

# Commercial Use, Personal and Group Fitness Training

Application for Use of Community and Crown Land under the *Local Government Act 1993* and *Crown Lands Act 1989*

*Fees are valid until 30 June 2020*

## About this form

Use this form to apply to use Council managed public open space:

- Commercial one-on-one and group fitness training
- Organised fitness training activities for groups
- Commercial water based recreational activities. These include but are not limited to: Scuba Diving, Stand Up Paddle Board and Kayaking

**A minimum of 4 weeks' notice is required to process the application.**

Personal and group fitness training activities are defined as:

**Yoga, punch pad training, running, stretching, cardio, aerobics, toning and circuit training.**

It does not include ball games or training related to a particular field sport. Use of the fields in these instances, regardless of the size of the group, requires specific sports field hire approval. To apply to use Council managed playing fields please refer to the *Sports Field Hire* application form.

Note: It is Council's discretion to ascertain as to whether intended fitness training activities are classified as group / personal fitness training or organised sports training. In some instances, an application for *Sports Field Hire* may be required.

Council reserves the right not to approve new permits for a given period if complaints and issues arise at a particular park.

Permits will identify the permit holder, and include a description of activities, session times and durations, locations, and number of participants. The permit must be in possession of the applicant and on-site at all times.

## Lodgement & fees

Please complete all details below and follow the instructions on page 5.

## Any questions?

Please telephone Customer Service on (02) 9391 7000 or visit our Customer Service Centre (see page 5).

## ▼ Applicant details

### Applicant's name, address and contact details

Title: Mr  Mrs  Miss  Ms  Other: .....

Company: .....

Contact person / Primary Trainer: .....

ACN/ABN: .....

Postal address: .....

..... Post Code: .....

Phone (1) (....) ..... Fax (....) .....

Phone (2) (....) ..... E-mail: .....

## ▼ Site details

### Purpose

Description of fitness training or commercial activities: (eg. Yoga, punch pad training, aerobics, scuba diving classes, kayak tours, stand up paddle board safety demonstrations)

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### Location details

*All park and beach usage is subject to availability*

Location	Day	Time	Group Size
<i>Example:</i> Lyne Park	Monday	9:00am – 10:00am	15
Rushcutters Bay Park	Wednesday	7:00am – 8:00am	6

## ▼ Public Liability Insurance

The applicant must supply Council with a copy of the Certificate of Currency showing Public Liability Insurance to the value of at least twenty million dollars (\$20,000,000) per claim for the intended period of hire.

## ▼ Conditions of Hire

### Fees

Applicants must pay the calendar year (1 January – 31 December) registration fee, in full, prior to the commencement of training. Applications submitted mid-year are not entitled to a pro-rata fee, the full registration fee is required. It is payable in advance in the manner and form directed by Council. The permit will not be issued until payment is made.

Group sizes for fitness training must not exceed 20 people or more, otherwise it requires a sports field hire booking. Group sizes for water based recreational activities vary dependent on activity type.

### Conditions of Use

- Fitness activities will be permitted from 6.00am in certain parks (see table for list of parks). Noise generating fitness activities such as boxing, use of kick pads and voice commands are required to be located 40m away from residential properties.
- In other park & reserves (adjacent to neighbouring properties or where there is an amphitheatre effect) noise generating fitness activities will only be permitted after 8:00am.
- Group fitness activities will be permitted up to 8.00pm.
- Must only operate in the locations specified in the licence agreement/approval and must not exceed the maximum numbers specified on the permit.
- The A4 permit registration sign supplied by Council must be displayed on-site at all times. It must be located in a clearly visible position.
- Must not display any advertising signage, including A-frame signs or banners.
- Must respect the use of public spaces by other members of the community and not adversely impact upon them through offensive behaviour.

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- Must not misuse any park furniture, trees or other infrastructure for the purpose of performing exercises or attaching fitness equipment or in any other inappropriate manner (that is, for any purpose other than for what it is designed).
  - Must indemnify Woollahra Council and be solely liable for any claim, suits or judgements against Council and the applicant for personal injuries and property damages arising out of or occurring during the activities of the applicant or otherwise.
  - Must comply with reasonable directions of Council Rangers and Officers in relation to any actual or potential conflicting activities or to display evidence of the licence agreement/ approval.
  - Must not undertake commercial activities other than those specified in the permit, in particular, must not sell clothing, equipment or refreshments or any other goods, services or products.
  - Must not use sporting fields sign-posted as closed due to wet weather or ground maintenance.
  - The hiring of sports grounds to sporting clubs, schools and hirers has priority over Commercial Fitness Training Activities.
  - The issuing of a permit to conduct Fitness Training Activities at sports ground locations, does not allow exclusive use of the venue.
  - No sound amplification of any kind is to be used including loud hailers or megaphones. Noise from training activities must not create unreasonably disturbance to other users and adjacent residents.
  - Bookings of more than 2 continuous hours will not be permitted.
  - No waste is to be left in the Park at the conclusion of the Park Hire. All rubbish must be removed and the area left in a clean and tidy condition.
  - Operator or client vehicles must not be parked on Council's parks or reserves or upon grass verges or footpaths.
  - Do not block private or public driveways. All parking of equipment trucks must comply with the signage existing in the street.
  - No trees, shrubs or other vegetation must be removed, lopped or damaged.
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### **Excluded Areas**

Some areas are excluded from use for personal training and group fitness activities:

- Playgrounds
  - Public Exercise Stations
  - Café's
  - Turf Wicket area of Trumper Oval
  - Memorials
  - McKell Park
  - Blackburn Gardens
  - Murray Rose Pool and Redleaf grounds including boardwalk, stairs and paths, but excluding Swimming Area and Handball Court
  - Chiswick Gardens
  - Environmentally sensitive areas such as bushland and foreshore areas
  - Other areas may be deemed inappropriate from time to time by Council decision, based on demonstrated adverse impacts.
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### **Specific Conditions for water based recreational activities**

Council may impose other conditions of hire that are not listed in this document which are specific to water based recreational activities.

