

Community & Environment Committee Minutes

Monday 11 August 2014

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Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 11 August 2014 at 6.00pm**

Present: Councillors Susan Wynne (Acting Chair)
Peter Cavanagh
Anthony Marano
Andrew Petrie
Deborah Thomas (Item D2-Y7 to D5)
Elena Wise (Item D2-Y7 to D5)
Jeff Zulman

Staff: Stephen Dunshea (Acting General Manager)
Cathy Edwards Davis (Manager – Engineering Services)
Paul Fraser (Acting Manager - Open Space & Trees)
Vicki Munro (Manager – Library Services)
Tom O’Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 28 July 2014**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 28 July 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Zulman/Cavanagh)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 28 July 2014 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 5 August 2014**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 595.G 2014
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

(Petrie/Zulman)

Resolved:

That the Recommendations Y1-Y7 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 5 August 2014 be adopted.

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Parking Restriction Changes**
Author: Frank Rotta – Traffic Engineer
File No: T17 & 522
Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

(Petrie/Zulman)

Resolved:

That the recommendations of Item Y1-1 to Y1-2 be adopted.

Item Y1-1: Attunga Street, Woollahra – Request for No Parking Restrictions**(Petrie/Zulman)****Resolved:**

That 'No Parking' restrictions be installed on the northern side of Attunga Street, Woollahra from 3m east of the prolongation of the common boundary between No.5-7 and No.9 Attunga Street for a distance of 20m in a westerly direction.

Item Y1-2: Bathurst Lane, Woollahra – Request for No Stopping Restrictions**(Petrie/Zulman)****Resolved:**

- A. That 'No Stopping' restrictions be installed on the eastern side of Bathurst Lane, Woollahra from the northern kerbline of Fletcher Street, for a distance of 6m in a northerly direction.
- B. That 'No Stopping' restrictions be installed on the eastern side of Bathurst Lane, Woollahra from the southern kerbline of View Street, for a distance of 6m in a southerly direction.

Item No:	Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject:	Bingham Cup, Rose Bay
Author:	Shirlene Yee Yet – Team Leader Traffic and Transport
File No:	219.G, 195.G
Reason for Report:	To submit the proposed Traffic Management Plan for the event to the Woollahra Traffic Committee

(Petrie/Zulman)**Resolved:**

- A. That no objection be made to the Traffic Management Plan, dated 21 July 2014, prepared by the Bingham Cup Organising Committee and the Traffic Control Plan prepared by Who Dares for the 2014 Bingham Cup to be held at the Woollahra Ovals from Friday, 29 August - Sunday 31 August 2014.
- B. That the 1P parking restrictions on the eastern side of O'Sullivan Road between the Woollahra Golf Club car park entrance and exit be converted to No Parking from Thursday 28 August to Monday 1 September 2014.
- C. That the applicant must obtain approval for the road closure from the NSW Transport Management Centre and comply with any conditions of this consent.
- D. That the organisers comply with all conditions of approval for the road closure as stipulated by the Transport Management Centre.
- E. That the applicant must inform all business proprietors, residents and other occupants within 200 metres of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.

- F. That the organisers include details of the traffic arrangements in the area in their notification letters which has been conditioned by Council's Acting Manager Open Space and Trees. All Emergency Services should also be advised of these special traffic arrangements at least 2 weeks prior to the event.
- G. That the applicant must obtain approval for the event from the NSW Police by completing a "Notice of Intention to Hold a Public Assembly" form.
- H. That the applicant must supply, erect and remove all traffic control measures in accordance with the approved Traffic Management Plan documentation.
- I. That Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.
- J. That Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- K. That all Emergency Services must be informed of the proposed road closure (that is Fire Brigade, Ambulance and the SES) and a four-metre emergency vehicle lane must be maintained at all times, with all services (eg. fire hydrants) remaining free of any obstruction.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Bellevue Road, Bellevue Hill – Bellevue Hill Fair**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T34

Reason for Report: To submit the proposed Traffic Management Plan for the event to the Woollahra Traffic Committee

(Petrie/Zulman)

Resolved:

- A. That there are no objections to the temporary traffic control measures as detailed in the Traffic Management Plan and Traffic Control Plan prepared by Who Dares Pty Ltd dated 29 May 2014, located on Bellevue Road between Rosslyn Street and Victoria Road on Sunday, 14 September 2014, subject to the following conditions;
 - i. The applicant must obtain approval for the proposed activity on a public roadway as required by Section 68 of the Local Government Act - 1993. This will require the submission of an Activity Application to Council's Compliance Section and the applicant must comply with any conditions of this consent. Event set up times and in turn road closure times will be determined by this Approval.
 - ii. The applicant must obtain approval for the road closure from the NSW Transport Management Centre and comply with any conditions of this consent.
 - iii. The applicant must obtain approval from the State Transit Authority in relation to bus diversions.
 - iv. The applicant must obtain approval for the event from Police by completing a "Notice of Intention to Hold a Public Assembly" form.

- v. The applicant must inform all business proprietors, residents and other occupants in 200 metres of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.
- vi. The applicant must supply, erect and remove all traffic control measures in accordance with the approved Traffic Control documentation.
- vii. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.
- viii. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- ix. All Emergency Services must be informed of the proposed road closure (that is Fire Brigade, Ambulance and the SES) and a four-metre emergency vehicle lane must be maintained at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
- x. Noise created by use of equipment or activity must be controlled as required by the "Protection Of The Environment Operations (Noise Control) Regulation 2000".
- xi. The applicant must make arrangements with Council for the provision of additional waste bins and for the removal of all waste from the site at the end of the event.
- xii. Woollahra Council reserves the right to cancel this approval at any time.

B. That the event be categorised as a Class 3 event.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Dorhauer Lane, Woollahra – Artisan and Community Markets**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: 131 & DA 237/2014/1

Reason for Report: To submit the proposed Traffic Management Plan for the Community Markets to the Woollahra Traffic Committee

(Petrie/Zulman)

Resolved:

- A. That no objection be made to the Traffic Management Plan, dated 21 July 2014 prepared by Motion Traffic Engineers for the Woollahra Artisan Market (WAM) 'Spring Market 2014' to be held weekly on Sundays between 7:30am-2:30pm commencing Sunday, 31 August 2014 until Sunday, 21 December 2014.
- B. That the applicant must obtain approval for the road closure from the NSW Transport Management Centre and comply with any conditions of this consent.
- C. That the applicant must obtain approval for the event from Police by completing a "Notice of Intention to Hold a Public Assembly" form.

- D. That the applicant must inform all business proprietors, residents and other occupants impacted by the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event. Access to all properties that have garages or off-street parking off Dorhauer Lane and Morton Lane must be maintained.
- E. That access arrangements for the National Council of Jewish Women building car park at 111-113 Queen Street must be approved in writing by a National Council of Jewish Women representative prior to any commencement of market operations. Access for this car park must be maintained.
- F. That the applicant must supply, erect and remove all traffic control measures in accordance with the approved Traffic Control documentation.
- G. That Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.
- H. That Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- I. That all Emergency Services must be informed of the proposed road closure (that is Fire Brigade, Ambulance and the SES) and a four-metre emergency vehicle lane must be maintained at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
- J. That the organisers comply with all conditions of approval for the road closure as stipulated by the Transport Management Centre.
- K. That the organisers comply with all the conditions of consent as stipulated for the development application DA 237/2014/1 by Council.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Patterson Street, Double Bay - Changes to Road Layout and Parking**

Author: Frank Rotta – Traffic Engineer

File No: 355

Reason for Report: Kiaora Lands Development – Changes to Patterson Street Parking Layout (Petrie/Zulman)

Resolved:

That the proposed signage and linemarking alterations as shown in Annexure 2 be approved for implementation.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Old South Head Road, Watsons Bay – Traffic Issues**

Author: Frank Rotta – Traffic Engineer

File No: T338

Reason for Report: To respond to a traffic issue for Anglican Church, Watsons Bay.

(Petrie/Zulman)

Resolved:

- A. That a Pedestrian Warning Sign (W6-1B) be installed on ELP M000027 located on the northern side of Old South Head Road opposite Bell Street, facing southbound motorists.
 - B. That a Pedestrian Warning Sign (W6-1B) be installed on ELP M000149 located on the southern side of Old South Head Road which is on the prolongation of the common boundary between Nos 268 & 270 Old South Head Road, facing northbound motorists.
 - C. That the applicant notes that the request for additional 50kph signs has been referred to RMS for their consideration.
 - D. That the matter for a pedestrian refuge on Old South Head Road near the church gates be further investigated by Council officers and if found to meet the safety warrants for this location this facility will be placed on Council's Traffic Capital Works Program for future funding.
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Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Cross Street, Double Bay – Taxi Zone**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T121

Reason for Report: Request from NSW Police

(Petrie/Zulman)

Resolved:

That the following parking restrictions be approved in Cross Street, Double Bay, subject to consultation with the Double Bay Chamber of Commerce and the local Traders:

- A. A 'Taxi Zone' be installed on the southern side of Cross Street, Double Bay along No.4 to No.8 Cross Street between the hours of 9pm and 4am on Friday, Saturday, and Sunday.
 - B. A 'No Parking' area be installed on the southern side of Cross Street, Double Bay along No.28 to No.34 Cross Street, between the hours of 9pm and 4am on Friday, Saturday and Sunday.
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Item No: D3 Delegated to Committee
Subject: **Minutes of the Floodplain Risk Management Committee (FPRMC) held on 24 June 2014.**
Author: Michael Casteleyn –Design & Investigations Engineer – Stormwater & Environment
File No: 626.G Committee
Reason for Report: To report on the outcomes of the Floodplain Risk Management Committee meeting held on Tuesday, 24 June 2014.

(Zulman/Thomas)

Resolved:

That the minutes of the Floodplain Risk Management Committee meeting held on 24 June 2014 be noted.

Item No: D4 Delegated to Committee
Subject: **Library Annual Report For The Period July 2013 To June 2014**
Author: Vicki Munro, Manager, Library and Information Services
File No: 48.G / 48.G (Strategic)
Reason for Report: To review the operations of Woollahra Library & Information Service for the period 1 July 2013 to 30 June 2014.

(Cavanagh/Thomas)

Resolved:

That the annual report of the library service for the year 1 July 2013 to 30 June 2014 be received and noted.

Item No: D5 Delegated to Committee
Subject: **Delivery Program 2013 to 2017 & Operational Plan 2013/14 (DPOP) Quarterly Progress Report December 2013 against Goal 1 - A connected & harmonious community, Goal 2 - A supported community, Goal 3 - A creative & vibrant community, Goal 5 - Liveable places, Goal 7 - Protecting our environment and Goal 8 - Sustainable use of resources.**
Author: Kylie Walshe - Director Community Services
Tom O'Hanlon - Director Technical Services
File No: 1229.G
Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 for the three months ending 30 June 2014.

(Petrie/Zulman)

Resolved:

THAT the June 2014 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (Liveable places), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 be received and noted.

There being no further business the meeting concluded at 6.28pm.

We certify that the pages numbered 3083 to 3093 inclusive are the Minutes of the Community & Environment Committee Meeting held on 11 August 2014 and confirmed by the Community & Environment Committee on 25 August 2014 as correct.

Chairperson

Secretary of Committee