

Lifetime Registration

for Companion Animals

Companion Animals Act 1998

Effective from July 2023 to June 2024

About this form

Please use this form to apply for lifetime registration of a cat or dog under the *Companion Animals Act 1998*. Make sure you attach a copy of a 'Certificate of Identification' or a completed copy of a Permanent Identification form. Please note that if you give false or misleading information you may be fined up to \$880.

Note

If you are claiming a reduced registration fee, you must provide the following proof:

- **Desexed** – a letter, certificate or clear receipt from a vet or a statutory declaration from the owner. If an animal cannot be desexed before a cat turns 4 months and a dog turns 6 months due to medical reasons, a letter from a vet must be submitted with the application. Providing the letter was dated before a cat turns 4 months and a dog before 6 months of age the lower fees will apply (Dog \$69 & Cat \$59)
- **Recognised Breeder** – proof of current membership of Dogs NSW, NSW Cat Fanciers Association, Waratah State Cat Alliance (now trading as Australian National Cats Inc.) or any other body approved by the Chief Executive, and, documentation verifying the cat or dog is of a breed accepted by the recognised breeder body, and, a signed statement from the member that the animal is to be kept for breeding purposes.
- **Pensioner** – current pensioner concession card or other proof of status as an eligible pensioner.
- **Eligible pound or shelter** – includes a NSW council pound, the Animal Welfare League NSW, the Cat Protection Society of NSW Inc. and the RSPCA NSW. Proof of desexing and proof of sale or transfer from an eligible pound or shelter required.
- **Assistance animal** – a signed statement from a recognised assistance animal training organisation (e.g. NSW Guide Dog Association) that the animal is trained, or is being trained, as an assistance animal and is used as an assistance animal.
- **Working dog** – the owner must satisfy council that the dog is primarily used for the droving, tending, working or protecting of stock (includes a dog being trained as a working dog).

Registered racing Greyhound – Greyhound registered in accordance with the rules under the *Greyhound Racing Act 2009*.

If you are sending this registration form to council, make sure you send copies, not originals, of these documents as they will not be returned to you.

Incomplete forms will not be processed and will be returned to you.

Please call our Customer Service Centre on (02) 9391 7000 for any assistance.

Animal details

Microchip Number:	<input type="text"/>	Breed:	<input type="text"/>
Animals name:	<input type="text"/>	Animals DOB:	<input type="text"/>
Colour / identifying marks:	<input type="text"/>	Desexed Date:	<input type="text"/>
Species:	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
		Desexed:	<input type="checkbox"/> Yes (proof required) <input type="checkbox"/> No
Declared dangerous dog:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date order/declaration issued:	<input type="text"/>
Currently lost animal:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date lost:	<input type="text"/>

NOTE: If animal is lost registration cannot occur until found, no changes can be made to the record

Owners details

Title:

Name:

Residential
address:

Postal address:
(if different from
residential)

Secondary
address:
(holiday house
optional)

Phone:

Email:

Identification:

☐ Drivers licence ☐ Medicare ☐ Australian Passport ☐ ID card

Sighted by:

Secondary
contact:
(optional)

Phone:

Email:

Owners declaration and signature

I the person whose details appear above, of the above address do solemnly and sincerely declare that I am the owner of the said animal. The information provided by me on this form is true and accurate.

Name

Date

Registration type

Fees are prescribed by Clause 18 of the *Companion Animals Regulation 2018* and change annually.

Please contact Council's Customer Services staff to confirm the fee applicable for your nominated registration type.

