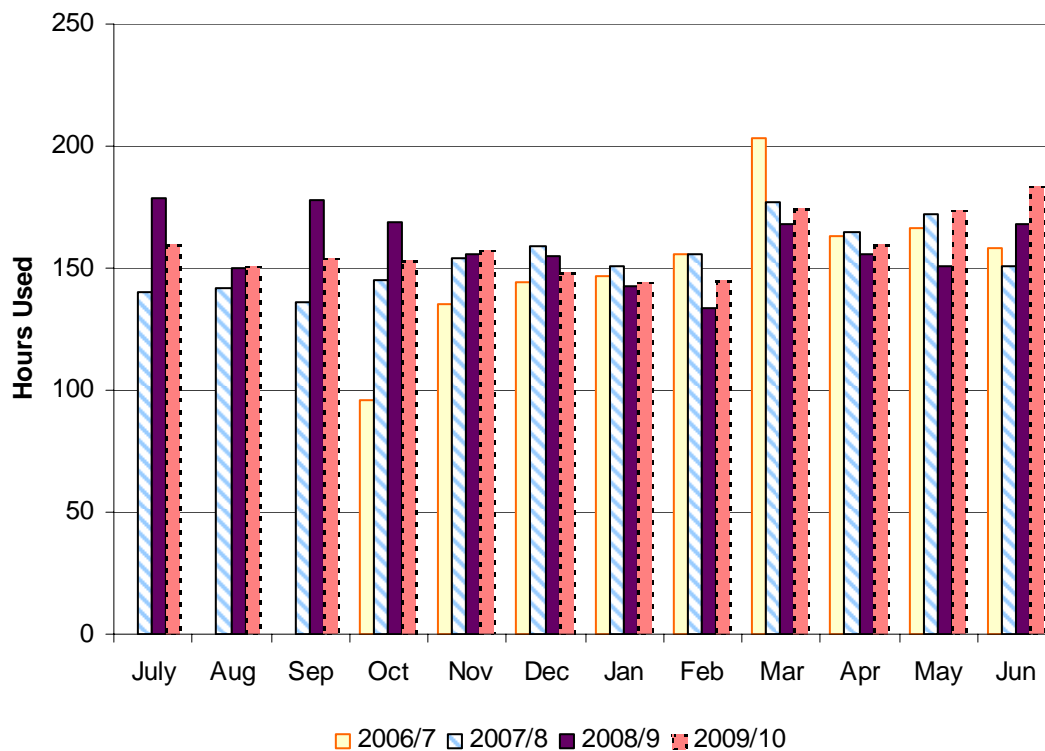
The chart below shows the trend in usage levels over the past four years.



The following table shows the monthly breakdown of hourly usage of Vaucluse Bowling Club from October 2006 to June 2010.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2006/07	N/A	N/A	N/A	96	135	144	147	156	203	163	166	158
2007/08	140	142	136	145	154	159	151	156	177	165	172	151
2008/09	179	150	178	169	156	155	143	134	168	156	151	168
2009/10	160	151	154	154	158	149	145	145	175	160	174	184

The following chart shows the monthly trends from October 2006 to June 2010.



Analysis & Opportunities

Usage levels have remained reasonably steady over the past four years. The majority of usage is by the Vaucluse Bowling Club and Eastern Avenue Bridge Club.

During the last financial year regular weekday and weekday evening use by community and recreation groups has increased with Vaucluse Daytime book club relocating from The Gunyah in February 2010, Zumba classes commencing twice weekly in April 2010 and Alcoholics Anonymous Vaucluse commencing weekly meetings at the venue in May 2010.

Weekend usage is primarily by the Vaucluse Bowling Club and private evening parties, with an average of 8 per year. Although there have not been complaints or disturbances to nearby residents over the past year from private parties, this usage will continue to be closely monitored to minimise impact on local residents.

The venue is currently well utilised Monday to Thursday. Friday is not typically popular for community, arts and recreational activities with Vaucluse Daytime Book Club currently the only group using the venue once per month.

Thus the greatest opportunity to improve usage will be from further weekend hirers.

This venue's use is limited by its location, with many hirers considering it to be 'too out of the way'. With this in mind, promotional activity will be targeted primarily to local residents and groups.

THE GUNYAH, ROOM 1 – USAGE OCTOBER 2006 – JUNE 2010:

Located at 335 Old South Head Road, Watsons Bay, The Gunyah is a historical sandstone building which has shared kitchen facilities, an outdoor deck area, ramp access, off street parking and outdoor toilet facilities.



This venue is suitable for a wide range of uses. Room 1 can accommodate up to 70 people.

In February 2010 Miroma commenced operating a community program at The Gunyah and have exclusive use of the venue from 8.00am – 3.30pm Monday to Thursday and 8.00am – 5.00pm on Friday. The Ballet Class hire Room 1 from Monday to Thursday afternoon and evenings as well as for 6 hours on Saturday.

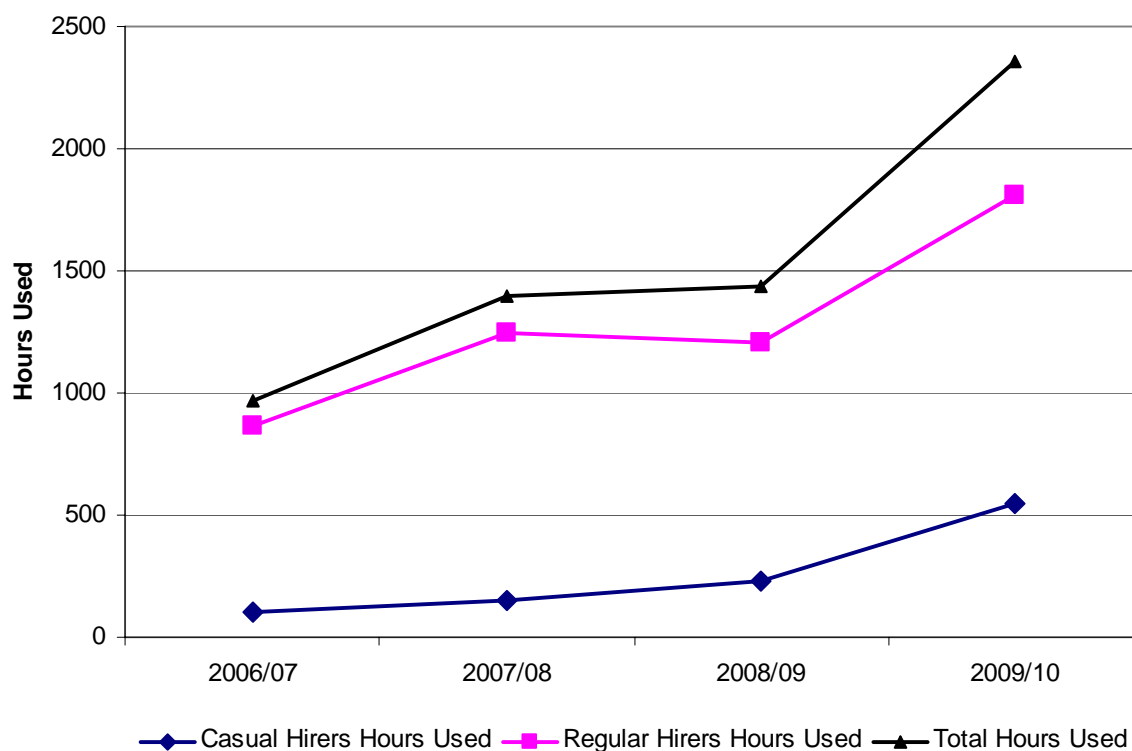
Woollahra Council Bushcare Volunteers used the venue up until February 2010 and are now working on a program in conjunction with Miroma. The venue is also used by other community, arts and recreational groups as well as for children and adult parties and social gatherings on weekends.

The Gunyah, Room 1, is available for hire Monday to Sunday 8am to 11pm.

Venue Statistics:

	Total Hours Used	Regular Hirers Hours Used	Casual Hirers Hours Used	Regular % Used	Casual % Used
2006/07	971	865	106	89.1%	10.9%
2007/08	1399	1244.5	154.5	89.0%	11.0%
2008/09	1437	1205	232	83.9%	16.1%
2009/10	2359	1811	548	76.8%	23.2%

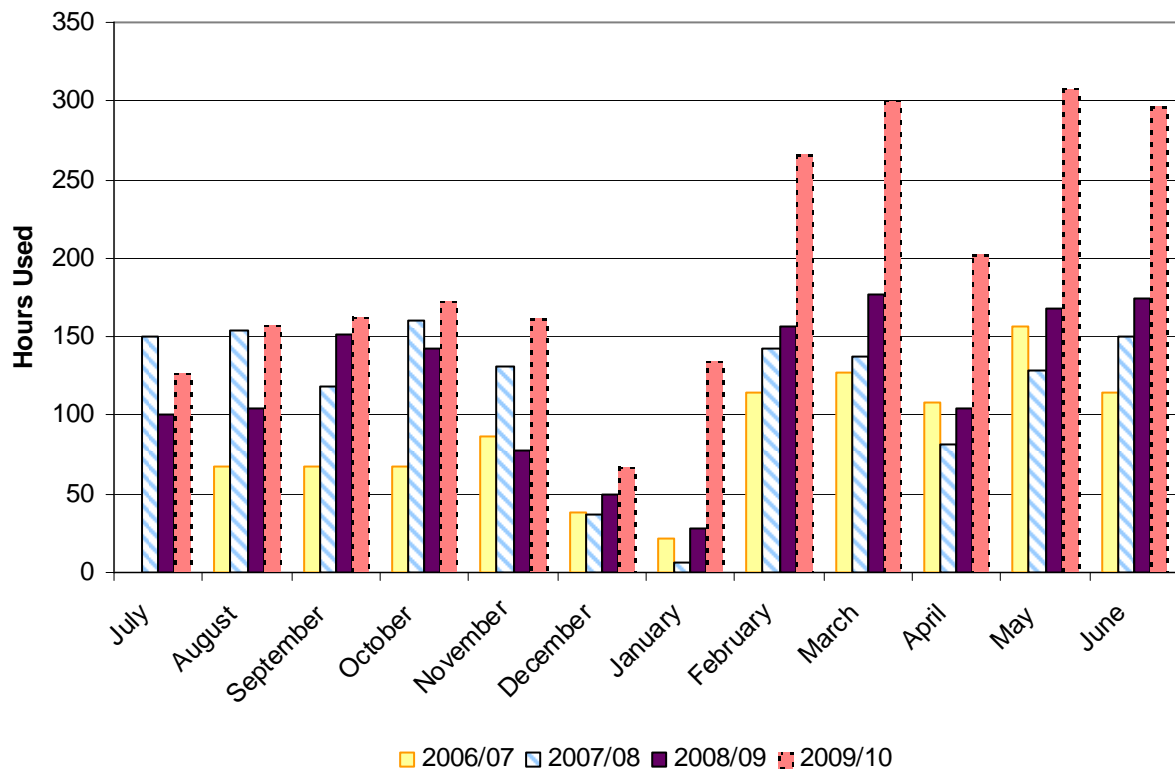
The chart below shows the trend in usage levels over the past four years.



The following table shows the monthly breakdown of hourly usage of The Gunyah, Room 1 from August 2006 to June 2010.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2006/07	N/A	67	68	68	86	39	22	115	127	109	157	114
2007/08	151	154	119	160	132	37	6	143	138	82	129	150
2008/09	101	104	152	143	78	50	28	156	178	105	168	175
2009/10	128	158	163	173	162	68	136	267	301	202	308	297

The following chart shows the monthly usage from August 2006 to June 2010 for The Gunyah, Room 1.



Analysis & Opportunities:

Total usage for this venue has increased by 64% over the past year with Regular hirer usage up by 50%. During 2008/2009 Council installed a ramp leading up to the outdoor deck area at the rear of the venue. This has provided greater access to the venue which has led to an increase in Regular hirer use.

In 2010 Miroma established a disability services program at the venue and have exclusive use during weekdays. The Ballet Class have also increased their usage in 2010 to four afternoons/evenings per week plus Saturdays.

Casual hirers have also increased by 136% on last year as a broader range of community, arts and recreational groups have used the venue on weekends together with an increase in children’s birthday parties.

The venue continues to gain interest for evening parties, which over the past financial year have not caused any disturbance to nearby residents or other hirers.

A limitation of this venue is the location, as many hirers prefer venues in a more central location. With this in mind, future promotion of the venue will be directed specifically to the local community.

THE GUNYAH, ROOM 2 – USAGE JULY 2008 – JUNE 2010:

Located at 335 Old South Head Road, Watsons Bay, this historical sandstone building has shared kitchen facilities, an outdoor deck area, off street parking and outdoor toilet facilities.

This venue is suitable for a wide range of uses from community, art and recreational activities to private parties and social gatherings. Room 2 can accommodate up to 40 people.

From February 2010 Miroma have also had exclusive use of Room 2 from Monday to Thursday 8.00am – 3.30pm and 8.00am – 5.00pm on Fridays.

In addition to their booking in Room 1, The Ballet Class use Room 2 Monday to Thursday afternoon/evenings and for six hours on Saturdays.

The majority of other hirers use Room 1 due to its size, with Room 2 mostly booked as an addition to a booking in Room 1 to obtain exclusive use of the venue.

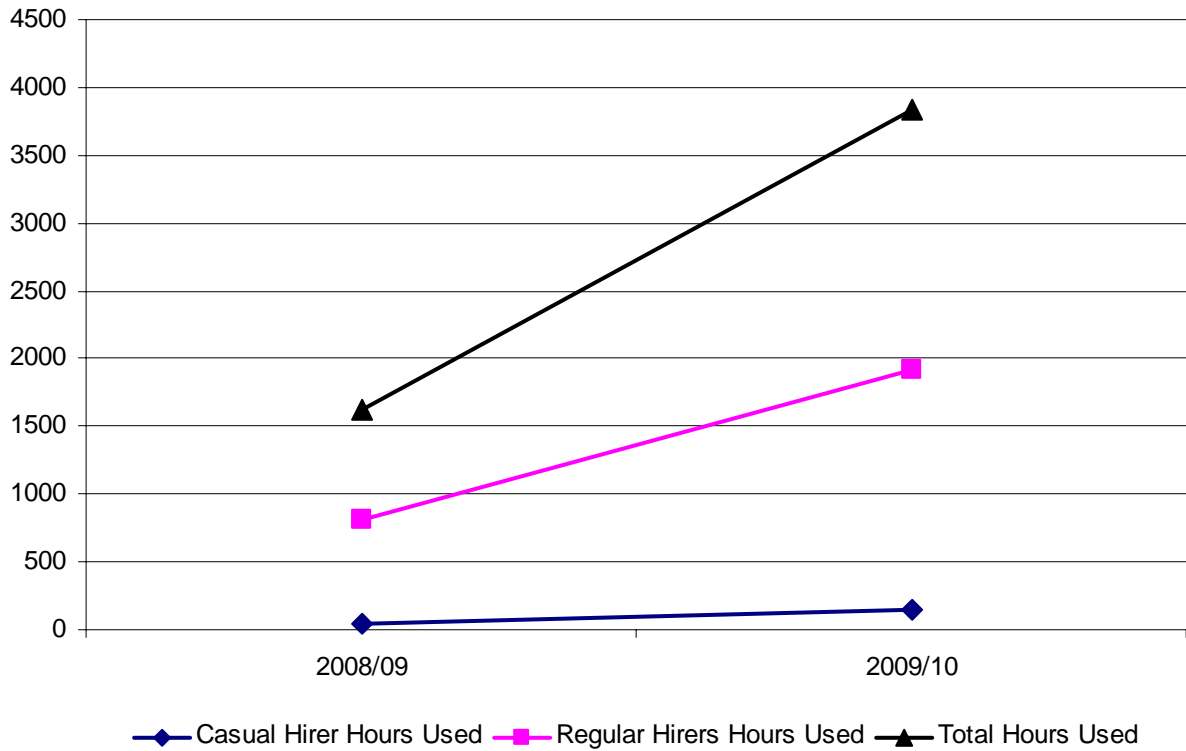
The Gunyah, Room 2, is available for hire Monday to Sunday 8am to 11pm.



