



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 28 July 2008*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

24 July 2008

To: His Worship The Mayor, Councillor Geoff Rundle, ex-officio
Councillors Tanya Excell (Chair)
Anthony Boskovitz
Marcus Ehrlich
Andrew Petrie
Isabelle Shapiro (Deputy Chair)
Fiona Sinclair King
John Walker

Dear Councillors

Community & Environment Committee Meeting – 28 July 2008

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 28 July 2008 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 14 July 2008	1
D2	Woollahra Traffic Committee – Extraordinary Meeting Minutes 9 July 2008 and Extraordinary Meeting Minutes 11 July 2008 – 595.G 2008	2
D3	Emergency Revival Courses – 900.G	6
D4	Proposed Bike Week Event – 256.G 1142.G	13
D5	Regional Bicycle Network Project – 256.G	15
D6	Community Facilities Report – Usage Levels – 79.G	22
D7	Kayak Storage – 210.G	43
D8	Community Services Management Plan Quarterly Report – 827.G 07-10	51
D9	Natural Environment Principal Activity – 4 th Quarter Management Plan Review – 827.G 04-07	89
D10	Parks and Public Space Principal Activity – 4 th Quarter Management Plan Review – 827.G 04-07	107

Items to be Submitted to the Council for Decision with Recommendations from this Committee - Item R1

R1	Community and Environmental Grants 2008/2009 – 30.G 1142.G / Education	119
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 14 July 2008**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 14 July 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 14 July 2008 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee – Extraordinary Meeting Minutes 9 July 2008 & Extraordinary Meeting Minutes 11 July 2008**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2008
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

- A. THAT the Recommendation X2 contained in the minutes of the Woollahra Traffic Committee Extraordinary Meeting No.6a/08, held by email on Wednesday 9 July 2008 be adopted.
 - B. THAT the Recommendation Y10 contained in the minutes of the Woollahra Traffic Committee Extraordinary Meeting No.6b/08, held by email on Friday 11 July 2008 be adopted.
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Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

An Extraordinary Meeting (No. 6a / 08) of the Woollahra Local Traffic Committee was held by email on Wednesday 9 July, 2008. The single item was referred to the Roads and Traffic Authority, the Paddington Police and the representative for Mr Peter Debnam MP for their consideration and to the STA for comment and there were no objections.

1. Attendances

Committee Members:

Present:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const Janna Brisby	(Rose Bay Police - Traffic)
	Mr John Giblin	(Peter Debnam MP Representative)
Observer:	Mr E Graham	(State Transit Authority)

2. SEPP11 Development Referrals for Assessment

Item No: X2 SEPP11 Development Referrals for Assessment
Subject: DA 813/2007/1 – 2 Laguna Street, Vaucluse
Author: Frank Rotta – Traffic Engineer
File No: DA 813/2007/1
Reason for Report: Traffic and Parking Report for a Seniors Living Development at No. 2 Laguna Street, Vaucluse.

Decision: Unanimous Support

Recommendation:

- A. That there are no objections to DA 813/2007/1, the proposal to construct a Seniors Living Development comprising 78 self-contained units at No.2 Laguna Street, Vaucluse, on the basis of either traffic generation or car parking subject to the conditions recommended by the RTA in their letter dated 20 March, 2008 (Annexure 2) forming part of any consent for this development.

Frank Rotta
Chair

Woollahra Local Traffic Committee Minutes

An Extraordinary Meeting (No. 6b / 08) of the Woollahra Local Traffic Committee was held by email on Friday 11 July, 2008. The single item was referred to the Roads and Traffic Authority, the Paddington Police and the representative for Mr Peter Debnam MP for their consideration and to the STA for comment and there were no objections.

1. Attendances

Committee Members:

Present:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const Janna Brisby	(Rose Bay Police - Traffic)
	Mr John Giblin	(Peter Debnam MP Representative)
Observer:	Mr E Graham	(State Transit Authority)

2. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Sun Herald City To Surf 2008**

Author: Frank Rotta – Traffic Engineer

File No: 16.G

Reason for Report: To approve conditions for the running of the 2008 Sun Herald City to Surf.

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for The Sun Herald City to Surf 2008 foot race, to be held on Sunday 10 August 2008, through the streets of the Woollahra Municipality, subject to the following conditions:
- i. Approval of a Traffic Management Plan (TMP) by the RTA and Police.
 - ii. Road Closures – Details of the road closures, including the method and authorised persons to control and regulate these closures be submitted to Council by 28 July 2008 for consideration.
 - iii. Signage – full details of all signage proposed to be erected as part of the event, including height, clearance and fixing details, etc, prior to or during the event, being submitted to Council by 28 July 2008 for consideration.

- iv. Television Camera Stands – Full details of all structures proposed to be erected on the public roadway as part of this event being submitted to Council for approval under the Roads Act by 28 July 2008.
 - v. Event Clean-Up – Assurance that the roadway is not opened to through traffic, until such time as cleaning has been satisfactorily completed is to be provided by the Sun Herald and the Police.
 - vi. Advertising Road Closures and Event Details – Local residents being advised of the road closures, opening times etc by the Sun Herald. These advertisements are to be placed in the local paper prior to the event.
 - vii. Waste Management Clean Up Costs - Sun Herald to pay for all clean up costs.
 - viii. Insurance - Evidence of current Public Liability Insurance to the value of \$15 million for the event is to be submitted to Council by 28 July 2008.
 - ix. On-Site Contact – The Police and Sun Herald to remain in contact with Council's nominated on-site contact person.
 - x. Road / Street Cleaning – the Drink Supervisors being instructed, as part of their duties, to arrange for any empty drink cups to be swept or raked from the roadway towards the gutter during breaks, in between peak periods of the race event. The empty drink cup boxes are to be emptied into the Clean-Up Bins. Once the boxes are emptied, they are to be unfolded, flattened and then stacked for collection and recycling.
 - xi. Drink Stations/ Clean Up Bins – the number and location of drink stations and clean up bins are to be provided to Council. All drink stations on New South Head Road are to be supplied with two bins on each side of the road. The last drink station on Old South Head should be supplied with two bins at the drink station site.
 - xii. All bins to be placed on the footpath two (2) metres after the drink station. Council's co-ordinator being contacted prior to the race in relation to Council's requirements for bin locations and collection procedures.
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Frank Rotta
Chair

Item No: D3 Delegated to Committee
Subject: **Emergency Revival Courses**
Author: Natasha Williams, Community Development Officer
File No: 900.G
Reason for Report: Response to a Notice of Motion

Recommendations:

- A. That Council promote training opportunities for First Aid Courses that are available in the local area.
 - B. That Council hold two full day courses for parents in child specific first aid and two short courses that focus on emergency resuscitation during 2008-09.
 - C. That Council provide free use of Council owned venues for the courses, a 50% subsidy for the Basic First Aid Course and offer on-site childcare at the courses.
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Background:

At the Community and Environment Committee meeting on April 28th 2008 a Notice of Motion was adopted:

That a report be brought promptly to Council on the feasibility and costs to Council, in consultation with the St Johns Ambulance or any other not for profit education provider, conducting free, accessible and well publicised public education courses on emergency revival and first aid for parents and other residents of the municipality.

At the Community and Environment Committee meeting held on 26th May 2008 (Annexure 1), Council resolved:

- A. *That Council receives the information on First Aid courses.*
- B. *That Council enter into discussions with St Johns Ambulance and Red Cross and free use of council owned facilities for the provision of First Aid Courses in the 2008-09 financial year.*
- C. *That Council promote training opportunities for First Aid Courses that are available in the local area.*
- D. *That Council look into providing flexible options for members of the community and that we examine the provision of a subsidy for the basic First Aid Course.*

Consultation with parents:

To ascertain parent's interest in Emergency Revival and First Aid courses that are specific to children's emergencies, Council consulted with the Woollahra Pre Schools' Parents Advisory Committee, parents who attend the Holdsworth Community Centre's Playgroup and parents of new babies attending the Mothers Group at the Double Bay Early Childhood Health Centre.

Consultation included questions pertaining to the value of First Aid and Emergency Revival training to parents and non-professional carers of their children and specific child related first aid care/ concerns for parents. Parents were also asked to identify suitable times, days and locations and what were the barriers preventing them from attending such courses.

Consultation findings with parents included:

1. All parents consulted expressed an interest in both emergency revival training and also other aspects of First Aid that related specifically to children. Parents were interested in knowing how to manage asthma, identify and manage allergic reactions including anaphylaxis and respond to emergency situations such as choking.
2. There was also a high interest for other non-professional carers of their children such as grandparents being able to access this training.
3. Short courses were generally favoured however a significant number of responses were interested in one day courses, covering additional child specific emergency response training with more information to increase their confidence and appropriate response. Locally based venues were also favoured.
4. All parents consulted indicated that the provision of child care on-site would increase their ability to attend the training and would also make it easier to insure the attendance of other regular non-professional carers of their children such as grandparents.
5. Cost was not identified as a potential barrier to parents and carers accessing first aid courses.
6. Whilst there was not an ideal time identified for parents to attend the courses due to differing reasons, children's ages and participation by non professional carers, it was identified that the most popular times were short courses during week day mornings and full day courses on the weekend.

Consultation with providers:

Whilst Council requested not-for-profit organisations specifically be consulted, a range of providers were consulted which included commercial operators for comparison of value and flexibility. Therefore four potential providers for the Emergency Revival and Children's First Aid courses were canvassed. They were St Johns, Medilife, Kids First Aid and Red Cross. The Red Cross was subsequently identified as being the provider that was the most flexible and best suited to meet the requirements of the parents consulted.

The Red Cross is a not-for-profit organisation and the world's largest provider of First Aid training and offers two courses that are relevant to the parents of Woollahra. One is 'Basic CPR: Cardiopulmonary Resuscitation' which runs for approximately 3 to 4 hours and includes a test for a certificate at completion of the course. This course will provide up to date training for parents and carers in emergency resuscitation. Up to 20 people can attend this course.

They also offer an 'Essential First Aid for Parents and Carers' which is a full day course. This course covers all areas of first aid that specifically relates to children and includes emergency resuscitation training. Parents are encouraged to bring their children up to 18 months old with them and also bring other care providers such as grandparents. As it is encouraged that parents and carers attend with their children this would remove or reduce the need for childcare to be provided. Up to 12 people can attend this course. This course covers many of the additional specific child care potential emergencies as identified in the consultation.

Parents consulted have indicated their interest for on-site child care as this would reduce one of the main barriers for attendance, especially if the non professional carers also wanted to take advantage of the training opportunity. Ordinarily they would potentially be the babysitters whilst the parents attended the course. This provision would allow the parents and care givers time to attend the same course and get maximum benefit from the course. Council is able to offer child care at market cost and choose appropriate facilities to offer this service.

Proposal:

It is recommended that Council engage the Red Cross to hold two half day CPR courses on week days and two full day Essential First Aid for Parents and Carers' on weekends throughout 2008/09.

Local venues were also favoured by the parents consulted to optimise and encourage their attendance. Council has a number of community venues that would be suitable venues for these courses. It is recommended that Council provides free use of Council owned venues which have provision of appropriate space for on-site child care.

Identification of Income & Expenditure:

Whilst this project has not been specifically budgeted for in the 2008-09 financial year there is provision in the Community Development, Special Projects funding for support to young families in line with the newly adopted Social and Cultural Plan 2008-2013.

Table outlining Cost to Council (includes a 50% subsidy by Council)

Course Title	Price of course per person	Total cost of course	Cost to Council 50% subsidy	Full Cost to Council
Basic CPR (4 hours)	\$70.00	\$1,400 20 per class	\$700	\$1,400
Essential First Aid for Parents & Carers (full day)	\$80 per person	\$960 12 per class	\$480	\$960
TOTAL				\$2,360

Conclusion:

Parents in Woollahra Council are interested in accessing First Aid and Emergency Revival courses and in the opportunity for non-professional carers of their children to attend. In addition, they are interested in gaining knowledge and confidence in their abilities to administer CPR as well as what they need to do in other child specific emergency situations.

The Social and Cultural Plan, *Objective 1: A connected community*, identifies that a major strategy is to 'strengthen families and improve access to family support services'. The recommended emergency and revival courses are in line with this strategy and will benefit families and additional care givers in their confidence and knowledge in providing safety care to their families.

Natasha Williams
Community Development Officer

Susan Turner
Manager Community Development

Annexures:

Annexure 1: Report to the Community & Environment Committee on 26th May 2008.

Item No: D4 Delegated to Committee
Subject: **Proposed Bike Week Event**
Author: Lorna Oliver, Traffic & Transport Planner
File No: 256.G
Reason for Report: Inform Committee about proposed event

Recommendation:

- A. That Council's participation in the proposed 3 Council 'Celebration of Cycling' Bike Week 2008 event be noted,
- B. That this event be funded from the RTA's NSW Bike Week Grant and the 3 Councils Urban Sustainability Grant.

Background:

Consideration is being given to a joint Bike Week event, involving Woollahra, Waverley and Randwick Councils, to be held at Centennial Park on Sunday 28 September, 2008. The emphasis of this event is a community fair celebration of cycling for the whole family.

As transport is one of the largest contributors to greenhouse gas emissions within eastern Sydney, this event provides an opportunity to promote more sustainable transport options to the community.

Publicity prior to the event will focus on promoting cycling as a serious alternative to reducing individual energy consumption and responding positively to climate change. This links the 'Celebration of Cycling' event to the 3 Council Ecological Footprint Project which aims to reduce consumption of natural resources across Sydney's East.

To introduce the event, each Council is considering a small guided bike ride into Centennial Park from their Local Government Area (LGA). These routes have been approved by each Council's Local Traffic Committee and approval is currently being sought from the Regional Commander of NSW Police.

The target audience of this event is both families and local residents interested in considering cycling as an option for short trips and/or commuting to work and the event aims to:

- Promote the new, existing and future bicycle networks and cycle paths in each Council area.
- Encourage residents to consider cycling as a viable option for short distance recreational or commuter trips.
- Increase community understanding and support of cycling and cyclists needs.
- Promote NSW Bike Week 2008.

Information stalls on the day will provide local brochures on the cycling facilities and networks available in each Council area.

Proposed Event Overview

The emphasis of this joint event between Randwick, Waverley and Woollahra Councils is a celebration of cycling to be hosted in Centennial Park in support of the NSW Bike Week, 2008. In addition, the event may also incorporate three separate community bike rides from each Council area (Bronte Beach, Coogee Beach and Double Bay) into Centennial Park.

Each community bike ride will take small numbers of registered cyclists along a pre-approved route using sections of our bicycle network. These rides will link with activities planned in Centennial Park for a 'Celebration of Cycling' family fun day of entertainment, BBQ, cycling stalls, workshops and information. Smaller and safer cycling training, and confidence building activities will be provided within Centennial Park for young children.

The three Councils have been working with the local bicycle user group BIKEast to assist in planning the event. This event will aim to encourage families and others to discover their local bicycle facilities and offer support to promote cycling as one of the opportunities for reducing our individual ecological footprint.

The number of participants expected to attend the Centennial Park event is 300 to 400. This includes approximately 75 to 120 cyclists from the three separate community bike rides from each Council area (25 to 40 pre-registered riders per Council area).

Identification of Income & Expenditure:

A cost estimate of this event is detailed below:

Item	Budget
Centennial Park hire, stage, sound/audio, fate stall hire, workshops, entertainment, roaming performer, and food (BBQ)	\$8,500
Traffic management, safety and marshalling	\$1,500
3 Council Bike Week Event advertising, posters (incl. bus shelters), street banners, and Bike Week merchandise	\$11,500 (RTA contribution)
Total	\$21,500

This event will be funded by a grant of \$11,500 from the RTA for NSW Bike Week 2008, and \$10,000 from the 3 Councils' Urban Sustainability Grant (\$3,300 each).

Conclusion:

This event is a community fair celebration of cycling for the whole family and is an opportunity for Woollahra, Waverley and Randwick Councils to promote more sustainable transport options to the community.

Transport is one of the largest contributors to greenhouse gas emissions in Sydney and bike transportation is seen as a serious alternative to reducing individual energy consumption as a positive response to climate change. It is considered appropriate that Council support the proposed event.

Lorna Oliver
Traffic and Transport Planner

Warwick Hatton
Director Technical Services

Annexures:

Nil

Item No: D5 Delegated to Committee
Subject: **Regional Bicycle Network Project**
Author: Lorna Oliver, Traffic & Transport Planner
File No: 256.G
Reason for Report: Completion of the first stage of the project

Recommendation:

- A. That the report on Stage 1 of the Regional Bicycle Network Project be noted.
- B. That SSROC be advised that Woollahra Council:
 - 1. Notes the report and requests the inclusion of Oxford Street as a State Bicycle Route as part of SBR07, as a link to SBR07 from SBR03 & SBR05 and as a link between SBR10 & SBR03
 - 2. Supports the proposal to commence the second phase of this project
 - 3. Supports the SSROC proposal to invite North Sydney, Canada Bay, Ashfield, Canterbury, and Rockdale Councils to participate in the second phase of the project as they are in the immediate vicinity of the study area.