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### **Wet Weather**

Woollahra Council has a recorded message advertising whether sports grounds are open or closed. In the event of wet weather, user groups should call Woollahra Council Wet Weather Line - 9391 7916. You must abide by Council's Wet Weather Policy.

Must not use parks / sporting fields that are closed due to maintenance.

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## Indemnity

You, the applicant, indemnify Council from and against all actions, claims, costs, losses, expenses and damages (including the costs of defending or settling any action or claim) in respect of:

- Loss of, loss of use of, or damage to property of Council; or
- Personal injury (including death) or illness to any person or loss of, loss of use of, or damage to any property;

resulting from or by reason of anything done or omitted to be done by you arising out of your activities undertaken at or near Council's facility.

Your liability to indemnify Council is reduced proportionally to the extent that a negligent act or omission of Council or its employees has contributed to the injury, damage or loss.

## Signature

### Your declaration

*Council will not process this application without the signed acknowledgement of park hire conditions.*

I, ..... (the applicant) have read, understood and accept the conditions of hire. I accept that all these conditions must be complied with on the day(s) of the activity.

☒ Signature: ..... Date: .....

## Additional information

### Parks permitted for Fitness Training from 6.00am

(including noise generating fitness activities such as punch pad training, boxing, use of kick pads and voice commands)

Park Name	Noise generating fitness activities permitted from 6:00am (to be conducted 40m from residential properties)
Bellevue Park	✓
Christison Park	✓
Lighthouse Reserve	✓
Lough Playing Fields	✓
Lyne Park	✓
Robertson Park	✓
Rushcutters Bay Park	✓
Signal Hill Reserve	✓
Steyne Park	✓
Woollahra Ovals (2,3)	✓
Yarranabbe Park	✓

## ▼ How to lodge this application

**Address the application to:** The General Manager  
Woollahra Municipal Council

**You can send it to us by any of the following methods**

**Post:** PO Box 61  
Double Bay 1360  
**DX:** DX 3607 Double Bay

**Courier or personal delivery:** Council Chambers  
536 New South Head Road  
Double Bay NSW 2028

**How to contact us by phone, fax or electronically**

**Phone:** (02) 9391 7000

**Fax:** (02) 9391 7044

**E-mail:** [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

**Web:** [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Payment methods

Payment can be made at our Customer Service Centre by the following methods: cash, EFTPOS, cheque or Money Order (make payable to Woollahra Council) or by credit card – American Express, Diners Club, MasterCard or Visa. Credit card payment will incur a processing fee.

### Acknowledgement

You will receive a receipt specifying the amount of fees paid. We will acknowledge that we have received your application and provide you with the registered number of the application and the name of the officer who will be dealing with your application.

### Making a personal visit?

Woollahra Council is located at 536 New South Head Road, Double Bay. We look forward to seeing you.

**Bus or Rail:** Take the train to Edgecliff, then take the bus or walk from the interchange at the Edgecliff Centre.

**Parking:** Short-term customer parking spaces are available on site. On-street parking in nearby streets is also available.

### Fees

Fees are valid until 30 June 2020.

Registration Fee \$225.00  
(Calendar year: 1 January – 31 December)

All fees are non-refundable and payable in advance in the manner and form directed by Council.

The fee must accompany this application.

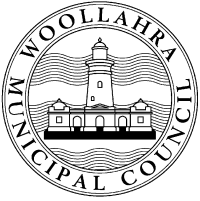
Registration Fee payable, only. No hourly fees.

To be completed by Council's Cashier and Customer Service Officer. GST may be applicable ( <i>refer receipt for details</i> ) <i>Retain your receipt as proof of lodgement of the application.</i>	OFFICE USE ONLY		
	Fee Type	Receipt Code	Fee \$
<input checked="" type="checkbox"/> Receiving Officer: ..... Date:.....	Registration Fee	339	\$225.00
<input checked="" type="checkbox"/> Cashier: ..... Date:.....			
	Total:		

## ▼ Privacy notification

The personal details requested on this form are required under the *Local Government Act 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Woollahra Municipal Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register

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# Credit Card Payment Form

**All credit card payment will incur a processing fee currently 0.55%**

Payments should be sent to: Woollahra Council  
536 New South Head Road  
DOUBLE BAY NSW 2028

OR

PO Box 61  
DOUBLE BAY NSW 1360

OR

DX 3607 DOUBLE BAY

## Credit card payment

*This matter will not be processed until the credit card payment has been authorised*

Tick Applicable Credit Card	<input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> DINERS CLUB <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA														
Full Name on Credit Card	<input type="text"/>														
Credit Card No.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Card Expiry Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Total Amount Paid					\$	<input type="text"/>				
Cardholder's Signature	<input type="text"/>														
Date	<input type="text"/>					Contact Phone No.					<input type="text"/>				

## Reason for payment

*Please indicate in this section the reason for the payment and any other applicable information.*

Payment For Fitness Training

Council Reference Eg. DA No.etc T339

Address (where applicable) \_\_\_\_\_

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## PRIVACY NOTIFICATION

The personal details requested on this form are being collected, and will only be used for, the purpose of processing your payment. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will not be able to process your payment. Access to the information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council.

OFFICE USE ONLY	Payment Processed	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Cashier	_____	
	Date	_____	