

Corporate & Works Committee Minutes

Tuesday 8 October 2013

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Tuesday 8 October 2013 at 6.00pm**

Present: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio
Councillors Peter Cavanagh (Chair)
Andrew Petrie
Susan Wynne

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Tom O’Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)
Vicki Munro (Manager - Library Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillor Deborah Thomas

Apologies:

Apologies were received and accepted from Councillors Elena Wise & Jeff Zulman and Leave of Absence granted.

Councillor Anthony Boskovitz was in attendance at the Development Control Committee Meeting

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 16 September 2013**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 16 September 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Cavanagh)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 16 September 2013 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Kiaora Lands Development - Project update on the new Library fit out design**
Author: Kylie Walshe, Director Community Services
Zubin Marolia, Manager Property & Projects
File No: 1209.G Library
Reason for Report: To update Councillors on the progress of the new Double Bay Library design.

(Petrie/Wynne)

Resolved:

THAT Council note the progress of the design of the new Double Bay library fit-out.

Item No: D3 Delegated to Committee
Subject: **Online Community Engagement**
Author: Nabil Saleh – Manager Information Systems
Justine Henderson – Manager Communications
File No: 884G
Reason for Report: Respond to Notice of Motion

Note: In accordance with Council's meeting procedures and policy this matter has been called to full Council by Councillor Boskovitz, for the reason that all Councillors should have a say in how Council decides to communicate its operations, events and plans to the Community. **(See Item R2)**

Item No: D4 Delegated to Committee
Subject: **Disclosure of Interest Returns by Councillors and Designated Persons**
Author: Les Windle – Manager Governance
File No: 169.G
Reason for Report: To table the returns disclosing Pecuniary Interest of Councillors and designated persons in accordance with legislative requirements.

(Wynne/Petrie)

Resolved:

That Council:

- A. Notes that the Disclosures of Interest Returns of Councillors and Designated Persons are tabled.
- B. Notes that the Disclosure of Interest Returns of Councillors and Designated Persons have been submitted in accordance with the requirements of the Local Government Act 1993.

Item No: D5 Delegated to Committee
Subject: **Statutory Code of Conduct Complaints Report**
Author: Les Windle - Manager Governance
File No: 817.G
Reason for Report: To comply with Code of Conduct requirements to report to Council on complaint statistics

(Petrie/Wynne)

Resolved:

That Council note that there were no code of conduct complaints made about councillors or the general manager during the period 1 September 2012 to 31 August 2013.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1-R2)**

Item No: R1 Recommendation to Council
Subject: **Statutory review of Council's payment of expenses and provision of facilities to the mayor, deputy mayor and councillors policy**
Author: Les Windle - Manager Governance
File No: 18.G
Reason for Report: To adopt a Policy following public exhibition

(Wynne/Petrie)

Recommendation:

That the draft Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy contained in Annexure 2 to the report to the Corporate and Works Committee on 8 October 2013 be adopted.

Item No: R2 Delegated to Committee
Subject: **Online Community Engagement**
Author: Nabil Saleh – Manager Information Systems
Justine Henderson – Manager Communications
File No: 884G
Reason for Report: Respond to Notice of Motion

Note: In accordance with Council's meeting procedures and policy this matter has been called to full Council by Councillor Boskovitz, for the reason that all Councillors should have a say in how Council decides to communicate its operations, events and plans to the Community.

(Petrie/Wynne)

Recommendation:

- A. That the matter be deferred for consideration at the next Corporate & Works Committee meeting.
 - B. That Councillors provide any comments they may have on the report to staff prior to the matter being considered at the next Corporate & Works Committee meeting.
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There being no further business the meeting concluded at 6.07pm.

We certify that the pages numbered 2939 to 2944 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 8 October 2013 and confirmed by the Corporate & Works Committee on 21 October 2013 as correct.

Chairperson

Secretary of Committee