Background:

The purpose of the Regional Bicycle Network Project is to create a tool for strategic lobbying of the RTA and other sections of State and Federal government for funding for the development of quality bicycle infrastructure.

The development of this project is outlined in the following paragraphs.

In 2004, BIKEast approached Woollahra Council, the NSW Government and other relevant councils seeking funding for a regional bicycle planning coordinator position for inner and eastern Sydney. The aim of creating the new position was to promote cycling in a general sense, capitalise on the increasing incidence of recreational and commuter cycling in the inner Sydney council areas and to improve co-ordination of the various NSW Government and council bicycle planning projects.

It was intended that one of the main tasks of the new position would be the development of a map which would coordinate the various local and regional networks identified by the councils and the Roads and Traffic Authority (RTA). This map would create a framework for prioritising and funding each of the councils' Bike Plan works and provide a tool for securing grant funding.

Although funding for the position was not obtained, the aim of the position was supported and seven inner-Sydney SSROC councils offered in-kind support for the development of a regional bicycle network map. These seven councils were Woollahra, Waverley, Randwick, the City of Sydney, Marrickville, Leichhardt and Botany Bay. SSROC offered to co-ordinate the project.

Project meetings were held in 2005 and a number of regional bicycle network issues were discussed. Much of the discussion was concerned with bringing together the various councils' bicycle network plans and resolving cross-boundary issues. In 2006, progress on the project was intentionally slowed as several of the councils were engaged in reviewing their bicycle plans. Later in 2006 SSROC offered modest funding to allow a bicycle planning consultant to produce the regional network map. The project group supported this suggestion and, in early 2007, SSROC engaged Sustainable Transport Consultants Pty Ltd to undertake the first part of a two phase study for development of this map.

The consultant's report for the first phase of the project will be tabled at the meeting.

The purpose of the first phase was to:

1. analyse existing council bicycle plans and to identify a regional bicycle route network according to a three level hierarchy of network facilities consistent with the NSW Bicycle Guidelines;
2. identify gaps, deficiencies, mismatches and opportunities in the existing/planned regional bicycle network; and
3. make recommendations to each of the councils for a region-wide bicycle network to serve the transport and access needs of the community.

The second phase of the project will commence after the first phase has been reported to the participating councils and relevant SSROC committees. The second phase of the project will detail each identified regional route and list the associated issues and development costs. It will include a set of sub-projects, one for each council, designed to improve connectivity between council areas, recommended development priorities, opportunities, strategies and practical advice on funding and maintenance.

Woollahra's Bike Plan is to be reviewed during the second half of 2008. Quotations were recently called and a consultant has been selected. Work is expected to commence in August and the consultant has indicated a timeframe of five months to complete the work. It is expected that the review will be reported to Council in February 2009.

Discussion

The first phase of the project classified routes in the councils' Bike Plans into a hierarchy of three clearly defined types of routes. These are:

1. *State Routes* – A total of fourteen significant, long distance, cross-city routes (North/South, East/West or linking large trip generators) were identified as routes which, due to their nature, should be 100% funded by the RTA. These routes extend across the study area and beyond, and link or pass through important regional business and entertainment centres. They represent the “main roads” of the bicycle network in this part of Sydney. Their equivalent in the NSW road hierarchy is the “State Road”.
2. *Regional Routes* - Eighteen routes providing important links and pathways through each municipality and into adjoining council areas were identified. Most cross Local Government Area (LGA) borders and are already identified in council plans. These are proposed to be constructed with 50/50 funding from RTA. Their equivalent in the NSW road hierarchy is the “Regional Road”.
3. *Local Routes* – There are also a large number of Local Routes providing access to local trip attractors, local centres and transport interchanges. Their equivalent in the NSW road hierarchy is the “Local Road”.

These routes are identified on the Regional Bicycle Network Map attached as Annexure 1.

The State and Regional Networks are largely consistent with Woollahra's Bike Plan. It suggests local routes which are not identified. These could be considered when Woollahra's Bike Plan is reviewed.

Stage 1 of the project also identifies Oxford Street as a local bike route which does not correlate with recent bicycle counts at the intersection of Oxford and Queen Streets which were conducted by Council's Traffic Section. The inclusion of Oxford Street as a part of SBR07 has been suggested to the consultant engaged to conduct the study for the first stage of the report.

It is intended that this project support the implementation of the Woollahra Bike Plan and the Bike Plans of all participating councils by placing the councils' networks within a regional context. This will assist Woollahra and the other councils to resolve cross-border issues and to argue that additional State and Federal government funding is justified for the implementation of regional sections of councils' bicycle networks.

It is anticipated that the continuation of this project into its second phase will continue to bring the additional benefits of communication and skills sharing between the councils in the area of bicycle infrastructure planning.

State Bicycle Routes (SBRs) passing through the Woollahra Local Government Area (LGA) are shown below:

Route Number & Description	Passes through these LGA's	Comments
SBR04 Epping to Vacluse	Leichhardt, City of Sydney, Woollahra	Via Drummoyne, Balmain, Sydney CBD, Double Bay and Rose Bay
SBR07 Rhodes to Rose Bay	Leichhardt, City of Sydney, Randwick, Waverley, Woollahra	Via Five Dock, Leichhardt, Glebe, City South and Bondi Junction CBD
SBR09 Double Bay to La Perouse	Woollahra, Waverley, Randwick	Via Bondi Junction CBD, Randwick shops, UNSW, Heffron Park and Yarra Bay
SBR10 Edgecliff to Caringbah	Woollahra, Randwick, Botany Bay	Via Edgecliff Station, Centennial Park, UNSW, Mascot and Alexandra Canal

Regional Bicycle Routes (RBRs) passing through the Woollahra LGA are shown below:

Route Number & Description	Passes through these LGA's	Comments
RBR15 Coastline Cycleway	Woollahra, Waverley, Randwick	Via Watsons Bay, Dover Heights and the eastern beaches to Maroubra Beach (Coastline Cycleway extends to link with Botany Bay Trail via RBR17)
RBR16 Edgecliff to Mascot	Woollahra, City of Sydney, Botany Bay	Via Paddington, Moore Park and Waterloo

RBR17 Rose Bay to La Perouse	Woollahra, Waverley, Randwick	Via Bondi Junction CBD, Waverley Park, Waverley shops, Maroubra and Malabar
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The study identifies twenty “Critical Cross-Boundary Network Connections”. These are significant route junctions or intersections where the current conditions are poor. These are identified on the Regional Bicycle Network Map attached as Annexure 1.

Funding will be sought from the RTA to address these connections.

A major part of the second stage of the project is to create a tool which will be used to demonstrate to the State Government that where traffic signals upgrades are necessary these should be funded and carried out by the RTA.

Critical Cross Boundary Connections (CCs) relevant to Woollahra Council are shown below:

Route Number & Description	Passes through the LGA's of:	Comments
CC13 Greens Road, Oxford Street, Glenmore Road	City of Sydney, Woollahra	Off-road link in Oxford Street required joining Greens Road to Glenmore Road. Existing signals at Greens Road and Glenmore Road intersections with Oxford Street.
CC14 Moore Park Road, Oxford Street, Lang Road, Queen Street, Paddington Gates (Centennial Park)	City of Sydney, Woollahra, Randwick	Existing bicycle connections through this large intersection are risky and problematic. Poor connections into Centennial Park. Poor connections to bicycle lanes on Moore Park Road and Queen Street. Intersection requires modification to improve cyclist and pedestrian access.
CC15 Oxford Street, Ocean Street, York Road, Wallis Street, Woollahra Gate (Centennial Park)	Waverley, Woollahra, Randwick	Existing bicycle connections through this large and complex intersection are risky and problematic. Poor connections into Centennial Park. Poor connections to Oxford Street east of York Street from Park entrance. Intersection requires modification to improve cyclist and pedestrian access.
CC18 Oxford Street, Old South Head Road, Syd Einfeld Drive, Bondi Road	Waverley, Woollahra	Existing bicycle connections through large intersection are poor. Connections required between off road paths in Old South Head Road and Oxford Street. Intersection requires modification to improve cyclist and pedestrian access.

CC19 Old South Head Road, Blair Street, O'Sullivan Road, Birriga Road	Waverley, Woollahra	Existing bicycle connections through this large intersection are poor. Connections required, between on-road lanes in Birriga Road, O'Sullivan Road and Blair Street, through street closure. Intersection requires modification to improve cyclist and pedestrian access.
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Future Directions

The project report includes a number of Strategic Development Options available to the councils for further development of a regional bicycle network through a second phase of this project.

These options include:

- lobbying State and Federal Governments for greater financial support for bicycle transport development;
- sharing of resources and expertise between councils, including staff training and sharing of specialist bicycle planning, engineering and project management staff;
- shared planning objectives and cycling development plans, such as this regional bicycle network plan, shared routes and key linkages projects, regional promotions and marketing projects; and
- development of common policies and plans within each of the councils to improve development of sustainable transport and bicycle transport in particular.

The project report recommends that the participating SSROC Councils adopt the Regional Bicycle Route Network Plan and Strategic Development Options proposed in this study to support the further development of a regional bicycle network plan in a second phase of this project. The project report also recommends that the councils adopt policies for bicycle network development similar to those of the City of Sydney to develop a core network of high quality bicycle routes.

The project is currently being reported to relevant SSROC Committees and has been well-received. SSROC has recently indicated that it is timely that this project be reported to the participating councils for their information and endorsement. It is anticipated that, once this reporting has been undertaken, the working group will reconvene to determine a way forward with regard to a second phase of this project.

More recently, SSROC has proposed to the project working group that the second phase project also include councils in the immediate vicinity of the current project study area. These additional councils would be North Sydney, Canada Bay, Ashfield, Canterbury and Rockdale. At this early stage, it appears, that this proposal is supported by the working group.

Identification of Income & Expenditure:

There will be no additional cost to Council as these actions are covered by the operating budget. This project will assist Council to procure funding support for bicycle projects, subject to the review of the Bike Plan.

Conclusion:

The first stage of the SSROC regional bicycle network mapping project has been completed with the production of a network map and associated project report. These are currently being reported to the participating councils and relevant SSROC Committees.

Twenty “Critical Cross-Boundary Network Connections” were identified in Stage 1 of the project. These are significant route junctions or intersections where the current conditions are poor.

A major part of the second stage of the project is to create a tool for successfully arguing that where traffic signals upgrades are necessary these should be funded and carried out by the RTA.

This project is beneficial for Woollahra as, by viewing bicycle infrastructure in a regional context, it provides a vehicle and tool for presenting a well-reasoned argument for additional responsibility for funding to be taken by the State and Federal Governments.

It is appropriate that Council maintain its involvement in the project. Accordingly, it is recommended that Council write to SSROC advising that Council accepts the report; requests the inclusion of Oxford Street as a State Bicycle Route as part of SBR07, as a link to SBR07 from SBR03 & SBR05 and as a link between SBR10 & SBR03; supports the proposal to commence the second phase of this project and supports the SSROC proposal to invite North Sydney, Canada Bay, Ashfield, Canterbury, and Rockdale Councils to participate in the second phase of the project as they are in the immediate vicinity of the study area.

Lorna Oliver
Traffic and Transport Planner

Warwick Hatton
Director Technical Services

Annexures:

1. Regional Bicycle Network Map

Item No: D6 Delegated to Committee
Subject: **Community Facilities Report - Usage Levels**
Author: Breda Cosgrove & Kylie Walshe
File No: 79.G
Reason for Report: To provide information to Council regarding the hiring and usage of community facilities managed by Council.

Recommendation:

- A. That this report be received and noted.
- B. That the use of Vaucluse Bowling Club and The Gunyah for weekend night functions continue to be monitored, with particular attention to the impact of youth parties on the facilities and adjoining residents.

Background:

Council has historically provided venues for use by residents for community and social activities. The key objective for the Community Services Department in the 2008-2011 Management Plan is *“to plan, facilitate and provide a range of community services and activities responsive to the needs of people who live and work in our area.”*

Council has eight venues available for hire by community groups and individuals. These are Cooper Park Community Hall, Rose Bay Cottage, Canonbury Cottage, The Drill Hall & The Studio - Sir David Martin Reserve, The Gunyah, Vaucluse Bowling Club, the EJ Ward Community Centre and Woollahra Seniors & Community Centre. See Annexure 1 for location of the venues.

An annual update on venue usage was presented to the Community & Environment Committee in 29 October 2007, with Council resolving:

- A. *That this report be received and noted.*
- B. *That a similar report on Community Facility Usage levels be provided to the committee on an annual basis.*
- C. *That Expressions of Interest be advertised for the use of Vaucluse Bowling Club for functions and catering purposes, with a further report on Council to follow this process.*

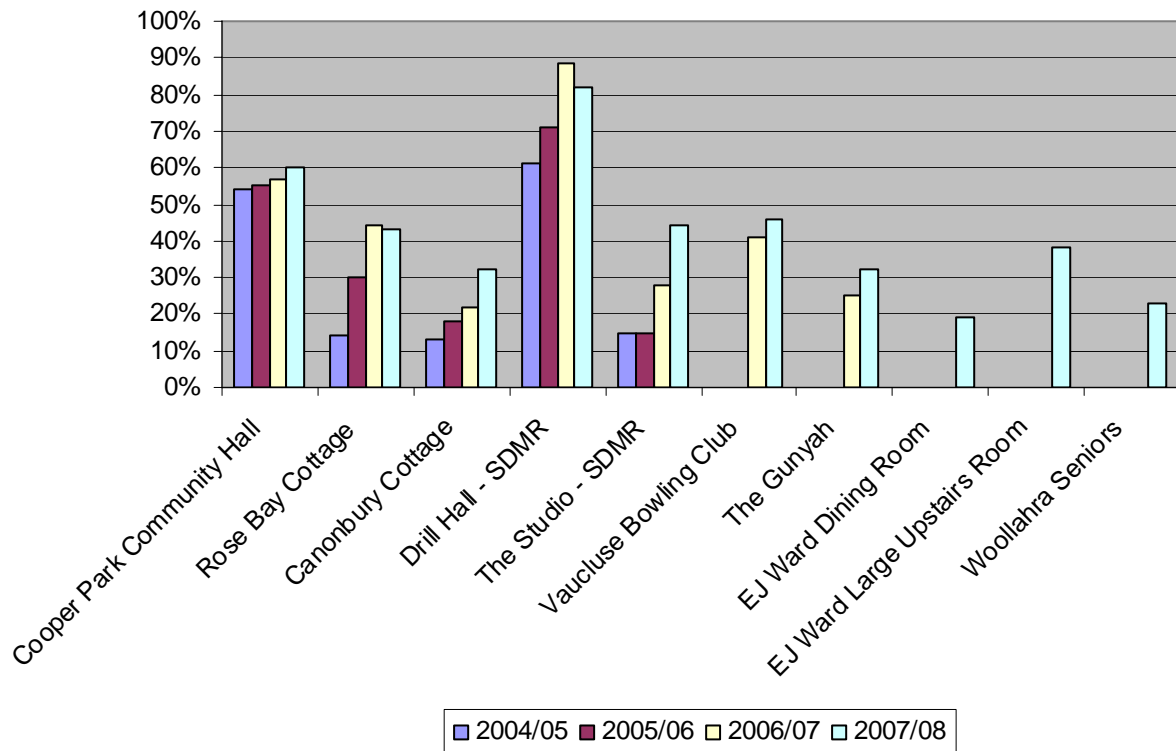
This report will address the above resolution, review usage levels and opportunities for the use of all eight venues and make recommendations for future management actions.

All Venues:

In 2004 Council managed five venues, with Council commencing the management of Vaucluse Bowling Club and The Gunyah in 2006, and the Woollahra Seniors & Community Centre on 2007. These additional venues and increased promotion has brought about a significant increase in total community usage and income for Council, and the expenditure associated with managing these venues.

In summary, the use of Council's venues by the community continues to increase with a 104% increase in usage from 2004/05 to 2007/08 and 21% increase in the last 12 months for Cooper Park Community Hall, Rose Bay Cottage, Canonbury Cottage, The Drill Hall and Studio. Vaucluse Bowling Club and The Gunyah show a 12% increase in usage from 2006/07 to 2007/08.

The chart below shows the usage trends for all venues over the last four years.



Income for venue hire has also shown a 290% increase from 2004/05 to 2007/08 and a 43% increase from 2006/07 to 2007/08.

The above indicates that usage levels for all venues have been maintained, due to a concerted effort and active promotion since 2004 to improve the venues' usage. This has involved activities such as press releases, distribution of improved brochures, minor capital improvements and furniture replacement in nearly all venues. It has also seen the dedication of 75% of a full time staff member to the management of these venues since October 2006.

To further improve the management of the venues, an online booking enquiry system became available on Council's website in July 2008. This enables hirers to check availability and make tentative bookings at anytime. This new service will be promoted to all past and existing hirers and it is anticipated that this will further improve usage of the venues and customer service for regular and potential hirers.

Usage Levels - 2004 – 2008:

Performance Targets:

In an attempt to set performance targets for each venue, the following stretch targets have been determined. These targets have been set as percentages of the time that each venue is available for hire, and are based on past history, hours available, customer feedback, change over times and demand. This includes an allocation of time between bookings to minimise the overlapping of hirers.

Target % of hours available at each venue		
1.	Cooper Park Community Hall	64%
2.	Rose Bay Cottage	70%
3.	Canonbury Cottage	46%
4.	Drill Hall – SDMR	91%
5.	The Studio – SDMR	62%
6.	Vaucluse Bowling Club	62%
7.	The Gunyah	48%
8.	EJ Ward – Dining Room	20%
9.	EJ Ward – Large Upstairs Room	25%
10.	Woollahra Seniors Centre	40%

These targets are reviewed as changes to the venue and demand occurs. The reasons for these targets will be explained in the following sections dedicated to each venue.

Cooper Park Community Hall – usage 2004 – 2008:

Located at 12 Cooper Park Road, Bellevue Hill. The hall sits in the peaceful surrounds of Cooper Park and has one large room available for hire that holds up to 70 people. There is a playground area at the rear of the venue.

The target usage for Cooper Park Community Hall is 64%. This percentage is based on Miroma using the venue 45% of the time as per an agreement with Council, 4 children's parties for 40 weeks of the year, and four weeknight hirers for two hours for 40 weeks of the year. This target was not reached in 2007/08 as no permanent weekly evening hirers were confirmed. The venue is promoted constantly by the Venue Coordinator but interest is lacking due to the position of the venue.

Venue Statistics:

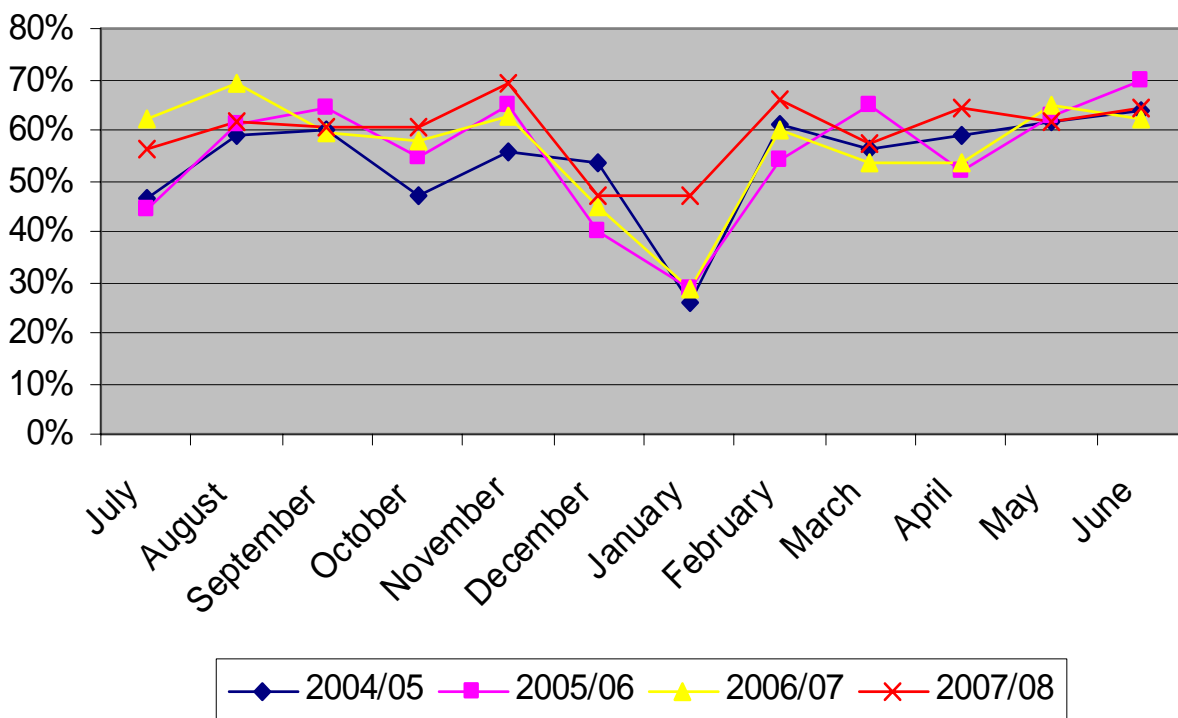
Year	Total Hours Available	Total Hours Used	Miroma Hours Used	Miroma % Usage	Private Hire % Usage	Total % Usage	Target % Usage
2004/05	4094	2208	1747.5	43%	11%	54%	64%
2005/06	4094	2254	1717.5	42%	13%	55%	64%
2006/07	4094	2316	1725	42%	15%	57%	64%
2007/08	4106	2444	1853	45%	15%	60%	64%

The following percentages and chart show the usage of Cooper Park Community Hall from July 2004 to June 2008.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2004/05	46%	59%	60%	47%	56%	53%	26%	61%	56%	59%	62%	64%
2005/06	45%	61%	64%	55%	65%	40%	29%	54%	65%	52%	63%	70%
2006/07	62%	69%	60%	58%	63%	45%	29%	60%	53%	53%	65%	62%
2007/08	56%	62%	60%	60%	69%	47%	47%	66%	57%	64%	62%	64%

Data from July 2004 to June 2008 – Even though opening times are 9am to 9pm (12 hours), available hours are less due to change over times, which have been averaged out over 52 weeks for the above calculations.

The following chart shows the monthly usage over the past four financial years for Cooper Park Community Hall.



Analysis & Opportunities:

Usage levels increased from 57% in 06/07 to 60% in 07/08 and private hire remained the same at 15%. The weekend party usage is unlikely to change substantially due to the limited time available and the 9pm time limit on all functions.

The venue is available for hire on five nights during the week with a number of hirers currently considering using the venue. However, interest in the weekday evening usage of Cooper Park has been slow, as hirers request venues in commercial areas and near transport.

In the 07/08 budget, the fees for exercise classes were reduced to encourage usage. This fee was not successful in attracting hirers to this venue and will remain the same for the financial year 08/09.

Rose Bay Cottage – usage 2004 – 2008:

Located at Woollahra Golf Club, O’Sullivan Road, Rose Bay. The cottage is a small venue designed for use by young children and their families and can hold up to 30 people. It features a playroom, a fenced outdoor area with a soft-fall synthetic grass surface with a sunshade and a grassed area suitable for children’s games.

The target usage for Rose Bay Cottage is 70%. This is based on use by playgroups, Holdsworth Community Centre continuing to use the venue, 2 parties for 40 weeks of the year, and an extra target of four afternoon weekday bookings.

Venue Statistics:

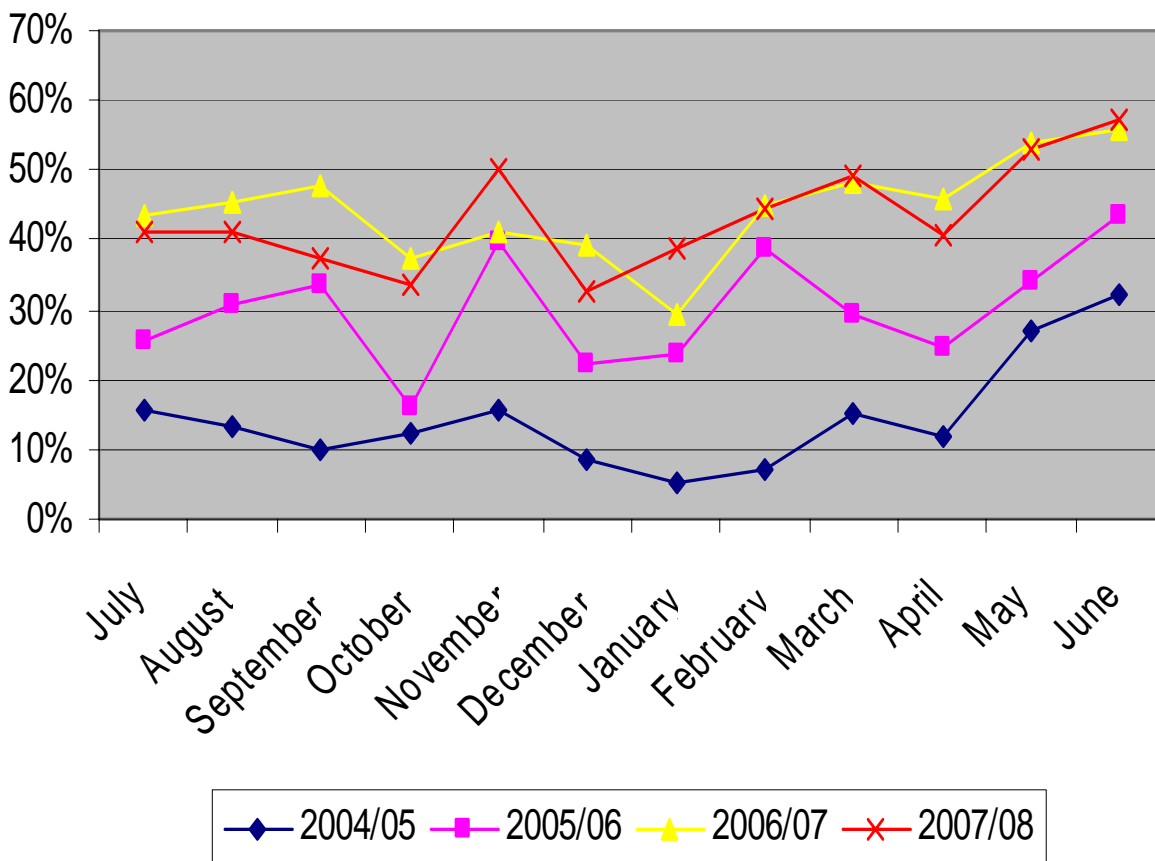
Year	Total Hours Available	Total Hours Used	Playgroup Hours Used	Playgroup % Usage	Holdsworth Hours Used	Holdsworth % Usage	Private Hire % Usage	Total % Usage	Target % Usage
2004/05	2323	337	154	7%	47	2%	5%	14%	70%
2005/06	2323	696	502	22%	75	3%	5%	30%	70%
2006/07	2323	1030	567	24%	74	3%	17%	44%	70%
2008/07	2332	1009	729	31%	74	3%	9%	43%	70%

The following percentages show the usage of Rose Bay Cottage from July 2004 to June 2008.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2004/05	16%	13%	10%	12%	16%	9%	5%	7%	15%	12%	27%	32%
2005/06	26%	31%	33%	16%	40%	22%	24%	39%	29%	25%	34%	44%
2006/07	44%	46%	48%	37%	41%	39%	29%	45%	48%	46%	54%	56%
2007/08	41%	41%	37%	34%	50%	33%	39%	45%	49%	41%	53%	57%

Data from July 2004 to June 2008 – This data is from 9am to 4.30pm (7 hours), available hours are less due to change over times and different length bookings, which have been averaged out over 52 weeks for the above calculations.

The following chart shows the monthly usage over the past four financial years.



Analysis & Opportunities:

Rose Bay Cottage is best suited to playgroups and small group activities (up to 10 in a group). Due to the age of the children, playgroups are usually run on weekday mornings, with the venue currently available four weekday afternoons. The Rose Bay Playgroup has the highest usage and is at the venue every weekday morning. This has increased from 7% in 04/05 to 31% in 07/08. However it has decreased by 1% since 06/07. The possibility of using the venue for other uses such as after school care is an option to be investigated.

Weekend private parties have decreased by 8% since 2006/07. This is due to the limited number of people that the cottage can hold. Most parties have more than 35 guests, especially parties of younger children as the parents also attend the party. Rose Bay Cottage is not a venue of choice for children’s birthday parties and is often booked as a last resort when compared to other venues such as Cooper Park Community Hall and Holdsworth Community Centre.

It is also not a venue of choice for community groups due to the size and the fact that it is furnished and does not provide much space for activities. The maximum amount of guests for this venue is 35, and only 10 to 15 guests fit inside at any one time.

Canonbury Cottage – usage 2004 – 2008:

Located at McKell Park, 159 Darling Point Road, Darling Point. The cottage is located in the beautiful surrounds of McKell Park on the foreshore of Sydney Harbour. It features a function room which can accommodate up to 30 people and two small upstairs meeting rooms.

The target usage for Canonbury Cottage is 46%, due to limited hours and size. This is based on current usage, a target of 4 regular hirers for two hours each week and three extra two hour events each weekend. The maximum amount of people authorised in the venue is 30.

Venue Statistics:

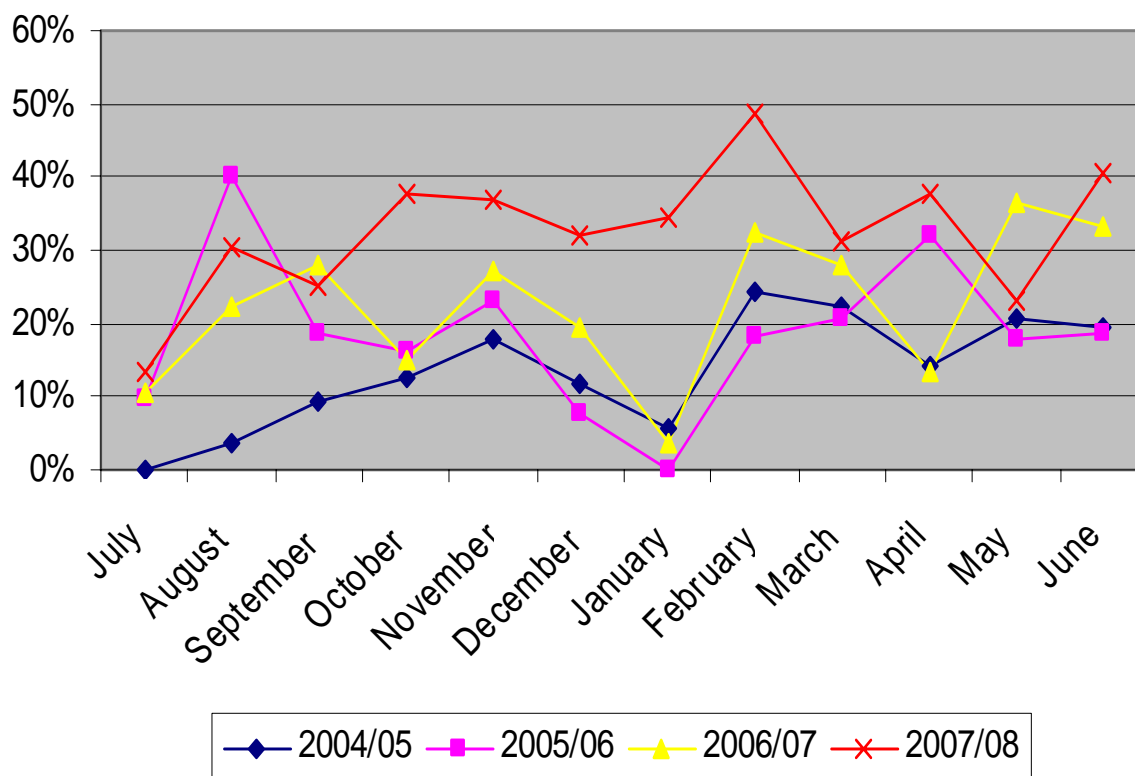
Year	Total Hours Available	Total Hours Used	Weekday Hours Used	Weekday % Usage	Weekend Hours Used	Weekend % Usage	Total % Usage	Target % Usage
2004/05	1670	221	215	12.7%	6	.3%	13%	46%
2005/06	1670	309	260	15.5%	49	2.5%	18%	46%
2006/07	1670	371	313	18.7%	58	3.3%	22%	46%
2007/08	1680	545	487	28%	58	4%	32%	46%

The following percentages show the usage of Canonbury Cottage from July 2004 to June 2008.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2004/05	0%	3%	9%	13%	18%	12%	6%	24%	22%	14%	21%	19%
2005/06	10%	40%	19%	16%	23%	8%	0%	18%	21%	32%	18%	19%
2006/07	10%	22%	28%	15%	27%	19%	3%	33%	28%	13%	37%	33%
2007/08	13%	30%	25%	38%	37%	32%	34%	49%	31%	38%	23%	41%

Data from July 2004 to June 2008 – Even though usage times are 8am to 5pm (9 hours), available hours are less due to change over times and shorter bookings, which have been averaged out over 52 weeks for the above calculations. Only one booking is available each Saturday and Sunday and for a maximum of two hours only. This is reflected in the total hours. Total hours available – Monday to Friday – 6 hours per day, Saturday and Sunday – 2 hours per day. However these hours change due to holidays, public holidays etc.

The following chart shows the monthly usage over the past four financial years for Canonbury Cottage.



Analysis & Opportunities:

As only one function per day may be held at weekends and it is normally associated with activities in the park, usage and the amount of hours that it could be hired on weekends is limited. Community weekday usage has increased by 10% from 22% in 06/07 to 32% in 07/08. This is due to a local Probus Group using the venue and Council using the venue twice weekly during term times for its Healthy Ageing Program. It has been difficult to attract users on weekday afternoons, as experience has shown that the majority of community activities are conducted in the morning, especially for seniors and young children.

A children's computer training company books the venue for holiday workshops. This is a suitable activity for the venue as the children will be dropped off and picked up as parking is limited at the cottage. This usage will continue to be encouraged.

In April 2008 a local writer started to use the large upstairs room for his writing. This usage is not reflected in the figures above however the use has resulted in an increase in income from Canonbury Cottage.

Drill Hall – Sir David Martin Reserve – Usage 2004 – 2008:

Located on the Ground Floor at 1C New Beach Road, Rushcutters Bay. The hall is a unique heritage venue located in Sir David Martin Reserve, Rushcutters Bay overlooking the beautiful Sydney Harbour. It features a semi-sprung dance floor with tarquette and 3 metre drop black-out drapes. It can accommodate up to 150 people.

The target usage of the Drill Hall is 91%. This percentage is based on *Critical Path* using it 60% of the year and casual hirers 30%, which includes an extra target of 10 block bookings during the three months that it is available to be hired out by Council.

Venue Statistics:

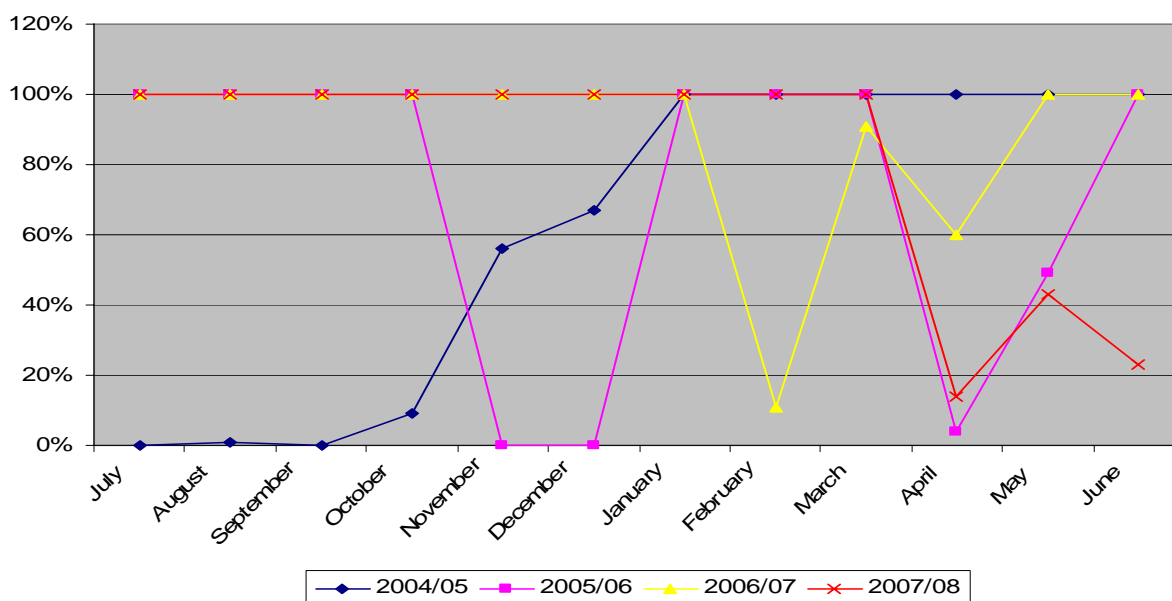
Year	Total Hours Available	Total Hours Used	Critical Path Hours Used	Critical Path % Usage	Casual Hirers % Usage	Total % Usage	Target % Usage
2004/05	4362	2661	2028	46%	15%	61%	91%
2005/06	4377	3108	2628	60%	11%	71%	91%
2006/07	4410	3881	2592	59%	29%	88%	91%
2007/08	4392	3598	3330	74%	7%	82%	91%

The following percentages show the usage of Drill Hall from July 2004 to June 2008

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2004/05	0%	1%	0%	9%	56%	67%	100%	100%	100%	100%	100%	100%
2005/06	100%	100%	100%	100%	0%	0%	100%	100%	100%	4%	49%	100%
2006/07	100%	100%	100%	100%	100%	100%	100%	11%	91%	60%	100%	100%
2007/08	100%	100%	100%	100%	100%	100%	100%	100%	100%	14%	43%	23%

Data from July 2004 to June 2008 – *Critical Path* use the venue 7 days a week for 12 hours per day (9am to 9pm). The venue is hired out by other users the rest of the time. The total hours available is worked out at 12 hours a day for *Critical Path* and 11 hours per day for casual hirers.

The following chart shows the monthly usage over the past four financial years for The Drill Hall.



Analysis & Opportunities:

The high rate of usage decreased by 6% from 88% in 06/07 to 82% in 07/08 as casual bookings decreased during the three months *Critical Path* were not using the venue in 2007/08. However, the percentage of use is still high. Once Council receives the dates for *Critical Path* for the next year, available dates are publicised on the website and the venue is promoted at all available opportunities.

The Studio – Sir David Martin Reserve – Usage 2004 – 2008:

Located on the First Floor at 1C New Beach Road, Rushcutters Bay. The studio is part of a unique heritage venue located in Sir David Martin Reserve, Rushcutters Bay overlooking the beautiful Sydney Harbour. It features polished timber floor boards and a balcony overlooking the harbour. It can accommodate up to 60 people.

The target usage for The Studio is 62%. The hours available for the venue are 9am to 9pm. The target percentage is based on maintaining current usage and an extra target of 6 regular hirers for two hours each week and 6 day bookings per month.

Venue Statistics:

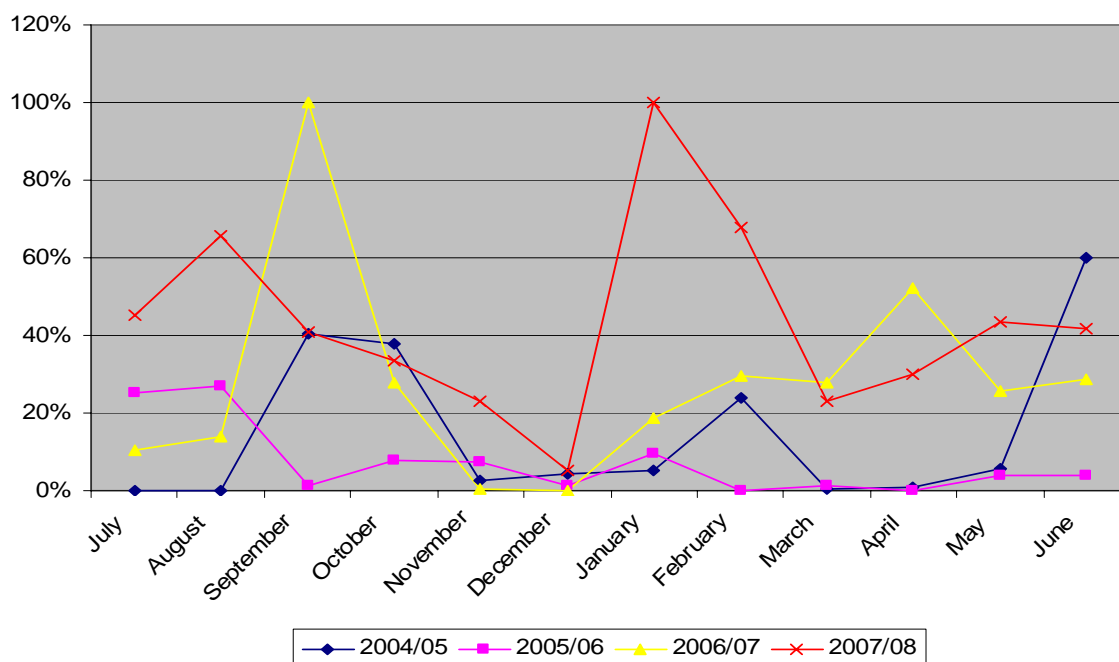
Year	Total Hours Available	Total Hours Used	Total % Usage	Target % Usage
2004/05	4018	599	15%	62%
2005/06	4018	606	15%	62%
2006/07	4018	1145	28%	62%
2007/08	4032	1772	44%	62%

The following percentages show the usage of the Studio from July 2004 to June 2008.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2004/05	0%	0%	41%	38%	2%	4%	5%	24%	1%	1%	6%	60%
2005/06	25%	27%	1%	8%	7%	1%	10%	0%	1%	0%	4%	4%
2006/07	10%	14%	100%	28%	1%	0%	19%	30%	28%	52%	26%	29%
2007/08	45%	65%	41%	34%	23%	5%	100%	68%	23%	30%	43%	42%

Data from July 2004 to June 2008 – The opening times are 9am to 9pm (12 hours). The available hours above are worked out on an 11 hour day due to change over times. The available hours above reflect this and have being averaged out over 52 weeks for the above calculations

The following chart shows the monthly trends of the three financial years for The Studio – Sir David Martin Reserve.



Analysis & Opportunities

The venue is currently used by a regular hirer one or two evenings a week during term time. A sailing club has been using the venue regularly for training and a community group regularly use it on Sundays for personal development training. These extra bookings have increased the percentages of usage from 28% in 06/07 to 44% in 07/08.

Groups are targeted to encourage use of the venue for rehearsal space. However, it may be more successful to hire the venue out to regular users for other community purposes. This will be monitored and if demand for rehearsal space continues to decline, other activities will be encouraged.

Vaucluse Bowling Club – Usage October 2006 – June 2008:

Located at 80 New South Head Road, Vaucluse. The club boasts beautiful views of Sydney Harbour and is located close to Vaucluse shopping precinct. It features a large hall with a dance floor and commercial size kitchen.

The target usage for Vaucluse Bowling Club is 62%. The hours available for the venue are 8am to midnight. The target percentage is based on maintaining current usage and extra targets of full day usage on Wednesdays and two weekend bookings per month.

Venue Statistics:

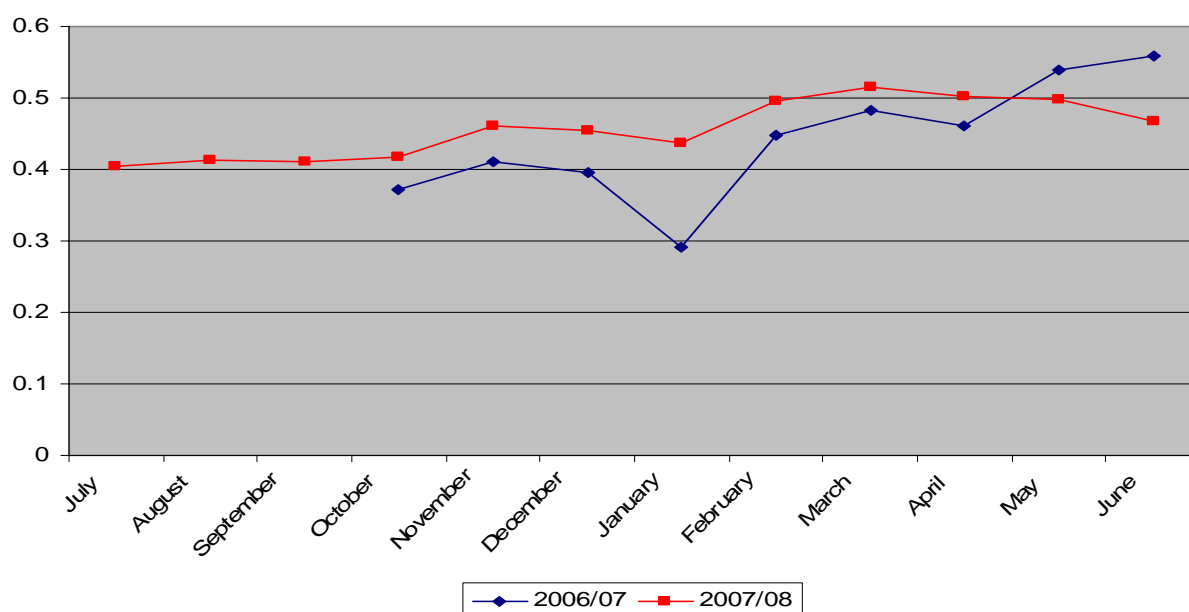
Year	Total Hours Available	Total Hours Used	Total % Usage	Target % Usage
2006/07	3348	1357	41%	62%
2007/08	4026	1837	46%	62%

The following percentages show the usage of the Vaucluse Bowling Club from October 2006 to June 2008.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2006/07				25%	36%	38%	38%	46%	52%	44%	43%	42%
2007/08	40%	41%	41%	42%	46%	45%	44%	50%	52%	50%	50%	47%

Data from October 2006 to June 2008 – The opening times are 8am to 12pm (16 hours). The available hours above are worked out on a 12 hour day due to change over times. The available hours above reflect this and have being averaged out over 34.5 weeks (06/07) and 52 weeks (07/08) for the above calculations.

The following chart shows the monthly trends from October 2006 to June 2008 for Vaucluse Bowling Club.



Analysis & Opportunities

Overall, usage of Vaucluse Bowling Club has increased from 41% in 06/07 to 46% in 07/08. The Club has been very successful in attracting bookings for community uses during the day from Monday to Thursday with 4 to 9 hours used each of these days. Unfortunately, the weekends, weeknights and Fridays have been less popular. From the many enquires received a number of barriers against its success have become apparent. The location of the club has proved a barrier for exercise classes and recreation activities as many of the clients want a more central location, such as Bondi Junction and Double Bay. It is also inaccessible for people with limited mobility.

For private functions the cost and facilities on offer has proven to be an issue, as many competing venues give free room booking and provide catering and bar service. This issue was raised in the report of 29 October 2007, with options provided to address this issue, including contracting out the venue to a caterer on weekends and a reduction of hire fees. The adopted hire fee is \$600 for a five hour hire period, plus a cleaning fee of \$100.

Option 1 – Contract to caterer

On 29 October 2007 Council resolved:

- C. *That Expressions of Interest be advertised for the use of Vaocluse Bowling Club for functions and catering purposes, with a further report on Council to follow this process.*

Whilst preparing for the Expressions of Interest process a number of private functions were booked in the Club, with negative consequences in most cases. Nearly every private function held in the venue caused disturbance to neighbours through noise and rubbish along with a significant amount of damage to the fragile infrastructure of the facility. Of particular note is that this has occurred on every booking for a youth party (13 – 24 year olds). These issues are not apparent from the day and less intensive uses. Due to these problems, Council staff are now of the view that increasing the frequency of use of the venue for large private functions would place too much pressure on the infrastructure of the building and reduce residential amenity for neighbours.

It is recommended that the status quo remain, with a watching brief on any functions that are booked into the venue, with the use of the venue for these purposes to cease should the regularity of these problems continue to occur.

Option 2 – Reduce private hire fee

A reduction in the hire fee for private functions is not recommended as whilst this may encourage increased usage, each private party results in costly cleaning, administration time and maintenance of the facility, as previously discussed, with little net profit for Council.

The Gunyah – Usage October 2006 – June 2008:

Located at 335 Old South Head Road, Watsons Bay. It is a historical sandstone building with two rooms available for hire. The Hall has shared kitchen facilities and outdoor toilet facilities.

The target usage for The Gunyah is 48%. The hours available for the venue are 8am to 11pm however the venue is hardly ever used past 9pm on weeknights. The target percentage is based on maintaining current usage and an extra target of 6 regular hirers for two hours each week and 3 children's parties per weekend. Children's parties at weekends are subject to fencing at the back of the venue being completed.

Venue Statistics:

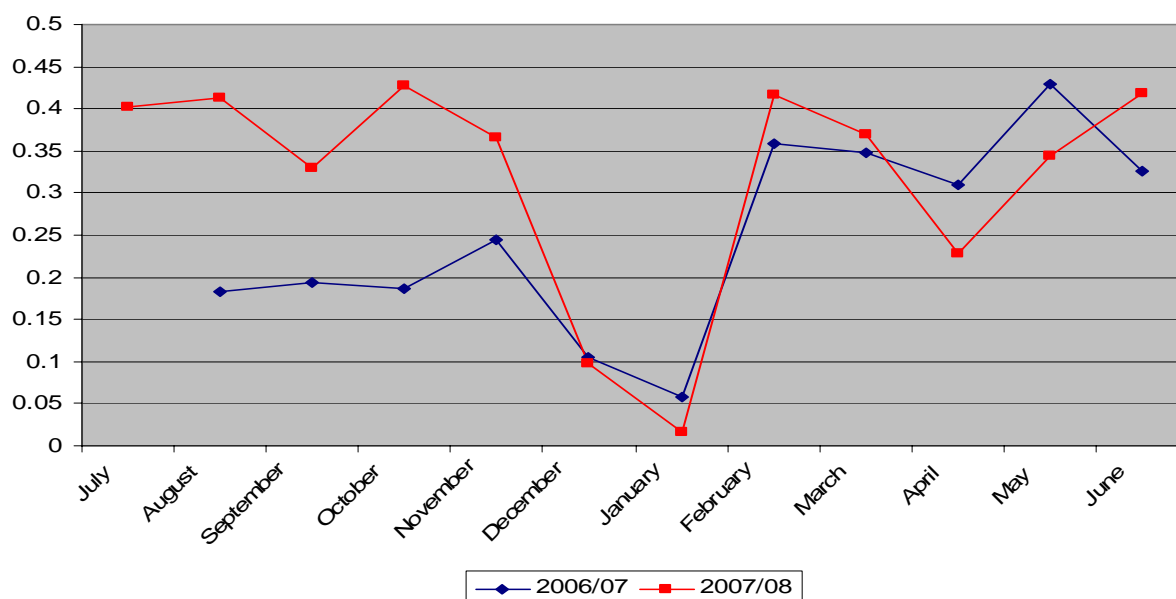
Year	Total Hours Available	Total Hours Used	Total % Usage	Target % Usage
2006/07	3914	971	25%	48%
2007/08	4392	1399	32%	48%

The following percentages show the usage of The Gunyah from August 2006 to June 2008.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2006/07		25%	36%	38%	38%	46%	52%	44%	43%	42%	25%	36%
2007/08	40%	41%	33%	43%	37%	10%	2%	42%	37%	23%	34%	42%

Data from August 2006 to June 2008 – The opening times are 8am to 11pm (14 hours). The available hours above are worked out on an 11 hour day due to change over times. The available hours above reflect this and have being averaged out over 43 weeks (06/07) and 52 weeks (07/08) for the above calculations.

The following chart shows the monthly usage from August 2006 to June 2008 for The Gunyah.



Analysis & Opportunities:

Council began managing the facility in August 2007. At this time there was no community use of the venue, with the Scouts closing their groups in early 2005. Community group usage has increased 7% from 25% in 06/07 to 32% in 07/08 but the popularity of The Gunyah for community activities is not as high as predicted. It was thought that it would be a popular venue but many community activities require a more central location.

The second room at The Gunyah became available for hire from July 2008. It is smaller but a very bright and sunny room. This room will be managed to ensure that the use will not disturb hirers in the main room.

Heating was recently installed in the hall and should attract more hirers. When some safety work is done at the rear of the venue, it will be hired out for children's parties. We expect an average of two parties per weekend during school terms, once the venue has been promoted.

As the Gunyah is also a venue available for functions/ parties after 9pm at night, this venue has also experienced the same issues as Vacluse Bowling Club. As with the other venue, youth parties have been particularly concerning, with excessive neighbourhood disturbance and damage to the building. It is recommended that this use continue to be monitored and ceased if these problems continue to occur.

EJ Ward Community Centre - Usage July 2007 to June 2008:

Located at 189 Underwood Street, Paddington. The centre is a two storey building located in the heart of Paddington. It has two main rooms for hire, a dining room and a large room upstairs room. The dining room accommodates up to 28 people and the large upstairs room up to 40 people. The venue has a lounge room, kitchen and courtyard which are common areas from 9am to 5pm weekdays. The Centre also has nine offices, three of which have yearly hire agreements that are up for renewal.

The target usage for both rooms at EJ Ward Community Centre have been set based on maintaining current usage, with the Dining Room at 20% and the Large Upstairs Room at 25%. Stretch targets have not been set due to the limitations of this venue and it is unlikely that the venue will be in demand for any additional community use.

Data from the EJ Ward Community Centre is only available from the past year.

Venue Statistics:

	Year	Total Hours Available	Total Hours Used	Total % Usage	Target % Usage
EJ Ward – Dining Room	2007/08	3660	693	19%	20%
EJ Ward – Large Upstairs Room	2007/08	3660	831.5	23%	25%

The following percentages and chart show the usage of EJ Ward Dining Room and Large Upstairs Room from July 2007 to June 2008.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
EJ Ward – Dining Room 2007/08	32%	27%	22%	25%	22%	19%	4%	19%	17%	11%	16%	14%
EJ Ward – Large Upstairs Room 2007/08	25%	32%	18%	17%	29%	18%	13%	29%	24%	18%	26%	24%

Data from July 2007 to June 2008 – The opening times are 7am to 10pm (15 hours). The available hours above are worked out on a 10 hour day due to change over times and the early opening time. The available hours above reflect this and have being averaged out over and 52 weeks for the above calculations.

The following chart shows the monthly usage for 2007/08 for EJ Ward Dining Room and Large Upstairs Room.



Analysis & Opportunities:

The usage of EJ Ward Community Centre has changed over the past year. In 2007 a children’s art class and a children’s ballet class started using the venue during term time. This is the only new use of the venue in the past year as it is not suitable for activities for the majority of community activities due to access, parking and space issues.

In late September 2007 the EJ Ward Community Centre meals service and clients moved to Woollahra Seniors Citizens Centre in Woollahra, when the venue became available for hirers during the day. It was hoped that the venue usage would increase at this time but the only regular hirer in the Dining Room remains the children’s art class twice a week and Junction House, a program for people with disabilities, once a week. The only remaining activities for seniors are four weekly University of the Third Age (U3A) classes. One U3A class has relocated to a more accessible venue.

At present the centre has nine offices available for hire to community groups. One of these is a long standing permanent hire to an artist. Three others were used by Computer Pals for many years, with this group relocating in January 2008 due to access issues. Sir Roden Cutler Charities hire three offices upstairs and have a hire agreement that is up for renewal. This group is looking for a more central and suitable venue, further highlighting the limitations on this venue for community purposes. As the use of this venue is in decline these limitations were presented to and discussed by the Assets Working Party in 2007. The long term use of this venue requires further investigation, in conjunction with a review of all community facilities in the Paddington/ Woollahra area, as it is not suitable to meet the requirements of the Woollahra community.

Woollahra Senior's and community centre – Usage November 2007 to June 2008:

Located at the corner of Queen Street & Edgecliff Road, Woollahra. The Centre has a main hall with a stage and kitchen and can accommodate up to 80 people. It also has a library that accommodates up to 30 people and is suitable for meetings, classes and study groups. The downstairs room is hired by the Cornucopia Committee on a yearly lease.

Management of Woollahra Seniors and Community Centre by Council commenced in November 2007, with the usage rates of the venue collected since this time.

Council, U3A and the Jewish Friendship Group run activities Monday to Friday in the main area and the kitchen. The main hall and library are used 9.30am to 4pm Monday to Friday, with an approximately 95% occupancy rate. Community hirers can access the Centre after 5pm on weekdays and on weekends. At present the Centre is hired to community groups Monday, Wednesday and Thursdays after 5pm. Weekend hire is for the entire venue and is for community groups that offer seminars, conferences, information talks and workshops. Adult parties are no longer held at the Centre due to the high volume of resident complaints, rubbish not removed and property damage.

The target hire usage for the Centre is 40%. This percentage is based maintaining current usage and an increase of 2 extra weekday bookings of two hour and 24 extra weekend bookings of 8 hours each day for 40 weeks of the year.

Venue Statistics:

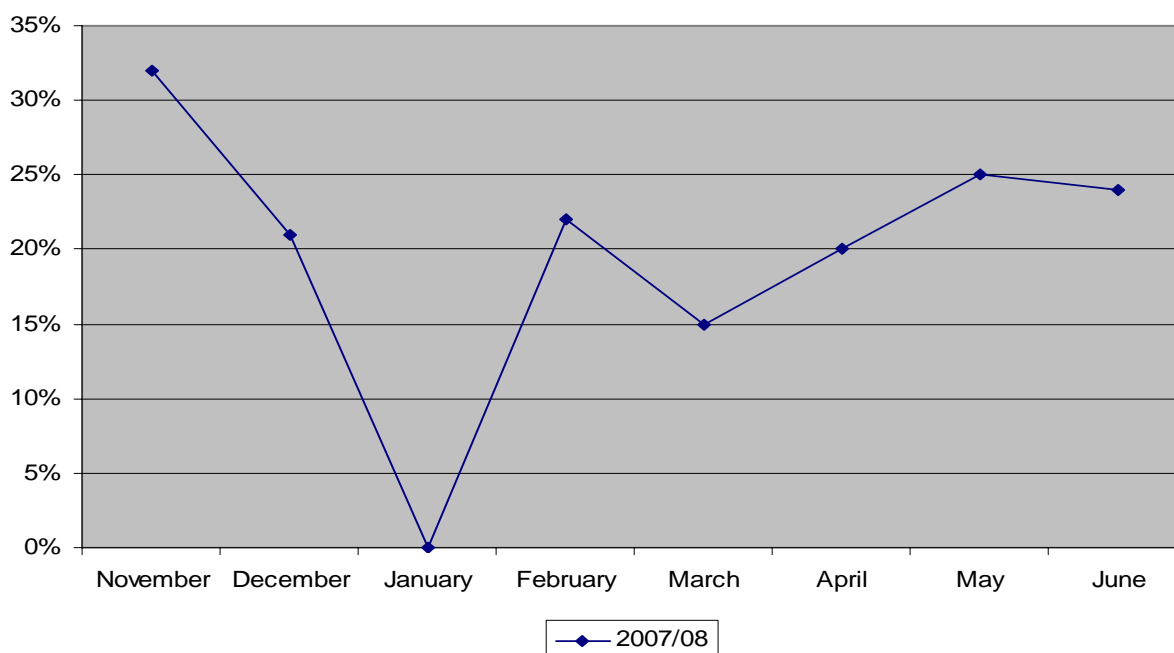
Year	Total Hours Available	Total Hours Used	Total % Usage	Target % Usage
Nov 2007 – June 2008	2352	539	23%	40%

The following percentages show the usage of the Woollahra Seniors and Community Centre from November 2007 to June 2008.

	Nov	Dec	Jan	Feb	March	April	May	June
2007/08	32%	21%	0%	22%	15%	20%	25%	24%

Data from November 2007 to June 2008 – The available times are 4pm to 9pm Monday to Friday (5 hours) and 8am to 8pm (12 hours) at weekends. The available hours above reflect a 48 week year due to the Centre closing down over Christmas and part of January and are worked out at 336 hour month.

The following chart shows the monthly usage for 2007/08 for Woollahra Senior's and Community Centre.



Analysis & Opportunities:

This venue is well used Monday to Friday during the day with little opportunity to increase use during these times. Evening and weekend use will continue to be promoted to community groups.

IDENTIFICATION OF INCOME & EXPENDITURE:

Income for the past four years and expenditure for 2007/08, including staff salaries, is listed in the tables below. Data for Woollahra Seniors and Community Centre is only available from November 2007 to June 2008.

It must be noted that as fees are waived for a number of community organisations the income does not reflect the level of usage of the venues. For example; playgroups, Holdsworth Community Centre and Council’s own activities do not produce a venue hire income for Council.

Community Venues - Income & Expenditure

Venue	Income 04/05	Income 05/06	Income 06/07	Income 07/08	Expenditure 07/08
Cooper Park Community Hall	\$16,851.11	\$19,754.7	\$21,775.12	\$24,298.70	\$20,754.27
Rose Bay Cottage	\$2,384.55	\$2,720.66	\$7,369.11	\$7,176.71	\$11,516.10
Canonbury Cottage	\$1,310.91	\$2,532.72	\$1,753.09	\$9,946.86	\$13,086.81
The Drill Hall & Studio	\$18,107.56	\$22,016.48	\$39,208.04	\$40,607.22	\$12,282.26
Vaucluse Bowling Club			\$20,713.79	\$30,018.95	\$57,944.43
The Gonyah			\$11,209.09	\$18,086.78	\$18,671.31
EJ Ward Community Centre	\$7,067.00	\$10,600.00	\$22,268.00	\$40,971.26	\$18,567.85

Venue	Income 04/05	Income 05/06	Income 06/07	Income 07/08	Expenditure 07/08
Woollahra Senior's & Community Centre	N/A	N/A	N/A	\$7,184.55	\$17,729.25
TOTAL	\$45,721.13	\$57,624.60	\$124,296.24	\$178,291.03	\$170,552.28

Capital expenditure is also incurred per annum in order to retain the facilities at an acceptable level of safety and maintenance. The following chart shows the capital expenditure for each venue during 2007/08.

Venue	Project	Expenditure
Cooper Park Community Hall	Supply & install ceiling fans	\$1,480
Rose Bay Cottage	Building repairs & external painting	\$8,980
Canonbury Cottage	New Hot Water Service	\$1,084
The Drill Hall & Studio	Sound proofing around windows etc	\$2,900
	Dance floor rectification works	\$5,990
Vaucluse Bowling Club	Furniture and carpet for ladies powder room	\$3,069.99
	Supply and install of gas heating	\$5,739.62
	Sebel furniture	\$6,295
The Gunyah	Design completed and DA submitted for path and ramp	\$3,400
	Supply and install hot water service	\$1,033.44
	Renovation of rear hall	\$8,515.45
	Supply and install heating to both halls	\$4,816
EJ Ward Community Centre	Tiling of male and female toilets	\$3,210
	New vinyl flooring in dining room	\$4,390.91
	Painting of rear courtyard	\$4,850
Woollahra Senior's and Community Centre	New vinyl flooring	\$17,260
	Internal painting	\$7,995
	Emergency lighting discharge	\$2,425
	Supply & install dishwasher & stainless steel benches	\$10,251
	Building works including new kitchen cupboards and bench	\$5,280
TOTAL		\$108,965

In total, the provision of the eight community venues in 2007/08 resulted in an income of \$178,291 and a total expenditure of \$279,517. This is a net cost to Council of \$101,226 to provide the Woollahra community with approximately 14,667 hours of use of these community venues.

SUMMARY:

In summary, Council's venues continue to have increased use by the community, with substantial increases in both usage and income levels for all venues over the past four years. Of particular note is the 104% increase in usage from 2004/05 to 2007/08 and 21% increase in the last 12 months for Cooper Park Community Hall, Rose Bay Cottage, Canonbury Cottage, The Drill Hall and Studio. Vaucluse Bowling Club and The Gunyah show a 12% increase in usage from 2006/07 to 2007/08.

Due to the limitations of each venue and the inability of a number to meet the changing needs of the Woollahra community, the long term use of these venues needs to be considered by the Assets Working Party. In the meantime, staff will continue to promote and improve the venues where practical.

Breda Cosgrove
Venue Coordinator

Kylie Walshe
Director Community Services

Annexures:

Annexure 1 – Location of venues.

Item No: D7 Delegated to Committee
Subject: **Kayak storage**
Author: Paul Fraser - Parks & Recreation Coordinator
File No: 210.G
Reason for Report: To respond to a Notice of Motion seeking options for kayak storage at Rose Bay.

Recommendation:

That Council review the possible installation of kayak storage facilities as part of the preparation of the 2009/2010 budget, and fees and charges.

Background:

At its meeting of 26 May 2008, Council adopted the following Notice of Motion:

“That a report be brought to the Community & Environment Committee providing options for kayak storage in addition to dinghy storage at Rose Bay.”

The harbourside is one of the Municipality’s greatest natural assets. There is a high amount of interest in recreational boating activities on the Harbour including yachting, general boating and kayaking. Woollahra Council’s public foreshores have a long history of providing access to the Harbour for water-based recreational pursuits and to moored yachts. The use of dinghies to travel from the foreshore to a mooring is a necessity for many yacht owners. Kayaking, however, is a relatively new recreation activity which has increased in popularity over the past ten years. It has now transformed from a sporting pursuit to a healthy lifestyle choice with many individuals kayaking for fitness and well being. This is also evident by the increased number of kayak hire businesses and associated tour agencies, which cater for the demand.

The high interest in recreational boating has resulted in a haphazard and incremental increase, over time, of vessels stored in parks along our foreshores. The growing number of water craft stored on beaches and grassed areas is restricting general public access and use, creating maintenance problems for Council Staff, safety issues for park users and visually detracting from the area.

In August 2007, Council adopted a water craft storage policy which supports the removal of haphazard storage of water craft along our public beaches and foreshore reserves and promotes the installation of dinghy storage facilities. Since the adoption of this policy, we have installed dinghy storage facilities at Rose Bay Park, Tingira Memorial Reserve, Gibsons Beach Reserve and Marine Parade. The majority of these storage spaces have been allocated to boat owners with nearby moorings. At some sites, we have had overwhelming interest for these spaces and constructed extra racks to meet the demand. It should be noted that, since we have installed water craft storage facilities and ensured all other water craft have been removed from our beaches, we have only received one request from a local resident for a kayak storage facility to be installed, and that resident believed Council would charge less for storage than other storage options currently available.

At the time of drafting the Water Craft Storage Policy, we sought to improve the amenity of the beaches and parks and maintain dinghy storage for mooring holders. Kayak storage was not seen as a high priority considering the following:

1. Kayaks had not been a major contributor to the beach and parkside clutter;
2. They are more transportable, being able to be stored at home and carried on top of a car to a launching point; and
3. They are able to be stored at various water craft storage facilities provided by clubs or commercial operators.

Existing Situation at Rose Bay

Within the Rose Bay area, kayaking is becoming increasingly popular as a recreational pursuit and business venture. This is evident by the increased number of private operators within the area. In 2007, Council granted development approval for a private kayak storage facility (Point Piper Kayaks) constructed at Rose Bay Park catering for 40 craft. This lock-up facility is available to paying members. The storage fees are as follows:

- | | |
|------------------------------|----------------|
| ▪ Single ski | \$50 per month |
| ▪ Sea Kayaks & doubles | \$60 per month |
| ▪ Deposit for a security key | \$100 |

Woollahra Sailing Club, within Lyne Park, offers storage for kayaks. Kayakers who wish to use the Club's facilities, including the showers and boat storage, need to become Associate Members of the Club. The fees are:

- | | |
|-------------------------|----------------|
| ▪ Kayak up to 5.5metres | \$265 per year |
| ▪ Associate Membership | \$115 per year |

Rose Bay Aquatic Hire rent kayaks from Tingira Beach, however, under their Development Consent, they don't offer storage facilities for the general public. Their consent allows them to store a certain number of watercraft on the foreshore. Rose Bay Aquatic Hire currently have a Section 96 Application submitted with Council seeking to vary the consent to allow the storage and hire of 25 kayaks.

Possible provision of storage facilities by Council

We have not received evidence of demonstrated demand for the installation of any kayak storage facilities by Council. However, should Council seek to install a facility, the opportunity exists to consider funding in the drafting of the 2009/2010 budget and a grant program which opens for submissions in April.

At Rose Bay there are five foreshore parks managed by Council that may be considered for kayak storage, being Dumaresq Reserve, Percival Park, Tingira Memorial Reserve, Lyne Park and Rose Bay Park.

There are certain criteria that would need to be met at these sites to make them suitable for the installation of kayak storage facilities including:

- good beach access to the foreshore and water. This includes access points which are not in potential conflict with other established users,
- minimising any impact on views to the harbour from public open space and private properties,
- minimising any impacts on the current recreational use of the park,
- be positioned at the boundary of a park or natural edge, such as against a group of trees, thereby maintaining open space for access and general recreation, and
- good vehicular access and parking.

Each Rose Bay foreshore park is discussed and reviewed against these criteria.

Dumaresq Reserve (Dumaresq Road, Rose Bay)

This Reserve is located at the bottom of Dumaresq Road. Dumaresq Road has limited on-street parking. The access to the beach is quite rough at low tide with rocky outcrops and a tidal problem for launching and landing kayaks. The reserve is narrow in shape and directly adjoins residential housing. It is mainly used for picnics, dog walking and a viewing spot for the Harbour Bridge and the city skyline. Any storage structure would possibly impact on views. We would not support the installation of kayak facilities at this location considering the limited number of parking spaces available in the residential area and the relatively narrow park space available to install a storage facility.



The reserve is narrow and adjoins properties.



Rocky outcrops and tidal issues for launching kayaks.

Percival Park (Collins Avenue, Rose Bay)

The Park is located at the rear of the New South Head Road shops at Rose Bay. The park is small in area with options only for passive recreation. Access to the beach is via a steep sloping seawall that is unsuitable for launching kayaks and other craft. We would not support this location due to the small nature of the park, poor access to the harbour foreshore and limited parking available.



Small public open space for storage.



Access to foreshore unsuitable.

Tingira Memorial Reserve (New South Head Road, Rose Bay)

The Reserve already houses two dinghy storage racks with 30 allocated spaces for water craft situated on the boundary and natural edge of the Reserve. Any further structures in this Reserve will heavily impact on the public open space and encroach on the current use of the area. Views to the Harbour from the Reserve would be also be negatively affected with the addition of any other structure in the Reserve. As a result, we would not support this location. A section of the beach area is leased by Rose Bay Aquatic Hire who has Development Consent to rent water craft including kayaks.



View corridor from New South Head Road



Current dinghy racks located at the boundary of the park

Lyne Park (New South Head Road, Rose Bay)

Lyne Park has no beach access to launch kayaks due to a seawall adjoining the foreshore. The Woollahra Sailing Club have a licence with NSW Maritime to use the boat ramp located adjacent to the Club. The use of the boat ramp by additional kayaks stored in Lyne Park, using the Club's boat ramp, would require the approval of the Club and further intensify the use of this already highly used area. Intensification of this area would further conflict with users of the Lyne Park foreshore walkway. The Sailing Club also regularly holds club events that result in the area surrounding the boat ramp becoming overcrowding. The foreshore adjoining Lyne Park is very crowded because of other operations including, the Rose Bay Seaplanes and Sydney Ferries traffic. As a result, we would not support this location.



Woollahra Sailing Club boat ramp



No beach access for launching kayaks (seawall)

The area of Lyne Park adjacent to the public boat ramp is also considered unsuitable as the launching of kayaks from the boat ramp would be in conflict with trailer boats and the operation of the nearby commuter ferry.

Rose Bay Park (Cnr. New South Head Road and Wunulla Road, Rose Bay)

This Park has good access to the beach with shallow water and a clean sandy beach for launching kayaks. The beach has become accessible to the general public after the clean up of unauthorised storage of watercraft along the foreshore and the installation of dinghy storage racks within the Park. The Park has an unused area that may be suitable to house kayak racks, which will not have a negative impact on the recreational use within the Park. There is street parking on New South Head Road and Wunulla Road adjoining Rose Bay Park. This Park would be the most appropriate site for any proposed kayak storage facilities.



Cleared beach of unauthorised watercraft from Rose Bay Park.



The identified unused area for kayak storage

Other kayak storage facilities

In consideration of providing options for kayak storage, a review of Council's and other kayak storage facilities was undertaken. Within the past decade, several Sydney and NSW coastal councils have begun to manage the storage of dinghies by installing racks, which allow small craft to be stacked vertically, thereby reducing the area required for storage. There was no evidence found of other councils installing stand-alone kayak storage racks on public open space. Examples of water craft storage facilities and management strategies included the following:

Manly Council produced an Estuary Management Study which proposed to install horizontal dinghy and kayak storage racks in consultation with nearby residents and dinghy owners. Another proposal was to install rods/poles to tie dinghies and kayaks and educate owners regarding the protection of trees and middens and decrease erosion of the foreshore. To date, no kayak storage facilities have been installed.

North Sydney Council produced a Water Based Recreation Needs Study and a Foreshore Access Strategy, which aim to enhance water-based recreational activities in the North Sydney area and proposes the possible construction of water craft storage facilities to eradicate informal storage of craft on foreshores. Currently, no kayak storage facilities have been built.

<i>Middle Harbour Yacht Club</i>	\$110 per month for kayak storage.
<i>Woollahra Sailing Club</i>	\$265 per year for kayaks up to 5.5metres, plus annual Associate Membership fee (Adult is \$115/year)
<i>Point Piper Kayaks</i>	\$50 per month (Single Ski) & \$60 per month (Sea Kayaks and Doubles)

Typically, storage of kayaks would require them to be laid horizontally on racks that are easily accessible. The racks would, generally, be positioned at the boundary of the park or natural edge, such as against a group of trees, thereby retaining open space for access and recreation. They should be sited so as to minimise impact on views. An example of a six-stack kayak storage facility is shown below. The rack would occupy a space of 6m long and 1.6m wide.



We would be able to locate three, six-stack storage facilities in Rose Bay Park on the northern side of the Sydney Water Pump Station, as illustrated in the following aerial photograph.



This location has a small grassed area. Kayak racks could be installed adjacent to the toe of a low stone retaining wall, thereby retaining the beach front area free for access and recreation.

Should the Marine Deck proposed for Rose Bay Promenade be approved and installed, the opportunity also exists to convert existing dinghy racks in Rose Bay Park to kayak storage. Many current dinghy storage hirers in Rose Bay Park have expressed interest in relocating to the proposed Marine Deck if constructed. For each eight vertical dinghy racks removed, we would be able to install a six-stack kayak storage facility.

Costs

The introduction of a managed framework that facilitates the storage of kayaks on Council managed land involves some cost in the design and installation of facilities and administration overheads. The cost to manufacture and install a six-stack kayak storage facility, such as illustrated above, is estimated to be \$5,000. This includes stainless steel supports and concrete footings and base to prevent weed growth beneath. The total cost to install three racks, catering for 18 kayaks, would be approximately \$15,000.

These costs may be recouped in full, or subsidised in part, with the introduction of an annual fee charged to kayak owners seeking an authorised storage space. This framework currently exists for Council's Dinghy Storage Hire and could also be used in the allocation of kayak storage facilities. The current fee structure for dinghy hire could also be used in the management of kayak facilities.

Council's adopted fees for dinghy storage hire are as follows:

Permit type	Annual	Three years
Resident / ratepayer	\$90 / yr	\$240
Non resident	\$170 / yr	\$450

It is noted that these costs are substantially less than that charged by nearby Woollahra Sailing Club, ie. \$265 per year for kayaks up to 5.5metres, plus annual Associate Membership fee - Adult is \$115/year and Point Piper Kayaks, (\$50 per month (single ski) & \$60 per month (sea kayaks and doubles). Both these storage facilities offer more secure storage arrangements and protection from weather.

Identification of Income & Expenditure:

There are no funds identified in this year's budget to fund the installation of kayak storage facilities.

Kayak storage facilities would be eligible for dollar for dollar funding opportunities through the Department of Planning's Sharing Sydney Harbour Access Program. This funding program usually seeks submission in April each year.

Conclusion:

We have not received evidence of demonstrated demand for the installation of any kayak storage facilities by Council. However, should Council seek to install a facility, the opportunity exists to consider funding in the drafting of the 2009/2010 budget and a grant program which opens for submissions in April.

An area north of the Sydney Water Pumping Station in Rose Bay Park is considered the most suitable site for the installation of a kayak storage facility.

Any kayak storage facility installed could be managed in conjunction with the dinghy storage program.

Paul Fraser
Parks and Recreation Coordinator

Warwick Hatton
Director Technical Services

Annexures:

Nil

Item No: D8 Delegated to Committee
Subject: **Community Services Management Plan Quarterly Report**
Author: Kylie Walshe - Director Community Services
Tim Tuxford – Manager Compliance
File No: 827.G 07-10
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 30 June 2008, with a view of all achievements in the 2007/08 financial year.

Recommendation:

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 5 of the Management Plan, which is "Community Services". This principal activity has the following sub- activities:

- 5.1 Community Services Management
- 5.2 Library Services
- 5.3 Community Development
- 5.4 Cultural Development
- 5.5 Environment & Public Health
- 5.6 Ranger Services

Included as Annexure 1. to this report is the Community Services Principal activity of the Management Plan, with detailed comments on the status of items in each sub activity.

The annexure includes all the details whereas set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However the budget review and confirmation of any changed forecast will be considered in a separate budget report which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity.

5.1 Community Services Management

This sub-activity covers the area of strategic planning and activities that impact on all operations of community services.

April – June Quarter

The main achievement this quarter was the presentation of the draft Social and Cultural Plan 2008 to 2013 to the Community & Environment Committee on 23rd June 2008. The Social & Cultural Plan has since been adopted by full Council.

Achievements and highlights 2007/2008

All projects in the Management Plan were completed and undertaken within budget.

A highlight of the year was the development of the draft Social & Cultural Plan 2008 to 2013. This project was undertaken with significant consultation with service providers and Woollahra residents, resulting in the production of a comprehensive plan that articulates the aspirations and challenges for the Woollahra community. Council also commenced the management of the Woollahra Seniors Centre, with a seamless transition from the volunteer Management Committee in November 2007.

5.2 Library Services

This sub-activity covers all library activities, including projects for library facilities and the library service as a whole. All Management Plan projects have commenced or are completed. A detailed report on the operation of the Library and Information Service for the year will be made to the Community and Environment Committee in August 2008.

April – June Quarter

Some highlights of the library activities and projects for this quarter as reflected in the Management Plan is the implementation of key strategies within the Library Strategic Plan, continuation of the highly successful Tea Topic series, and visits to local high schools in May and June to further develop partnerships between the Library Service and school libraries as well as promotion of the Library's "Ride the HSC wave" lecture series.

For more detail on the above as well as the range of other cultural activities and special children's events held throughout the quarter, they have been summarised below as part of the year's activities.

Achievements and highlights 2007/2008

Library Management

The adoption of the Library Strategic Plan by Council on 17 December 2007 was a significant achievement following extensive community consultation and research. In 2008, the following key strategies from the plan have been initiated:

- the development of a new Library structure, effective 14 July 2008;
- reports to Council on 3 March and 2 June 2008 on the proposed relocation of the Watsons Bay Library from Dunbar House to the Watson Bay Tea Rooms; and
- the development of collection profiles for the Library's procurement model.

Lending Services

Highlights included:

- Weeding of the collection has been given a high priority this year with the focus on material housed at Double Bay and Paddington Libraries. All discarded items were placed in the Library's Annual Book Fair, held over the weekend of 10 and 11 May, 2008 where a record sum of over \$10,000 was raised.
- After a review of the audio collection, new formats have been made available for loan - CD MP3s and Playaways. This move to newer formats is the part of the culture of continuous improvement outlined in the Library Strategic Plan.
- Review of the Serials collection this year has led to a 7% increase in loans.

Children's and Young Adult Services

- The Library Service continued to hold regular storytimes / playgroup sessions each week in the Double Bay and Paddington Libraries attracting good audiences, as well as continuing with the provision of activities at Watsons Bay Library for school holiday / special weeks e.g. Naidoc Week.
- "Kids Day Out", in conjunction with the Small Sculpture Prize exhibition, was held on 28 October 2007 with over 3000 people attending.

Information Services

- "Women in Woollahra" project, Stage 2 was completed and launched on International Women's Day, 8 March 2008.
- The Library Service continued with its highly successful Writers and Readers Series as well as other key events such as the 14th annual Woollahra Youth Photographic Award in September 2007, the annual Poets Picnic held in February 2008 with over 450 attendees, and the continuation of the monthly Tea Topic series, which has an average attendance of 60 – 80 people.

5.3 Community Development

This sub-activity covers the programs for children, youth, community safety, volunteering and community development.

April – June Quarter

The main achievements for this quarter included the ongoing parents' information program and a successful application for a grant to undertake a community safety project.

The "Starting School Parents Information Evening" was held in June and attracted approximately 100 parents. The evening included a formal presentation for parents to commence school readiness for their children, with a significant number of local primary schools in attendance providing specific information to parents. The event was hosted in collaboration with Waverley Council. The information sessions for parents with teenage children continued with the presentation of "Dealing with Difficult Teenage Behaviour's" by Relationship's Australia and "Teach Your Teenager How to Drive Safely" presented by an RTA consultant.

Council was successful in the application for Safer Community Compact Funding for “Reducing Incidence of Steal from Car in the Paddington area”. The project funding totals \$50,000 with actions commencing in the first quarter 2008-09.

Achievements and highlights 2007/2008

There have been a number of significant community development highlights:

- Children’s Services - The Pre School continues to operate at full capacity providing an innovative curriculum for children.
- Community Safety - Council’s commitment to community safety includes continuing high attendance at the Community Safety Committee meeting which has representation from neighbourhood watch groups, local residents and key organisations. The committee participated and provided local information and suggestions for safety improvements during the consultation process for the Gap Park Master plan. Council also received notification that the Crime Prevention Plan (CPP) had been endorsed by the Director General’s Office which allowed Council to access the Safer Community Compact Funding. As part of the projects identified in the CPP, Council, in collaboration with Jewish Care offered a total of seven free Self Protection Classes to local residents which included seniors and young women.
- Seniors –A Seniors Expo was held during Seniors Week, Monday 7th April in collaboration with Holdsworth Community Centre & Services. Information stalls provided brochures on Council services and local agencies providing services to seniors were invited to participate.
- People with a Disability - To celebrate International Day for People with Disabilities, Council’s Access Committee attended a regional celebratory dinner to thank members for their time and efforts. Two Self Protection classes initiated through the Crime Prevention strategy were held at MIROMA (a service for young men and women with intellectual disabilities) in January and February 2008.
- Youth – Parent Education sessions continued throughout the year with sessions offered that included Dealing with Difficult Teenage Behaviour’s, Positive and Healthy Relationship Choices, Body Image and Teach Your Teenager How to Drive Safely. Council hosted a Youth Mental Health Forum initiating discussion with key stakeholders identifying further support networks required to assist youth.
- Volunteers – Council, in collaboration with Holdsworth Community Centre and Services continue to host quarterly Volunteer Forums for the service providers who utilise volunteers. A quarterly Volunteer Newsletter has commenced providing information to local agencies.

5.4 Cultural Development

This sub-activity includes cultural events and cultural development activities. All management plan activities are on target.

April – June Quarter

A highlight for the quarter was the short-listing process for the Double Bay Public Art Project in May. A total of 49 submissions were received after Expressions of Interest were called for the project, with three artists/teams short-listed by the Double Bay Public Art Project Working Party.

The Woollahra Small Sculpture Prize Committee secured sponsorship towards the presentation of the 2008 Woollahra Small Sculpture Prize. Entry forms were finalised and mailed out to galleries nationally and in New Zealand as well as to over 2000 artists on the Prize database.

Council representation continued on the Eastern Regional Local Government Aboriginal and Torres Strait Islander Forum (ERLGATISI Forum), with Council participating in the Forum's 2008 Reconciliation Week Awards in May.

The fourth installment of the community concert series Chamber Proms, was held by Woollahra Philharmonic Orchestra and hosted by Council on Sunday 19 May. The event took place in the Woollahra Council Chambers Committee Room to a full house of approximately 100 attendees. Over 25 volunteer musicians participated in the performances.

Achievements and Highlights 2007/2008

During 2007/08 a review was undertaken of all cultural development projects, resulting in some amendments to target dates. This includes the development of community cultural development projects which rely on successfully securing grants for their implementation. All other activities were completed on time and within budget.

Highlights for the year include:

- Working with the Public Art Advisory Committee, a brief was developed and released for the \$100,000 gateway public art opportunity in Double Bay.
- ERLGATISI Forum participation continued throughout the year with Council participating in successful 2008 Reconciliation Week projects. Paddington resident Gillian Fisher was announced as the 2008 winner of the Pauline McLeod Award for Reconciliation
- The second highest number of entries (413) was received for the 2007 Woollahra Small Sculpture Prize. The Prize also hosted associated activities including a local schools education component and artist floor talks by finalists. It also featured as part of the successful 2007 Kids Day Out, held on Sunday 28 October, an event which attracted approximately 3000 attendees.
- A stand alone website was developed and launch for the 2007 Woollahra Small Sculpture Prize.
- Award winners for the Citizen of the Year Program were announced as part of Council's Australia Day Citizenship Ceremony celebrations on Wednesday 23 January.
- Four free bush tucker walks, held in conjunction with the Eastern Suburbs Organisation for Reconciling Australia, were conducted in Nielsen Park during November, December, February and March.
- Critical Path, in partnership with Council, developed a research room residency at the Council managed venue Drill Hall. Dance film screenings and a dance lecture series were promoted to residents.
- The fourth installment of the community concert series Chamber Proms, was held by Woollahra Philharmonic Orchestra and hosted by Council on Sunday 19 May.

5.5 Environment & Public Health

The activities and projects listed under this sub-activity aim to protect the health and well being of residents and visitors to our area and include the following discrete programs:

- Food Safety – Council currently has 341 premises recorded as handling, preparing and/or selling food. Our Environmental Health Officers endeavour to inspect all premises that prepare and handle food twice a year and those premises that only have packaged food should be inspected at least once a year.

- Public Health – Council currently has 122 health premises recorded. These premises include skin penetrations, hairdressers, and beauty salons and our Environmental Health Officers endeavour to inspect these premises once a year.
- Microbial Control – Council currently has 55 premises with cooling towers and warm water systems recorded under this program and documentation is required to be submitted annually from the owner of these premises to ensure compliance with minimum health standards.
- Swimming Pool Safety
- Environmental Pollution Control
- Immunisation.

During the quarter;

- 103 food and 70 health premises were inspected as part of our Food Safety and Public Health Program;
- No food related notices were issued;
- 63 babies were immunised under our Childhood Immunisation Program, being approximately 36.2% above our quarterly target and 10.5% above the 2006/07 quarterly average;
- 31 pollution related matters were reported and investigated, as part of our Pollution Control Program, approximately 28.7% less than the 2006/07 quarterly average. 77.4% related to noise, 9.7% related to water, 9.7% related to air and 3.2% related to land;
- 7 notice/order was issued under the *Protection of the Environment Operations Act 1997* and 4 were issued under the *Local Government Act 1993*; and
- Council's Environmental Health Officers completed 69 development application referrals for new food and health premises, acid sulphate soil and contaminated land assessments and noise assessments in an average of about 2.5 days per referral. The average turnaround time per referral is a significant improvement on our 2006/07 results, where the average turnaround time was about 14 days.

During the quarter progress was made on the Food Regulation Partnership between local councils and the NSW Food Authority. As reported in the 2nd quarter, the *Food Amendment Act 2007* received assent on 1 November 2007. The amending Act was subsequently proclaimed on 1 January 2008 and the NSW Food Authority is aiming to have local councils formally commence their new food regulation role by 1 July 2008.

On 12 May 2008, a report was presented to the Community and Environment Committee meeting on the new Food Regulation Partnership and at the Council meeting on the same night Council resolved as follows;

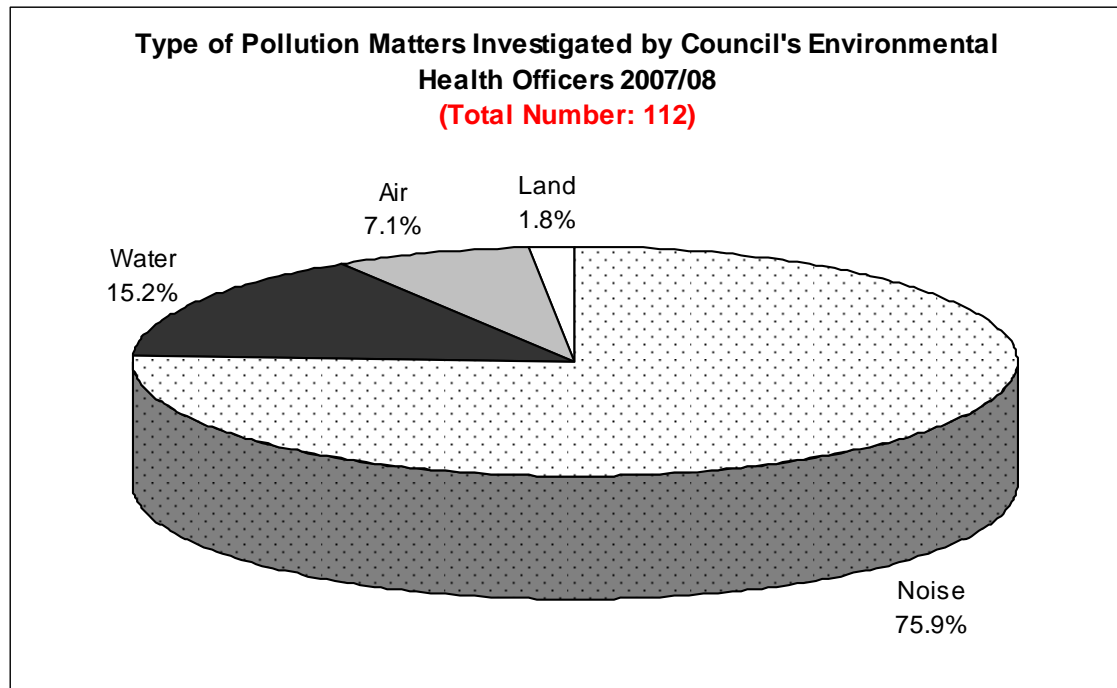
“That Council formally nominates to the NSW Food Authority to be appointed as an enforcement agency pursuant to the provisions of the Food Act 2003, with a ‘Category B’ responsibility.”

Achievements and Highlights 2007/2008

During the year the following was achieved;

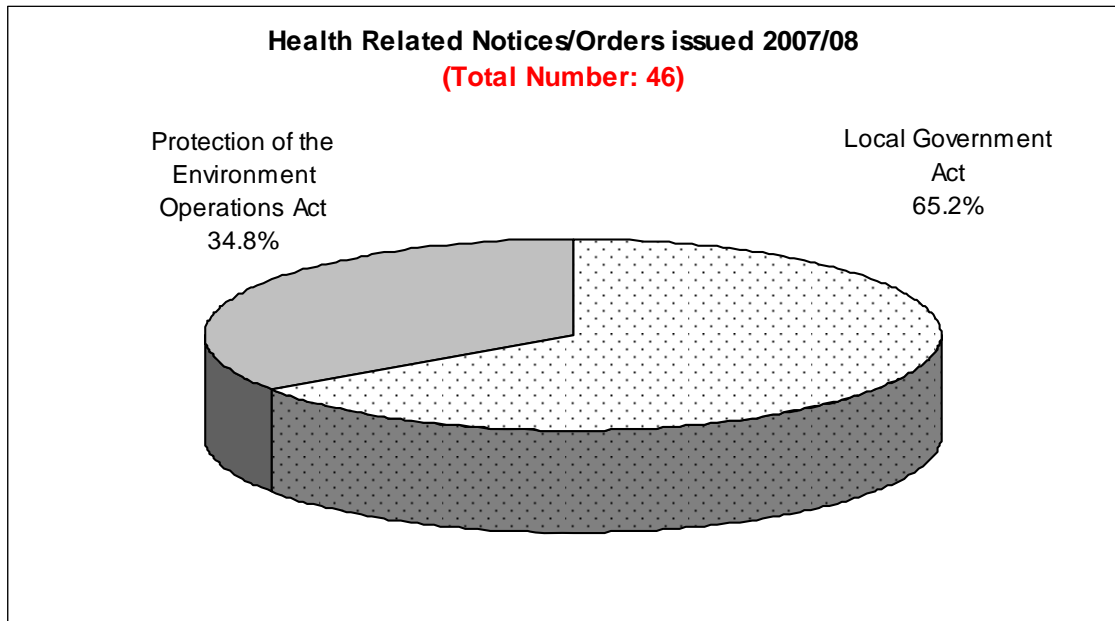
- 238 (228)* babies were immunised, representing an increase of approximately 4.2% on the previous year and 28.6% on the annual target. The average number of babies immunised per clinic was up from 19 in 2006/07 to 20 this year;

- 112 (174)* pollution matters were reported and investigated, representing a decrease of approximately 35.6% on the previous year and the annual target. 75.9% (67.2%)* of these matters related to noise, 15.2% (21.3%)* related to water, 7.1% (10.3%)* related to air and 1.8% (1.2%)* related to land;

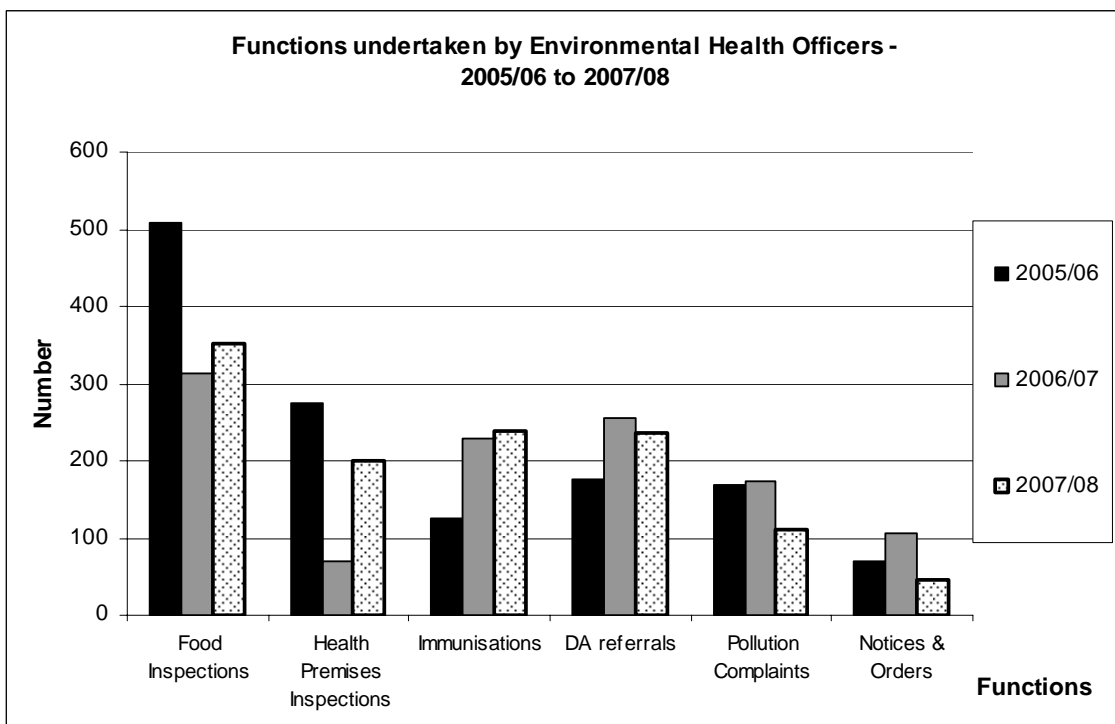


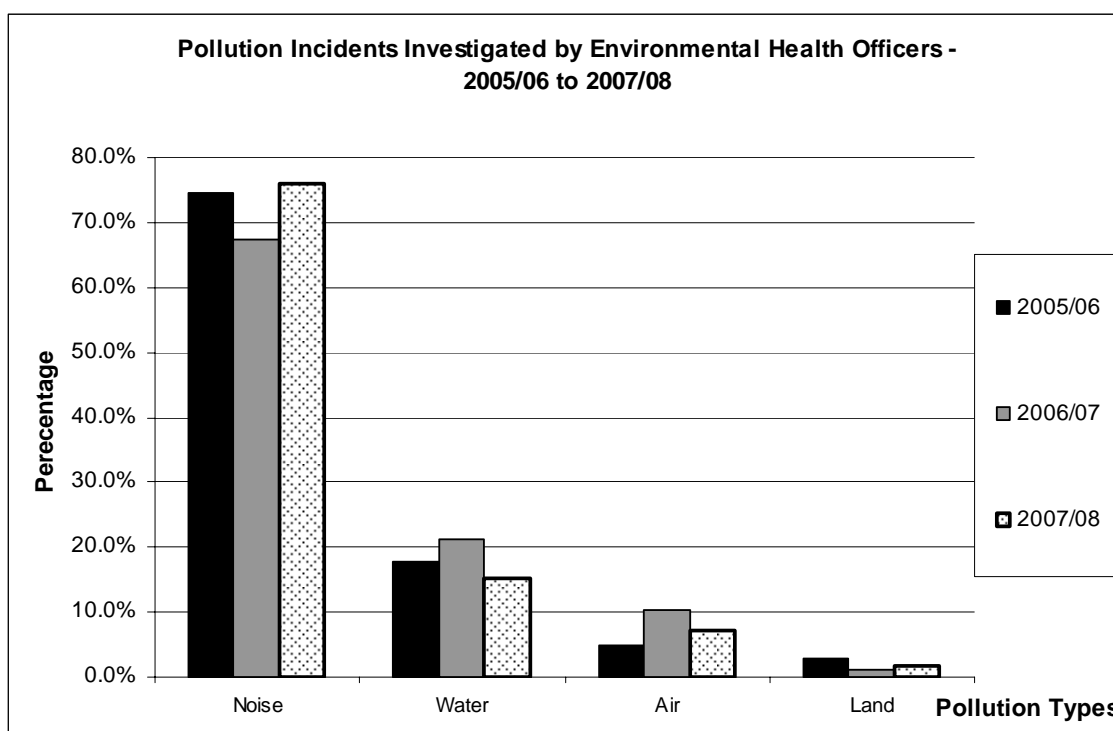
- Council's Environmental Health Officers completed 236 (256)* development application referrals for new food and health premises, acid sulphate soil and contaminated land assessments and noise assessments in an average of about 3 days per referral, falling significantly from 14 days in 2006/07; and
- 46 (106)* health related notices/orders were issued, representing a decrease of approximately 56.6% on the previous year. 65.2% (44.3%)* of the notices/orders were issued pursuant to the *Local Government Act 1993*, 34.8% (54.7%)* pursuant to the *Protection of the Environment Operations Act 1997* and none (1.0%)* pursuant to the *Public Health Act 1993*.

* Figures in () represent 2006/07 results.



The following graphs illustrate the current trends in the Environmental and Public Health area from 2005/06 to 2007/08.





5.6 Ranger Services

Council's Rangers provide a variety of enforcement services to ensure the public safety and convenience of our community in relation to the use of public places. During the quarter the Rangers continued to focus on the following core activities;

- 52 abandoned vehicle matters were reported and investigated, being a decrease of about 31.4% on last year's quarterly average;
- 10 road and footpath obstruction matters were reported and investigated being a decrease of about 43.2% on last year's quarterly average;
- 4 private skip bin matters were reported and investigated, being about 60% less than last year's quarterly average;
- 1 littering fine was issued;
- 85 companion animals were registered on the New South Wales Companion Animals Register for our area, with 91.7% of these animals being de-sexed. The number of animals registered for the quarter is about 11.7% below last year's quarterly average, however the percentage of registered animals that are de-sexed is above last year's annual result of 89%;
- 27 barking dog matters were reported and investigated, being about 5% less than last year's quarterly average;
- 1 nuisance dog notice of intention, 1 dangerous dog notice of intention, 1 nuisance dog declaration and 1 dangerous dog declaration were issued; and
- 1 dog related fine was issued.

When considering the December quarter Management Plan review the committee requested details on the number of warnings issued by Council's Rangers to dog owners pursuant to the *Companion Animals Act 1998*. During the fourth quarter, 83 warnings were issued to dog owners primarily for off leash matters, this was an increase of 72.9% on the third quarter result.