Venue Statistics:

	Total Hours Used	Regular Hirers Hours Used	Casual Hirers Hours Used	Regular % Used	Casual % Used
2008/09	811	762.5	48.5	94.0%	6.0%
2009/10	1916	1762	154	91.96%	8.74%

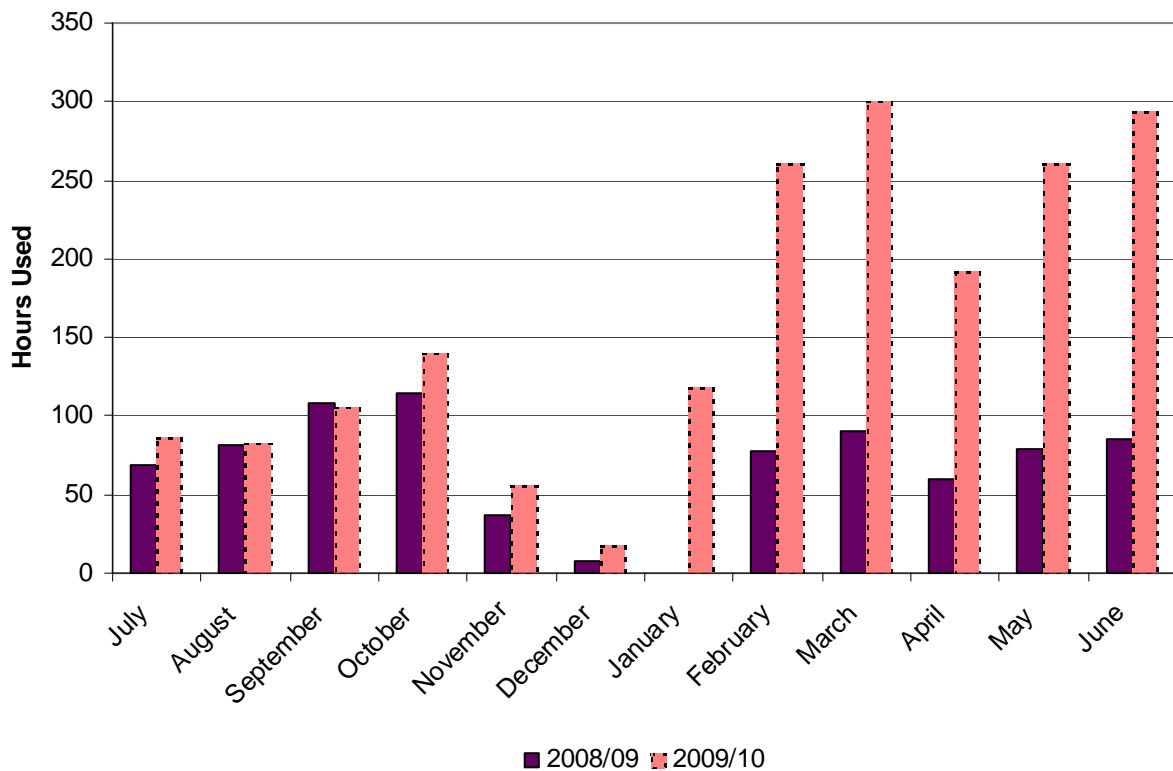
The chart below shows the trend in usage levels over the past four years.



The following table shows the monthly breakdown of hourly usage of The Gunyah, Room 2 from July 2008 to June 2010.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2008/09	69	82	108	114	38	8	0	78	90	60	79	85
2009/10	87	83	106	140	56	18	119	261	301	193	261	294

The following chart shows monthly usage from July 2008 to June 2010 for The Gunyah Room 2.



Analysis & Opportunities:

Total usage for this venue has increased by 136% over the past year. Regular hirer usage has increased by 131% which can be attributed to Miroma having exclusive use during weekdays and The Ballet Class increasing their usage in 2010 to four afternoon/evenings per week plus Saturdays.

A broad range of community, arts and recreational groups have been using the venue which has contributed to the 217% increase in casual hirer usage on last year. However the majority of the increase is due to the fact that most hirers who book Room 1 will also book Room 2 to obtain exclusive use of the venue.

A key limitation of this venue is the location as many hirers prefer venues in a more central location. There are also limitations in using the two rooms simultaneously for different events as sound requirements can conflict and kitchen/toilet facilities need to be shared.

Over the coming year, promotion of the venue will be directed specifically to the local community due to the location.

EJ WARD COMMUNITY CENTRE - USAGE JULY 2007 TO JUNE 2010:

The centre is a two storey building located in the heart of Paddington at 189 Underwood Street.

It has two main rooms for hire, a dining room and a large room upstairs. The dining room accommodates up to 28 people and the large upstairs room up to 40 people. The venue has a lounge room, kitchen and courtyard which are common areas from 9am to 5pm weekdays. The Centre also has nine offices, three of which have yearly hire agreements that are up for renewal.

The venue is utilised by a broad range of regular hirers at various times of the day and week. These include ballet classes, art classes, language classes and community groups. Children's parties and any other private gatherings are not suitable for this venue.



On 1 October 2010 management of the EJ Ward Community Centre was handed over to Sir Roden & Lady Cutler Foundation (SRC) for a period of 3 years. SRC lease the venue from Council and manage the ongoing hiring of rooms and community activities.

In addition to the Dining Room and Large Upstairs Room SRC have also made the Lounge Room area available for hire, usage to date is included in this report.