Type	Fee \$
<input type="checkbox"/> Dog - Non-desexed / desexed after 6 Months	\$252.00
<input type="checkbox"/> Dog – Desexed before 6 months (certificate required)	\$75.00
<input type="checkbox"/> Dog – Not desexed (not recommended - proof required)	\$75.00
<input type="checkbox"/> Dog - Recognised breeder (proof required)	\$75.00
<input type="checkbox"/> Dog - Dog sold by eligible pound or shelter (proof required)	\$0.00
<input type="checkbox"/> Dog - Pensioners (only if dog is desexed or it is not recommended – proof required)	\$32.00
<input type="checkbox"/> Cat – Desexed by 4 months (certificate required)	\$65.00
<input type="checkbox"/> Cat – Not desexed (not recommended - proof required)	\$65.00
<input type="checkbox"/> Cat – Not Desexed / desexed after 4 months (includes \$65 registration & \$92 non de-sex permit per year)	\$157.00
<input type="checkbox"/> Cat – Pensioners (only if cat is desexed or it is not recommended – proof required)	\$32.00

<input type="checkbox"/> Cat - Cat sold by eligible pound or shelter (proof required)	\$0.00
<input type="checkbox"/> Cat - Recognised breeder (proof required)	\$65.00
<input type="checkbox"/> Assistance animal (statement from animal training organisation)	\$0.00
<input type="checkbox"/> Working dog (used for droving, protecting etc. livestock)	\$0.00
<input type="checkbox"/> Permit Late Fee	\$21.00
<input type="checkbox"/> Dangerous Dog	\$221.00
<input type="checkbox"/> Restricted Dog	\$221.00

The fees are statutory fees prescribed by Clause 18 of the *Companion Animals Regulation 2018* and change annually. Please contact Council's Customer Services staff to confirm the applicable fee before lodging this form.

Privacy and conditions of use

For more information about Privacy & Personal Information Policy: www.woollahra.nsw.gov.au/privacy.

Lodgement details

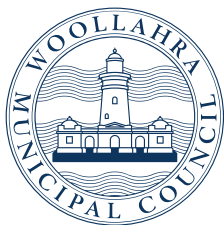
Who to contact:	The Administration Officer handling your application in the Compliance section. Phone: (02) 9391 7144 or (02) 9391 7152	Acknowledgement:	You will receive a certificate acknowledging your animal's registration
Mail to:	Woollahra Municipal Council PO Box 61 Double Bay 1360	In person:	Council Chambers 536 New South Head Road Double Bay NSW 2028
Email:	records@woollahra.nsw.gov.au	Telephone:	(02) 9391 7000
Website:	www.woollahra.nsw.gov.au		

Payment methods:

Payment can be made at our Customer Service Department by the following methods: cash, EFTPOS, Money Order cheque (make cheques payable to Woollahra Council), or credit card – American Express, MasterCard or Visa.

Credit card payments will incur a processing fee.

OFFICE USE ONLY	Fee type	Fee	Receipt code
To be completed by Council's Cashier and Customer Service Officer GST may be applicable (refer receipt) <i>Retain your receipt as proof of lodgement of the application</i>	Registration fee	\$	T245
	Total:		
Receiving Officer:		Date:	
Cashier:		Date:	



Payment Form

Payment methods

Payment in person at Council's Customer Service Centre can be made in cash, EFTPOS, cheque or money order or credit card (American Express, MasterCard and Visa).

Payment details

All credit card payments will incur a processing fee of 0.55%.

Separate cheques are required for integrated development fees to the relevant body. Cheques and money orders are payable to **Woollahra Council**.

Payments should be sent to Woollahra Council at: 536 New South Head Road DOUBLE BAY NSW 2028;
PO Box 61 DOUBLE BAY NSW 1360

Privacy notice

The personal information in this form is required under the Environmental Planning and Assessment Act 1979 and will only be used for processing of payments. If you do not provide the information, Council will not be able to process your payment and application. Payment information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may request amendment of any personal information held by Council that is incorrect.

Payment particulars

Payment for:

Council reference:

Application address:

Credit card details

Card type:

☐ Visa☐ MasterCard☐ American Express

Card number:

Cardholder name:

Expiry date:

Total amount paid \$:

CVV:

Cardholder signature:

Contact number

OFFICE USE ONLY

Cashier's name:

Cashier's signature:

Payment processed: Yes ☐

No ☐

Date: