



# Essential Services

Under *Environmental Planning & Assessment Regulation 2000*

## About this form

Use this form to list the essential services that are currently installed in the building and the essential services to be installed in the building in connection with the structural work/alteration/addition or change of use pursuant to the Environmental Planning and Assessment Regulation 2000.

## Lodgement

Please follow the instructions on Page 3.

## Any Questions

Phone Customer Service on (02) 9391 7000, or call in personally (see page 3)

## ▼ Applicant's details

### Your name, address and contact details

Title:      Mr     Mrs     Miss     Ms     Other: .....

Family name: ..... Given name(s): .....

On behalf of (company name): .....

Postal address: (if different to above) .....

Subject: ..... Post Code: .....

Telephone (B) (....) ..... Fax (....) .....

Telephone (H) (....) ..... Mobile: .....

Subject address: .....

Suburb: ..... Post Code: .....

## ▼ Important information

### Please read

The following is a sample list of essential services. This is not a definitive list and does not imply that all buildings require all these services.

- Access panels, doors and hoppers to fire-resisting shafts
- Automatic fail-safe devices
- Automatic fire detection and alarm systems
- Automatic fire suppression systems
- Emergency lifts
- Emergency lighting
- Emergency warning and intercommunication systems
- Emergency procedures and evacuation training
- Exit signs
- Fire blankets
- Fire control centres and rooms
- Fire dampers
- Fire doors
- Fire doors to lift shafts
- Fire hydrant systems
- Fire seals protecting openings in fire-resisting components of the building
- Fire shutters
- Fire windows
- Hose reel systems
- Lightweight construction
- Mechanical air handling systems
- Perimeter vehicle access for emergency vehicles
- Portable fire extinguishers
- Safety curtains in proscenium openings
- Smoke and heat vents
- Smoke dampers
- Smoke detectors and heat detectors
- Smoke doors
- Solid core doors
- Fire passage pressurisation system
- Stand-by power systems
- Wall-wetting sprinkler and drencher systems
- Warning and operational signs



## How to lodge this application

**Address the application to:** The General Manager  
Woollahra Municipal Council

**You can send it to us by any of the following methods:**

**Post:** PO Box 61  
Double Bay 1360

**DX:** DX 3607 Double Bay

**Courier or personal delivery:** Council Chambers  
536 New South Head Rd  
Double Bay NSW 2028

**Contact us by phone, fax or electronically**

**Phone:** (02) 9391 7000

**Fax:** (02) 9391 7044

**E-mail:** [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

**Web:** [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### **Fees**

There are no fees to submit this list.

### **Making a personal visit?**

Woollahra Council is located at 536 New South Head Road, Double Bay. We look forward to seeing you.

**Bus or Rail:** Train to Edgecliff and take the bus or walk from the interchange at the Edgecliff Centre.

**Parking:** Short term customer parking spaces are available on site. On street parking in nearby streets is also available.

## Privacy notification

The personal details requested on this form are required under the *Local Government Act and Regulations 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Woollahra Municipal Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.