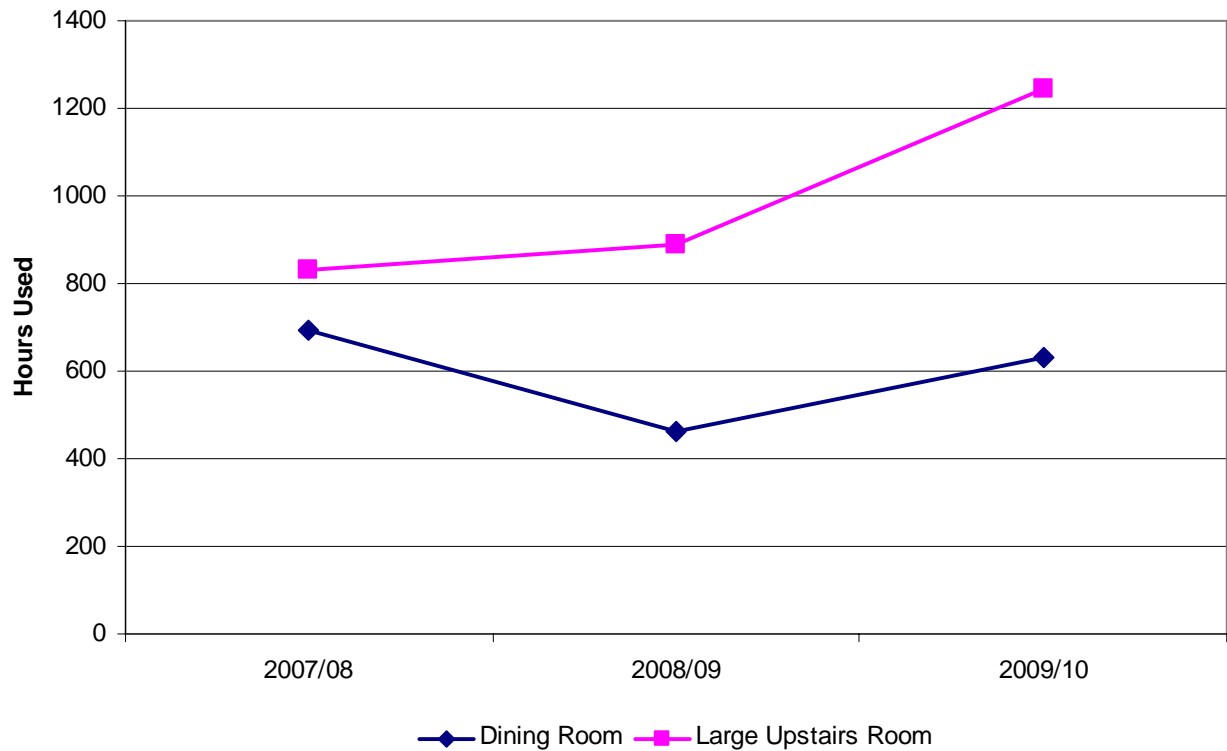
SRC provide quarterly reports on venue usage to Council as per their licence agreement. For ease of comparison in this report previous year's venue usage data is presented on a quarterly basis.

EJ Ward is available for hire Monday to Sunday 8am to 11pm.

Venue Statistics:

		Total Hours Used
Dining Room	2007/08	693
Dining Room	2008/09	462
Dining Room	2009/10	633
		Total Hours Used
Large Upstairs Room	2007/08	831.5
Large Upstairs Room	2008/09	888
Large Upstairs Room	2009/10	1245.5
		Total Hours Used
Lounge Room	2009/10	144

The chart below shows the trend in usage levels over the past three years.



The following table shows the quarterly breakdown of hourly usage of EJ Ward Dining Room, Large Upstairs Room and Lounge Room from July 2007 to June 2010.

Dining Room – Quarterly Usage

Financial Year	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2007/2008	251.5	203.5	120	122
2008/2009	108	129.5	104	120
2009/2010	136	159	156	182

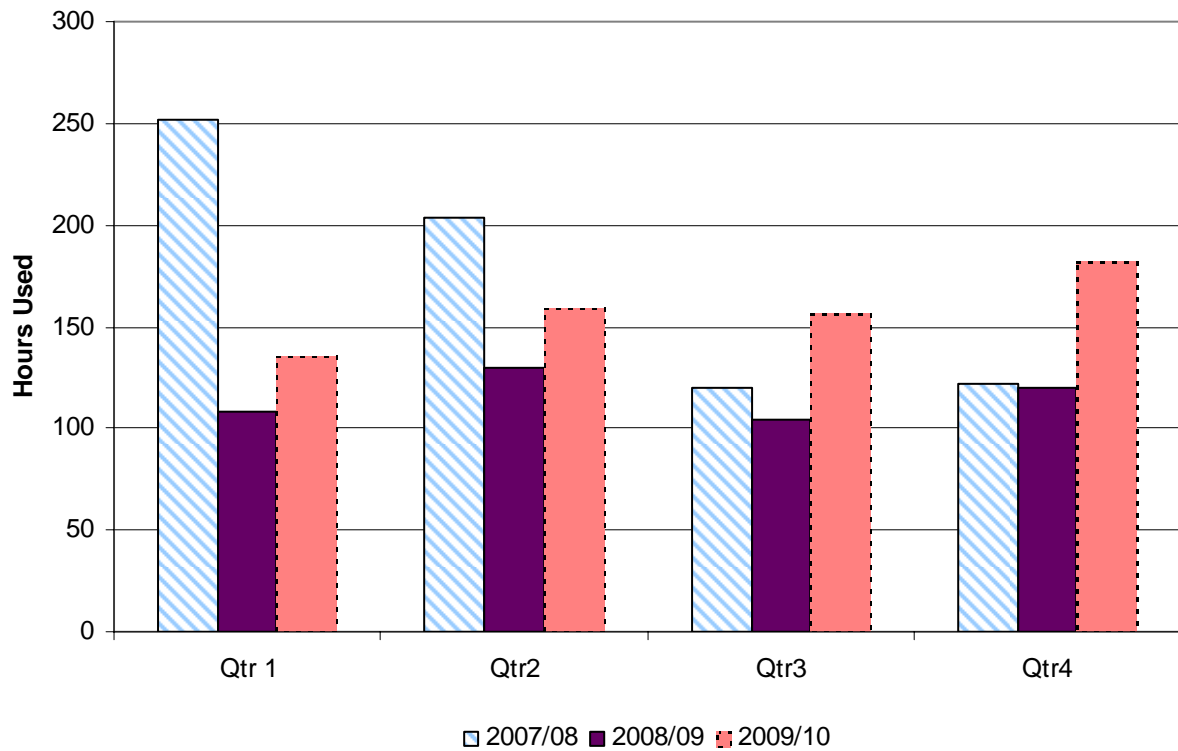
Large Upstairs Room – Quarterly Usage

Financial Year	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2007/2008	229	191	188.5	207
2008/2009	197	183.5	207	300
2009/2010	291.5	212	325	417

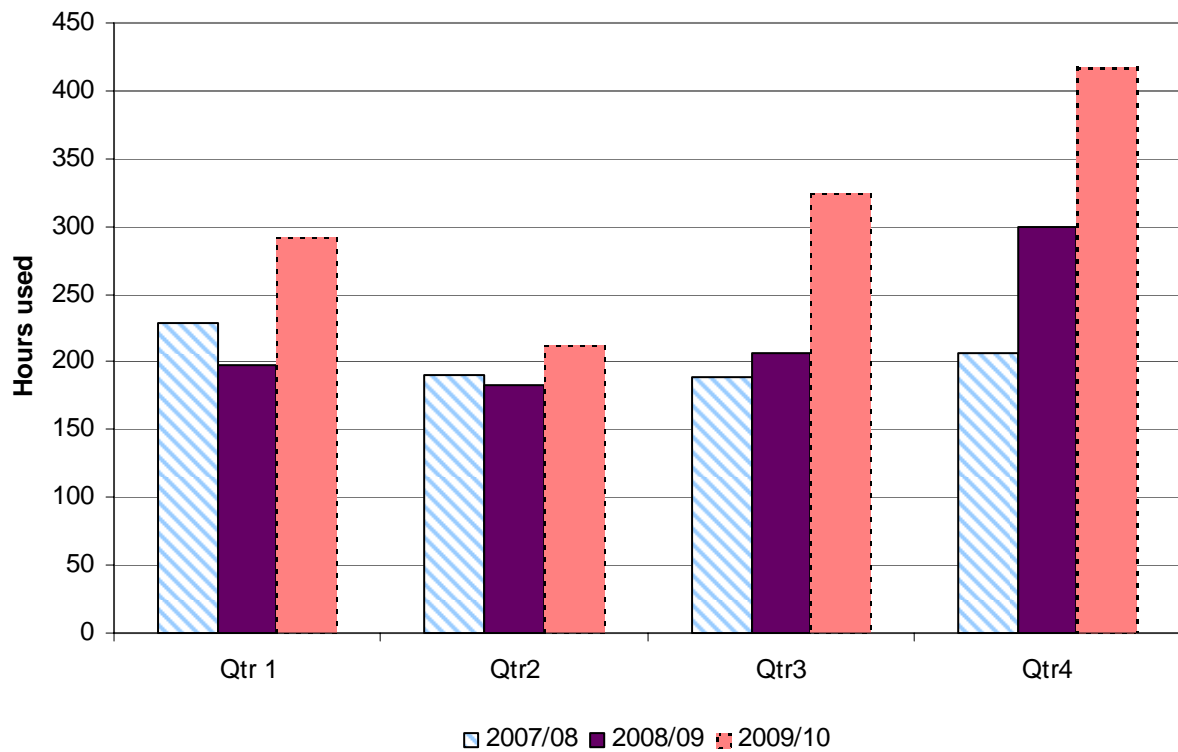
Lounge Room – Quarterly Usage

Financial Year	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2009/2010	0	42	34	68

The following chart shows quarterly usage from July 2007 to June 2010 for EJ Ward Dining Room.



The following chart shows quarterly usage from July 2007 to June 2010 for EJ Ward Large Upstairs Room.



Analysis & Opportunities:

The usage of EJ Ward Community Centre has grown strongly over the past year, with a 37% increase in usage of the Dining Room and a 40% increase in usage of the Large Upstairs Room.

Since commencing management in October 2010, Sir Roden & Lady Cutler Foundation have raised the profile of the Community Centre, promoting to local residents and business owners through the distribution of flyers and the holding of an open day. The Lounge Room has also been made available for hire. This has resulted in additional recreational activities held at the centre and an increase in usage by community groups.

WOOLLAHRA SENIOR'S AND COMMUNITY CENTRE – USAGE NOVEMBER 2007 - JUNE 2010:

Located at the corner of Queen Street and Edgecliff Road, Woollahra, the Centre has a main hall with a stage and kitchen and can accommodate up to 80 people standing and 70 people seated. It also has a library that accommodates up to 30 people and is suitable for meetings, classes and study groups.



Management of Woollahra Seniors and Community Centre by Council commenced in November 2007, with the usage rates of the venue collected since this time.

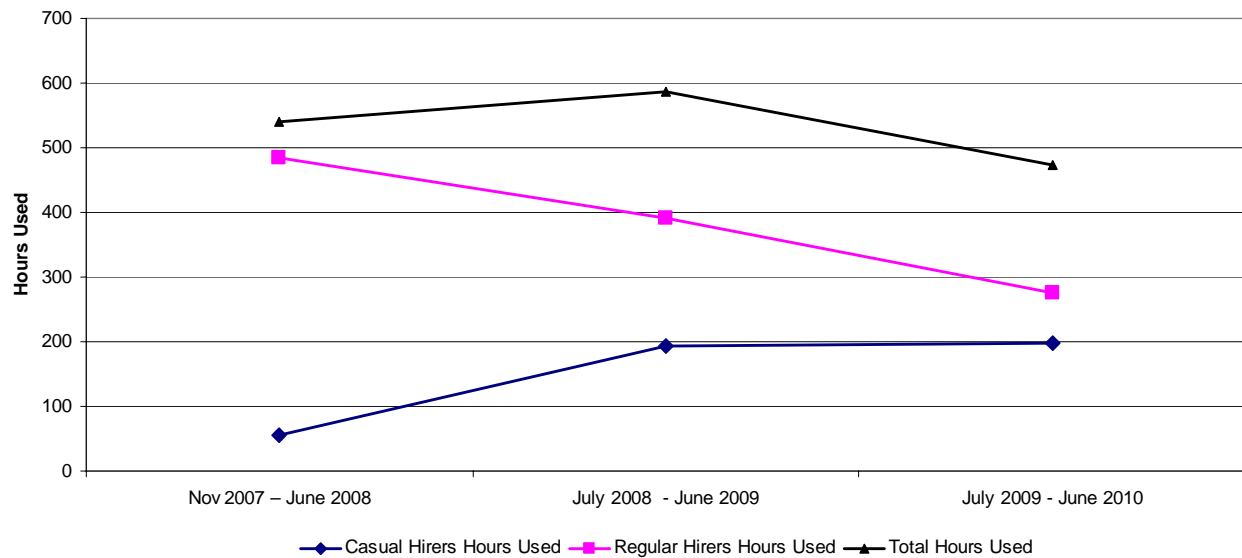
Council, U3A and the Jewish Friendship Group run activities Monday to Friday in the main area and the kitchen. The main hall and library are used 9am to 4pm Monday to Friday. This report focuses on the remaining time that the centre is available, specifically; weekday evenings and weekends.

At present the Centre is hired to community groups Monday to Friday from 4.30pm to 8pm. The entire venue is available, Saturday and Sunday 9am to 9pm. Weekend hire attracts community groups offering seminars, conferences, information talks and workshops as well as children's birthday parties. Adult parties are no longer held at the Centre due to the high volume of resident complaints, rubbish left behind and property damage.

Venue Statistics:

	Total Hours Used	Regular Hirers Hours Used	Casual Hirers Hours Used	Regular % Used	Casual % Used
Nov 07 – June 08	539	484	55	89.8%	10.2%
July 08 - June 09	586	392	194	66.9%	33.1%
July 09 – June 10	474	275.5	198.5	58.1%	41.9%

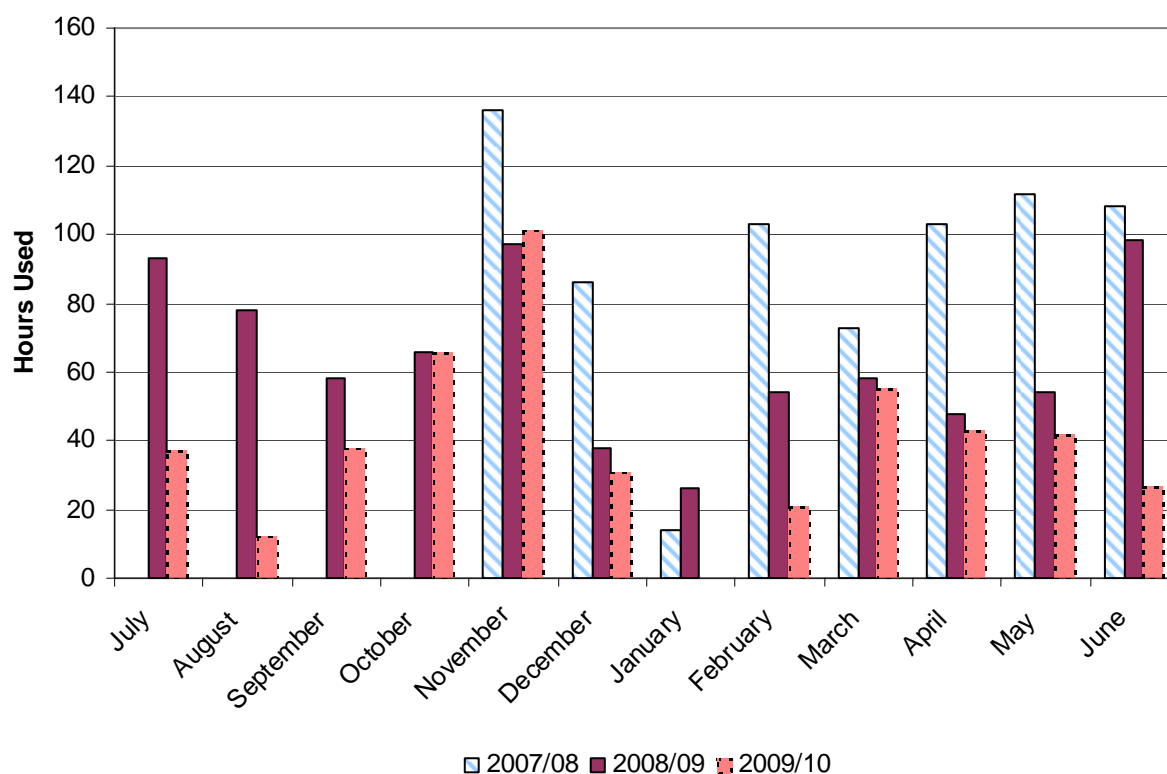
The chart below shows the trend in usage levels over the past three years.



The following table shows the monthly breakdown of hourly usage of the Woollahra Seniors and Community Centre from November 2007 to June 2010.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2007/08	N/A	N/A	N/A	N/A	136	86	14	103	73	103	112	108
2008/09	93	78	58	65.5	97	38	26	54	58	48	54	98.5
2009/10	37	12.5	38	66	101	31	0	21	55.5	43	42	27

The following chart shows the monthly usage for the past three financial years for Woollahra Senior's and Community Centre.



Analysis & Opportunities:

Total usage hours have decreased by 19% from 586 to 474 due to a drop in regular hirer hours from 392 to 275.5. Casual hirer hours have increased by 2.3% from 194 to 198.5.

This venue is well utilised Monday to Friday during the day with limited opportunity to increase use during these times. The decrease in regular hirer hours is attributed to the Bardic Drama Group reducing their week night class hours due to falling numbers.

Evening and weekend use will continue to be promoted to community groups and private hirers with an emphasis on promoting the venue for regular community, arts or recreational activities.

Identification of Income & Expenditure:

Income for the past six years and expenditure for 2009/10 (including staff salaries) is listed in the tables below. Data for The Gunyah is only available from August 2006, data for Vauclose Bowling Club is only available from October 2006, and data for Woollahra Seniors and Community Centre is only available from November 2007.

It must be noted that as fees are waived for a number of community organisations the income does not reflect the level of usage of the venues. For example; playgroups, Holdsworth Community Centre & Services and Council's own activities do not produce a venue hire income for Council, but do result in usage.

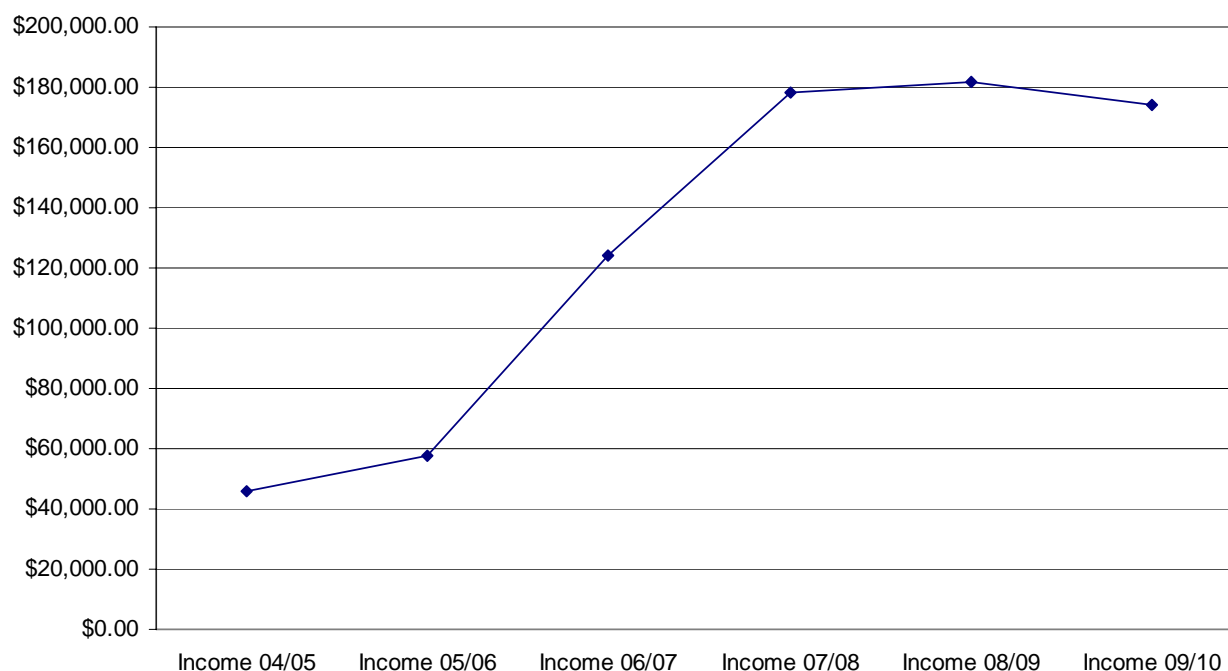
Income & Expenditure

Venue	Income 04/05	Income 05/06	Income 06/07	Income 07/08	Income 08/09	Income 09/10	General Expenditure* 09/10
Cooper Park Community Hall	\$16,851	\$19,755	\$21,775	\$24,299	\$23,003	\$24,991	\$12,510
Rose Bay Cottage	\$2,385	\$2,721	\$7,369	\$7,177	\$6,198	\$5,610	\$14,670
Canonbury Cottage	\$1,311	\$2,533	\$1,753	\$9,947	\$6,613	\$12,963	\$11,216
The Drill Hall & Studio	\$18,108	\$22,016	\$39,208	\$40,607	\$43,409	\$46,010	\$10,332
Vaucluse Bowling Club	N/A	N/A	\$20,714	\$30,019	\$34,938	\$24,764	\$62,477
The Gunyah	N/A	N/A	\$11,209	\$18,087	\$25,289	\$31,999	\$15,408
EJ Ward Community Centre	\$7,067	\$10,600	\$22,268	\$40,971	\$37,469	\$26,573*	\$9,110
Woollahra Senior's and Community Centre	N/A	N/A	N/A	\$7,185	\$4,584	\$1,187	\$7,840
TOTAL	\$45,722	\$57,625	\$124,296	\$178,292	\$181,503	\$174,097	\$143,563

* This reflects income received by Council 1/7/2009-30/9/2009 plus license fee for Sir Roden & Lady Cutler Foundation for the financial year. As per the management agreement with Sir Roden & Lady Cutler Foundation (effective from 1/10/2009) hire income is retained by the charity.

**The above expenditure includes cleaning expenses, salaries and general running costs associated with the provision of these venues. The above expenditure excludes any capital expenses incurred, these are detailed overleaf.

The chart below shows the growth in total venue income over the past six years.



Additional Capital Expenditure

Capital expenditure is not included in the expenditure stated overleaf. Capital expenditure is incurred per annum, in addition to general expenditure in order to maintain the facilities at an acceptable level of safety and maintenance. The following table shows the capital expenditure for each venue during 2009/10.

Venue	Project	Expenditure
Cooper Park Community Hall		\$0
Rose Bay Cottage	Purchase of blinds & painting of the cottage.	\$3,363.64
Canonbury Cottage		\$0
The Drill Hall & Studio		\$0
Vaucluse Bowling Club		\$0
The Gunyah		\$0
EJ Ward Community Centre	Installation of RCD's (safety switches)	\$2,500.00
Woollahra Senior's and Community Centre		\$0
TOTAL		\$5,863.64

The total gross income to Council has decreased slightly on last year due to the hand over of management of EJ Ward Community Centre to SRC on 1 October 2009 and at the subsequent retaining of income by the charity as per their license agreement for all bookings made after this date.

Excluding revenue from the EJ Ward Community Centre the income received from the remaining six venues managed by Council in 2009/10 remained on par with the previous year.

In total, the provision of eight community venues in 2009/10 resulted in an income of \$174,097 and a total expenditure of \$149,427. This is a net income to Council of \$24,670 to provide the Woollahra community with approximately 18,386 hours of use of these community venues.

In 2008/09 the net cost to Council was \$25,064 to provide the Woollahra community with approximately 15,929 hours of use of these community venues. The substantial reduction in net cost over the past year was a result of an 89% decrease in capital expenditure. Although 2009/10 had very limited expenditure it is expected that 2010/11 will again see an increase in capital expenditure needed to maintain the quality of the venues provided for use by the community.

Please note, the net income or cost to Council will change year to year due to its dependence on the need to upgrade and maintain the venues for optimal community use.

It should also be noted that Woollahra Council subsidises the use of venues to selected community groups. During the 2009 -2010 financial year Council provided 1,499 hours of subsidised use at a value of \$ 24,935.50

Summary and Conclusion:

In summary community usage of Council venues has continued to increase over the last six years.

In 2004/05 Council provided four venues to the community with a total of 6,026 hours of usage. In 2009/10 Council provided eight venues to the community with a total of 18,386 hours of usage.

Over the past year, usage levels have increased with a 15% increase in total hours used across all venues. The single best increase in usage was for The Gunyah at a 90% increase in total usage of both rooms over the last financial year.

It is anticipated that in the next financial year usage levels across most venues will increase further. This will be due to improved targeted promotion of the venues and the online booking system available through the Council website.

Due to the limitations of each venue and the inability of a number of venues to meet the changing needs of the Woollahra community, the long term use of some of these venues needs to be considered by Council. In the meantime, staff will continue to promote and improve the venues where practical with the aim of maximising both usage and income.

Andrea Alger
Community Liaison Coordinator

Vicki Munro
A/Director - Community Services

Annexures:

Annexure 1 – Location of venues.

Item No: R1 Recommendation to Council
Subject: **Community and Cultural / Environmental Grants 2010 /2011**
Author: Romi Scodellaro, Melissa Sellen
File No: 30.G, 2010, 1142.G/Education
Reason for Report: To give consideration to applications for Section 356 Community and Cultural Grants and Community Environmental Grants from local community groups /services /schools.

Recommendation:

- A. That Council approve the selection panel's recommendations for the successful 2010/11 Community and Cultural Large Grants and the first round of the Small Grants Program.
- B. That Council approve the selection panel's recommendations for successful 2010/11 Community Environmental Grants.
- C. That a function be organised to present and celebrate the awarding of the Community and Cultural Grants and Community Environmental Grants to successful organisations.

This report covers the long standing practise of providing community grants to support community organisations that provide services and activities to the Woollahra community, and the Community Environmental Grants introduced five years ago.

1. COMMUNITY AND CULTURAL GRANTS PROGAM

Background:

Council has a long history of providing grants and support to local community organisations. It is through assisting these organisations that the Woollahra community has been enhanced and strengthened. The overarching aim of Community and Cultural Grants is "to encourage the development of local community based services which meet identified needs of people living and working in the Woollahra local government area". The provision of these grants is in accordance with the Community Services Policy and the Delivery Program and Operational Plan (DPOP) 2009-2013 which incorporates the strategies in the Woollahra Social and Cultural Plan 2008-2013. At the time of advertising the grant round, the DPOP had not been approved by Council and so the assessment was in reference to the Woollahra Social and Cultural Plan strategies.

A review of the community grants assessment process was undertaken in early 2009, with a report presented to the Community & Environment Committee on 23rd March 2009. At this meeting it was resolved:

- A. *That Council adopt the changes to the Community and Cultural Grants Program as outlined in the proposal and the amendments to the policy and guidelines.*
- B. *That Council hold an annual Community and Cultural Grants Program information session for prospective applicants and a presentation event for successful applicants.*

The adopted changes are detailed below:

- Small Community and Cultural Grants Program (up to \$1,000) will be offered twice per year for community initiatives up to \$1,000. The rounds will be in June and October of each year
- Large Community and Cultural Grants Program (up to \$5,000). There is no change to the funding round which closes in June each year.
- Environmental Grants Program. There will be no change to this grant funding program which also closes in June each year.
- 10-15% of the budgeted amount for the Community and Cultural Grants will be allocated to the Small Grants Program, with half of this offered for each round per year.

The major changes to the Community and Cultural Grants Policy and Guidelines are:

- The objectives for the grants program are now directly linked to the key strategies identified in the Woollahra Social and Cultural Plan 2008-13.
- The guidelines now incorporate information for organisations wanting to apply for the Small Grants Program.
- A renaming of the Community and Cultural Grants Program to accurately reflect the program objectives and target groups.
- Community and Cultural Grants Program Information Sessions to be held annually.

A session was held in May 2010 providing information on the objectives, guidelines and application information required for Council to assess the application and level of funding for approval. The session allowed Council to encourage community partnerships that increase community capacity and the sustainability of projects.

The 2010/11 adopted budget for the Large and Small Community and Cultural Grants program is \$70,000. This allocation has been split with \$64,750 for the June allocation of Large and Small Grants and \$5,250 for the October Small Grants allocation. The budget is further split into two, with a separate amount allocated for Community Cultural Grants (20%) and General Community Grants (80%).

Process:

The Community and Cultural Grants Program 2010/11 was advertised throughout May and June and closed on 30 June 2010. A total of 28 large and 9 small applications amounting to \$130,926 excluding GST, were received. The Large Grants requested totalled \$123,276 and the Small Grants totalled \$7,650. These applications, comments by relevant staff and officer recommendations are provided in Annexure 1 (Large grants) and Annexure 2 (Small grants).

A briefing on each application was conducted prior to the Committee meeting.

Each application has been assessed in reference to the objectives and selection criteria adopted by Council and this process has been enhanced by individual officers' experience and knowledge of the sector in which applicants operate. This year a staff representative from Waverley and Randwick Council were invited onto the assessment panel for a broader analysis and knowledge of community groups. The grants have also been assessed in accordance with the strategies in the Woollahra Social & Cultural Plan 2008 to 2013. The applications recommended for funding are all projects that provide substantial benefit to high priority groups in Woollahra. The funds have been allocated in the following proportions to organisations providing services to the target groups of:

- Women and children/ families (\$13,600)
- Young people (\$19,125)
- Older people & people with a disability (\$12,550)
- Cultural development activities for the broader community (\$19,500)

As in past years, a significant proportion of funds are recommended to fund programs and organisations that have been funded for some years by Council. These are all very valuable services to the high need target groups of youth and families and address high priority challenges in the Woollahra Social & Cultural Plan 2008-2013. This includes Waverley Action for Youth Services (WAYS), Bondi Outreach Project, Junction House, Miroma and Point Zero. The budget also provides Council with the ability to fund new projects for services for the Woollahra community, such as a Harmony Day celebration, a Fishing Fogeys program for socially-isolated older men, and education sessions for parents at Rose Bay Playgroup.

While a significant number of the applications have been recommended for support, there are fifteen applications from eleven organisations that have not been recommended for funding. These comments are listed in Annexures 1 and 2.

Woollahra Festival:

The Woollahra Festival Inc has applied for a large grant of \$10,000 from Council to assist in the preparation of the Woollahra Festival which is planned to be held annually. The additional request from the Association is in Annexure 3. The festival will be held over the weekend of the 12-14 November 2010. The festival initiative "Big Ideas in Small Places" will be set in the Woollahra Village and celebrates the creative and intellectual life of the Woollahra Village and shares the immense wealth of local talent in the fields of arts, culture and ideas. It will also have site specific performances and music.

Last year, Council approved to allocate \$10,000 towards the Festival on 24th August 2009 in a Notice of Motion:

"The current funding allocation for this year's proposed Woollahra Festival should be increased from the \$5,000, which is allocated through Woollahra's Community and Cultural Grants, to \$10,000 by using other funding mechanisms available to Council.

The Woollahra Festival is a community led initiative, which has the potential to contribute significantly to the cultural, intellectual and social life of the Woollahra. It has the capacity to attract interest not only from local residents but also from visitors from further afield, including Greater Metropolitan Sydney, interstate and internationally."

Due to circumstances the festival was postponed last year and this allocation will now be made to the 2010 Festival, with no impact on the Community and Cultural Grants allocation for 2010/11.

Recommendation:

It is recommended that the applications for Community and Cultural Grants listed below be adopted.

Large Community and Cultural Grants

Organisation	Amount Recommended
Community Grants	
Bondi Beach Cottage – Women as Mothers	\$ 3,000.00
Bondi Community Street Project – Youth Outreach	\$ 4,500.00
Health Promotion War Memorial Hospital – Fishing Fogeys	\$ 5,000.00
Miroma – Miroma Art Exhibition	\$ 5,000.00
National Council of Jewish Women NSW – Mum for Mum	\$ 3,300.00
National Council of Jewish Women NSW – Breast Cancer Network	\$ 500.00
Playgroup NSW - Rose Bay Playgroup	\$ 800.00
Point Zero Youth Services – Point Zero Van	\$ 5,000.00
Queen Street West Woollahra Association - Christmas Carols	\$ 3,000.00
Rose Bay Good Neighbour Group – Non-denominational Carols	\$ 3,000.00
Urban Arts Base – Community Arts Program	\$ 4,925.00
Waverley Action for Youth Services – Safe Summer Survival	\$ 4,000.00
Total	\$ 42,025.00
Cultural Grants	
Australian Storytelling Guild NSW – Festival of Living Stories	\$ 3,500.00
ESORA – Aboriginal Education	\$ 1,500.00
Waverley/Woollahra Arts School – Art Education	\$ 2,500.00
Radio Eastern Sydney Cooperative – Global Rhythms (subject to DA approval)	\$ 5,000.00
Woollahra Philharmonic Orchestra - Concerts	\$ 5,000.00
Total	\$ 17,500.00
Grand Total	\$ 59,525.00

Small Community Grants

Organisation	Amount Recommended
Community Grants	
Academic Dept of Old Aged Psychiatry – Healthy Lifestyle Forum	\$ 750.00
Junction House – Intellectual Disability - CD and concert	\$ 1,000.00
National Council of Jewish Women NSW – GrandKidz	\$ 800.00
Woollahra Primary Schools – Student Recognition	\$ 700.00
Total	\$ 3,250.00
Cultural Grants	
Baha'i Community of Woollahra – Harmony Day	\$ 1,000.00
Paddington Community Art Group – Art Program	\$ 1,000.00
Total	\$ 2,000.00
Grand Total	\$ 5,250.00
Overall Total	\$ 64,775.00

2. COMMUNITY ENVIRONMENTAL GRANTS PROGRAM

Background:

2010/11 is the fifth financial year that the Community Environmental Grants Program has been in operation. Funded by the Environmental and Infrastructure Levy, the total amount allocated to the program this year was \$10,000, with individual grants of up to \$1,000 made available.

The program was promoted to all local schools (including early learning centres, primary and high schools) and relevant community groups from early May, closing on 30 June 2010. Fifteen applications were submitted, totalling \$14,001.10, comprising of ten schools, four early learning centres and one community group.

A summary of all applications together with recommendations by the selection panel is provided in Annexure 4. Each application has been assessed with reference to the objectives and selection criteria of the Community Environmental Grants Program adopted by Council. The twelve applications recommended for funding all relate to projects that provide benefit to the environment, as well as develop knowledge, skills and/or awareness in participants or others that encourage environment related activities in the future.

Each project has been assessed individually on merit. In cases where an organisation submitted multiple applications they were asked to indicate their preference. In keeping with the intention of the Grants to be used as 'seed funding' to allow ideas for new projects to be put into action, priority was given to new initiatives over existing projects that had previously received Council funding.

While most of the applications have been recommended for support, there are three applications that have not been recommended for funding. The rationale for the decisions made by the selection panel is outlined in Annexure 4.

Recommendation:

It is recommended that the Community Environmental Grants listed below be adopted.

Community Environmental Grants

Organisation	Amount	Project
McAuley Primary School	\$500	Green group promotion and awareness
Bellevue Hill Public School 1	\$1,000	Kindergarten Organic Vegetable Garden 1
Kincoppal Rose Bay Senior School Boarding House	\$500	Boarding school worm farm
Emanuel Woollahra Preschool	\$1,000	Organic herb and vegetable garden
Vaucluse Public School	\$1,000	Kitchen Garden Vegetable Garden
Cranbrook Junior School	\$737.10	'Recycling on the Go' bin program
Reddam House Early Learning School	\$1,000	Interactive Garden
KU Peter Pan Paddington	\$1,000	Water saving taps
Paddington Community Garden	\$964	Solar-powered water pump
Reddam House Junior School	\$1,000	Water conservation and irrigation
Rose Bay Public School	\$800	Composting program
Kincoppal Rose Bay Early Learning Centre	\$1,000	Nibble 'n' Walk Garden
Total	\$10,501.10	

Each of these projects meet the criteria listed in the Grant Guidelines provided in Annexure 5.

Consultation:

The assessment panel for Community and Cultural Grants consisted of Susan Turner, Manager Community Development, Jo Jansyn, Cultural Development Coordinator and Romi Scodellaro, Community Development Officer, as well as representatives from Randwick and Waverley Councils. Where applications were incomplete, further information was sought from applicants.

The assessment panel for the Community Environmental Grants consisted of Chris Munro, Team Leader, Environment and Sustainability, Melissa Sellen, Environmental Education Officer and Jo Jansyn, Cultural Development Coordinator. This panel was selected in order to ensure that approved applications met both strong environmental and community outcomes, while maintaining the integrity and purpose of the council wide grants program guidelines.

Identification of Income & Expenditure:

The total allocation available for the Community and Cultural Grants program is \$70,000. Twenty-three projects are recommended for funding totalling \$ 64,775. The remaining funds are dedicated to the second Small Grants Round, scheduled for November 2010.

The total 2010-11 allocation available for the Community Environmental Grants program is \$10,000. Twelve projects are recommended for funding totalling \$10,501.10. It is recommended that the shortfall of \$501.10 be addressed by allocating \$501.10 from Environmental Works Project Reserve Funds (project number 03999).

Conclusion:

Through the provision of the Community and Cultural Grants, Council is playing a pivotal role in the development of the Woollahra community whilst clearly demonstrating Council's commitment to community and cultural services.

Through the provision of its Community Environmental Grants, Council is making a valuable contribution to the protection and enhancement of Woollahra's environment. The grants program sends a clear message to the community that Council values the environment and is willing to support community organisations to play a role in protecting and enhancing it.

As the worthy recipients of these grants are key organisations in the Woollahra community, it is recommended that a presentation ceremony be scheduled to present the grant cheques to these groups.

Strong support for the grants program continues to be demonstrated by the local community which can be demonstrated by the number of successful initiatives and activities implemented in the 2009-2010 financial year. It is anticipated that the program will continue to grow in the future.

Romi Scodellaro
Community Development Officer

Melissa Sellen
Environmental Education Officer

Vicki Munro
A/Director Community Services

Tom O'Hanlon
Director Technical Services

Annexures:

- Annexure 1 – Large Grant Recommendations
- Annexure 2 – Small Grant Recommendations
- Annexure 3 – Woollahra Festival – Request for Additional Funding.
- Annexure 4 – Environmental Grants – Summary of applications, recommendations and comments 2010-2011
- Annexure 5 – Community Environmental Grant Guidelines 2010-2011

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
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