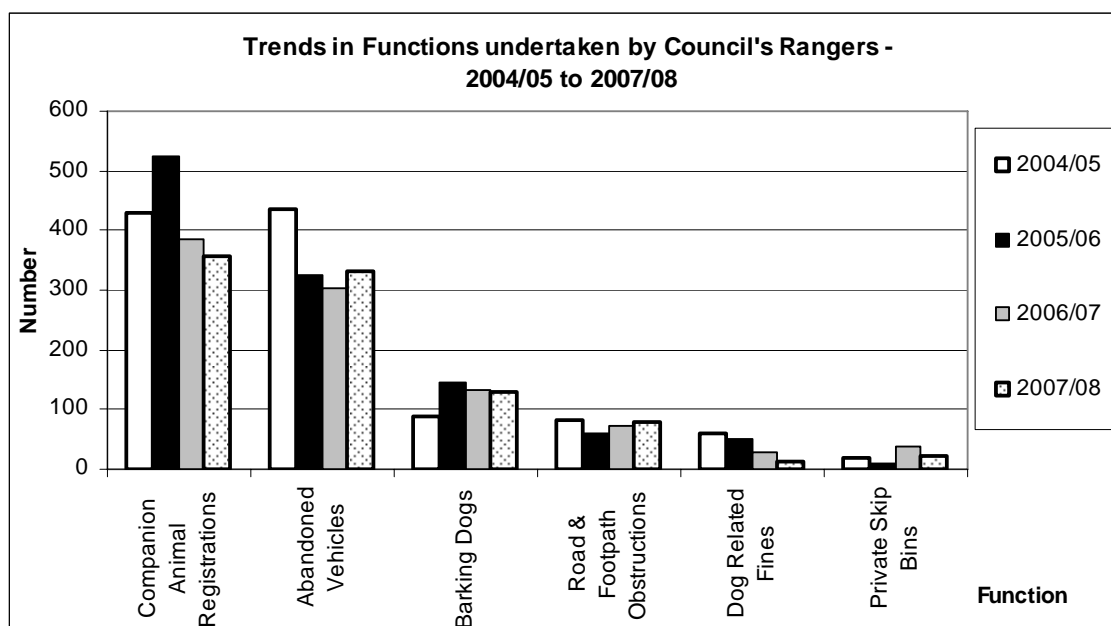
Achievements and Highlights 2007/2008

During the year the following was achieved;

- 332 (303)* abandoned vehicle matters were reported and investigated, representing an increase of approximately 9.6% from 2006/07;
- 79 (74)* road and footpath obstruction matters were reported and investigated, representing an increase of approximately 6.8% from 2006/07;
- 23 (39)* private skip bin matters were reported and investigated, representing a decrease of more than 41% from 2006/07;
- 3 (2)* littering fines were issued, representing an increase from 2006/07;
- 358 (385)* companion animals were registered on the New South Wales Companion Animals Register for our area, representing a decrease of approximately 7% from 2006/07. Approximately 93% of the animals registered this year were de-sexed, compared with approximately 89% for the previous year;
- 129 (134)* barking dog matters were reported and investigated, representing a decrease of approximately 3.7% from 2006/07;
- 11 (10)* nuisance/dangerous dog notices/orders were issued, representing an increase of 10% from 2006/07; and
- 14 (28)* dog related fines were issued, representing a decrease of approximately 50% from 2006/07.

* Figures in () represent 2006/07 results.

The following graph illustrates the trends in recent years with regard to the above functions.



At various times during the year, Council's Rangers worked with the Roads & Traffic Authority and the New South Wales Police to manage road closures and changed traffic conditions for the following events;

- City-to-surf;
- Boxing Day; and
- New Years Eve.

As in previous years, life saving services were provided at Camp Cove Beach from the last weekend in October 2007, at the commencement of daylight saving time, through to Easter Monday. Subject to weather conditions, the service was provided every weekend during this period and on a daily basis during the December/January school holidays.

People & Pets Day was again successfully organised and held in September 2007 and planning for this year's event is currently underway.

Conclusion:

In summary, the projects detailed within the Community Services Principal Activity for 2007/08 were completed predominantly on time and within budget, except as otherwise noted.

Tim Tuxford
Manager Compliance

Kylie Walshe
Director Community Services

Annexures:

1. June 2008 Quarterly Review Report - Community Services Principal Activity of the Management Plan

Item No: D9 Delegated to Committee

Subject: **Natural Environment Principal Activity - 4th Quarter Management Plan Review**

Author: Warwick Hatton - Director Technical Services
Allan Coker - Director Planning and Development

File No: 827.G 04-07

Reason for Report: To review the status of works and services for the Management Plan principal activity of Natural Environment for the three months ending 30 June 2008, with a view of all achievements in the 2007/08 financial year.

Recommendation

- A. That the status of projects for the Natural Environment principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 2 of the Management Plan, which is "Natural Environment". This principal activity has the following sub- activities:

- 2.1 Environmental Protection
- 2.2 Stormwater Systems (including Floodplain Management & Environmental Monitoring)
- 2.3 Tree Management
- 2.4 Waste Services
- 2.5 Street Cleaning
- 2.6 Bush Regeneration
- 2.7 Harbour Facilities
- 2.8 Sustainability Education

Included as an Annexure to this report is:

1. The Natural Environment Principal Activity of the Management Plan with detailed comments on the status of items in each sub activity.
2. Any uncompleted adopted "Notices of Motion" related to the Natural Environment principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub-activity.

2.1 Environmental Protection

The draft Woollahra Energy Savings Action Plan was submitted to the Minister of Utilities for approval prior to finalisation. Minor comments were received from the Department of Environment and Climate Change on the draft plan. The document is being reviewed to incorporate these changes.

An Energy Performance Contract was successfully negotiated for the implementation of energy efficiency projects at seven of Council's top energy using sites. The Detailed Feasibility Study, undertaken as a part of negotiating the Energy Performance Contract, was used to complete the investigations for the Energy Savings Action Plan. The energy saving projects are currently being implemented.

The Woollahra State of the Environment (SoE) Report 2006/2007 was prepared. The report has been distributed to schools and community groups in the LGA and placed on Council's website.

Activities were conducted by Council as a part of the Sydney Coastal Councils Group, Summer Activities Program January 2008 and the Sydney Harbour Federation Authority, Sydney Harbour Week March 2008.

The Urban Sustainability Grant for the Eastern Suburbs Ecological Footprint Project was commenced with Randwick and Waverley Councils. The regional project is a three year project that aims to identify and reduce the ecological footprint of the Eastern Suburbs. A number of projects are being implemented through the grant. These include the:

- Stormwater treatment and reuse components of the Rose Bay Promenade upgrade to improve local water quality, This project has been completed.
- Home energy makeover program to reduce residential energy use,
- Sustainability demonstration house (Barrett House) to demonstrate affordable sustainable technologies to the community, and
- Commercial organics collection trial to reduce the amount of waste disposed to landfill.

The ecological and contamination issues relating to the Rose Bay Marinas Development Application were assessed, and comments and recommendations provided to Council's Project Manager.

The first annual report on the progress of implementing the Water Savings Action Plan was completed. Water use has decreased in seven of our top ten sites covered by the plan. Action for the next twelve months will focus on reducing water use from the remaining three sites.

Project research has commenced on the Environmental Management Strategy. The preparation of the Environmental Management Strategy will build on the information gained from the draft Woollahra Sustainability Plan. The strategy will form part of the Integrated Planning and Reporting Project.

2.2 Stormwater Systems

Scheduled pit cleaning and stormwater line maintenance is undertaken on an ongoing basis. The details of the cleaning undertaken are now electronically logged into the asset maintenance system.

In the 4th quarter: 292 pits were inspected and/or cleared, and a total of 7,129 kg of pollutants was removed; seven Gross Pollutant Traps (GPTs) were cleaned, a total of 23,120 kg of pollutants removed. Over the course of the last financial year (July 2007 to June 2008) 40,298 kg of pollutants were removed from our stormwater pits and pipes; and 69,640 kg of pollutants were removed from our Gross Pollutant Traps (GPTs).

The information that is captured by our asset maintenance system for stormwater system cleaning and maintenance forms the basis of our environmental monitoring database. We are currently reviewing the data that is captured, to use in reports, such as the State of Environment Report and Annual Reports, to identify targets for improving stormwater quality, to identify hotspots and high maintenance areas.

The Flood Study in Rushcutters Bay has been completed and adopted by Council. A copy of the completed Flood Study Report is posted on Council's website. A consultant has commenced the Rushcutters Bay Floodplain Management Study and Plan. We have received an offer of grant to conduct this floodplain management study and plan and applied for further grant funding for the upcoming 2008/09 financial year.

The Flood Study in Double Bay has been completed and adopted. A copy of the completed Flood Study Report is posted on Council's website. Quotations for the Double Bay Floodplain Management Study and Plan are currently being reviewed. We have received an offer of grant to conduct this floodplain management study and plan and applied for further grant funding for the upcoming 2008/09 financial year.

The Flood Study in Rose Bay has been completed and a draft report publicly exhibited. We have received an offer of grant to conduct this floodplain management study and plan and applied for further grant funding for the upcoming 2008/09 financial year.

The Draft Stormwater Management Development Control Plan (DCP) is currently being reviewed. Appropriate specific controls will be considered by the Floodplain Risk Management Study and Plans developed for each of the flood study catchment areas. The Draft Stormwater Management DCP will be developed in parallel with this process.

Water sensitive urban design (WSUD) alternatives are being incorporated into various capital renewal and streetscape improvement projects, including gross pollutant traps and pit baskets, rain gardens, permeable pavements and sand filters. Details of specific drainage works are included with Principal Activity No 8 of the Management Plan - Environmental, Infrastructure & Stormwater Works Program.

Tree Management

During this quarter we processed 189 applications for pruning or removal of trees protected by the Tree Preservation Order (647 completed for the year) and assessed 141 development applications related to tree management issues (542 completed for the year). This year we serviced 1370 applications for pruning or removal of street or park trees, and carried out new or replacement tree planting at 200 locations.

A draft Street Tree Masterplan has been developed as part of the Vegetation Management Strategy (VMS). The Street Tree Masterplan is proposed to be presented to the VMS Working Party in the next quarter, and subsequently to the Community & Environment Committee. A report specifically related to trees and views, responding to a Notice of Motion, has been prepared for the consideration of Council in August. The Noxious Weed Policy, Strategy and declarations / species lists have been approved by Council and are available on Woollahra's webpage.

Data collection is underway for the park tree asset management project. Annual condition surveys on street trees allow us to prioritise our proactive pruning program.

2.3 Waste Services

We continued to work with our recycling contractor to implement educational programs targeted at recycling initiatives for Multiple Unit Dwellings and other areas of poor recycling. A waste audit carried out recently by the DECC has shown excellent results, with the overall recovery rate at 86.6% and a diversion rate of 64.4%. Both these figures are the highest ever recorded by the auditors.

The changes to the Paddington West Woollahra collection service have now been implemented and the weekly service commenced on 2 June. We are continuing to work with residents to overcome any problems as they arise.

Several workshops have been held with residents over the past year to educate them on the use of worm farms and composting. These have become very popular and attendance numbers are increasing. We have also visited 10 schools to assist in the education of students in recycling, worm farming and composting.

Second-hand Sunday was recently run in Paddington. This is growing in popularity every year and is having great success removing waste from landfill. Several other suburbs have requested that we assist them in forming a similar program.

A newsletter was circulated to all business centres informing shop owners of Council's ongoing efforts to maintain our business centres and to inform them on how they can minimise their waste.

2.5 Street Cleaning

A review of the street cleaning schedules and rosters is taking place and scheduled to be finalised in June 2008 is nearing completion and will be introduced upon finalising negotiations for the new Enterprise Agreement with Street Cleaning staff..

The new schedules will provide a higher standard of cleanliness to all streets, lanes and public walkways.

Included in this review is the level of service currently being provided to all bus shelters.

2.6 Bush Regeneration

The bush regeneration schedules were successfully completed for the year.

The web-page containing material relating to the Noxious Weed Policy, Strategy and Declarations is now on-line.

Bushcare volunteer programs continued in Harbourview Park, Gap Park, Trumper Park and Cooper Park. The June recruitment and training day at Trumper Park has boosted our volunteer list to 51 active Bushcare members.

2.7 Harbour Facilities

Council has adopted a design and resolved to lodge a Development Application for the reconstruction of the Watsons Bay Baths. A detailed DA submission has been prepared and was submitted to Council in June.

Ongoing maintenance inspections and repairs to harbour facilities, including public wharves and harbourside pools have been undertaken over the course of the last quarter and last financial year. In the last quarter the shark net at Parsley Bay was removed and cleaned. The net will be reinstated after the winter.

2.8 Sustainability Education

In conjunction with Composting Awareness Week in May, a free ‘Composting and Worm farming’ workshop was offered to local residents. Another sustainability workshop, ‘EcoChoices’, was held on 17 June and was also extremely well received.

The Term 2 meeting of the Eastern Suburbs Schools Sustainability Network (ESSSN) was held on 29 May at host school Cranbrook Junior, attended by approximately 30 local teachers, parents and students.

For World Environment Day, 5 June, Council held an information stall in Eastpoint Shopping Centre at Edgecliff. In addition, a competition was run for schools – the World Environment Day Drawing Competition – which was entered by over 500 students from 11 schools, with the winners having their drawings enlarged and made into stickers to go on the sides of a council waste truck. The annual ‘Community Environmental Grants’ program closed on 30 June. A total of 16 applications totalling \$12,070 were received.

Warwick Hatton
Director Technical Services

Allan Coker
Director Planning & Development

Annexures:

June 2008 Quarterly Review of Principal Activity – Natural Environment

Item No: D10 Delegated to Committee
Subject: **Parks & Public Space Principal Activity - 4th Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the status of works and services for the Management Plan principal activity of Parks and Public Space for the three months ending 30 June 2008, with a view of all achievements in the 2007/08 financial year.

Recommendation:

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 4 of the Management Plan, which is "Parks & Public Space". This principal activity has the following sub- activities:

- 4.1 Open Space Management
- 4.2 Open Space Asset Management
- 4.3 Open Space Maintenance & Construction
- 4.4 Park Facilities

Included as an Annexure to this report is:

- 1. The Parks & Public Space Principal activity of the Management Plan with detailed comments on the status of items in each sub activity.
- 2. Any uncompleted adopted "Notices of Motion" related to the Parks and Public Space principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity:

4.1 Open Space Management

This quarter we processed 1,102 park hire approvals (3,545 for the year) and 16 filming and photography approvals (73 for the year).

Investigations have continued on issues arising from Notices of Motion including review of security lighting in parks and carparks. Reports regarding these items will be presented to Council next quarter.

A Community Gardens Policy was prepared and adopted this year. A Steering Group was formed and successfully oversaw the formation of an Association for a Community Garden at Trumper Park. A design for the Community Garden will be developed and works commence in the first quarter of 2008-09.

4.2 Open Space Asset Management

Updating of Plans of Management for Trumper Park, Cooper Park and Foreshore Parks is under way. The Trumper Park Plan of Management will be presented to Council in the first quarter of 2008-09.

Following the preparation and adoption of the Gap Park Masterplan, funding submissions have been prepared and submitted to Government Departments. Detailed plans suitable for tender purposes are being prepared.

Works on the Christison Park water saving project have commenced and will be completed in spring. The Coastal Cliff-top fence has been replaced between Jacobs Ladder and Signal Hill Reserve. The section of fence from Signal Hill Reserve to Christison Park will be completed next quarter.

The condition of the Dunbar Anchor has been assessed by specialist marine conservationists and maintenance works will commence in the first quarter of 2008-09.

Data collection for the parks related assets is complete. Condition surveys for landscape and infrastructure assets are now assisting with the prioritisation of asset maintenance in our parks and reserves.

The asset inventory of street trees has been completed and Parks Staff are now undertaking annual condition surveys of these trees. The data collection project for trees in parks is underway.

4.3 Open Space Maintenance & Construction

All cyclic open space maintenance schedules were completed to standard this year. All programmed garden bed and sportsground renovations were satisfactorily completed.

Performance targets are currently being developed for all Park and Street Tree maintenance programs.

Some of the landscaping projects completed for this year were: Bathurst Lane, Hopetoun Avenue road realignment, Five Ways and Rose Bay Promenade. Access and pathway improvements were completed for McKell Park, Rose Bay Park, Rose Bay Promenade and Central Cooper Park.

4.4 Park Facilities

All scheduled maintenance to park and open space areas was completed to standard.

Following receipt of DA approval, a shade structure was installed at Spring Street Playground.

Dinghy storage facilities were installed this year at Rose Bay Park, Tingira Memorial Park, Gibsons Beach Reserve and Marine Parade.

An integrated computerised system has begun to be rolled out to all sportsground lighting and irrigation systems. This system will be operation in the first quarter of 2008-09. and assist to further save water and electricity consumption.

Warwick Hatton
Director Technical Services

Annexures:

1. June 2008 Quarterly Review of Principal Activity: Parks and Public Space
2. June 2008 Quarterly Review of Outstanding Notices of Motion – Parks and Public Space

Item No: R1 Recommendation to Council
Subject: **Community & Environmental Grants 2008 /2009**
Author: Susan Turner / Jane Lewis
File No: 30.G, 1142.G / Education
Reason for Report: To give consideration to applications for Section 356 Community Grants /Community Environmental Grants from local community groups /services.

Recommendation:

- A. That Council adopt the recommendation for the allocation of Community Grants for 2008/09 under Section 356 of the Local Government Act, and in accordance with Council's adopted policy objectives and selection criteria.
- B. That Council approve the selection panel's recommendations for successful 2008/09 Community Environmental Grants.
- C. That a function be organised to present and celebrate the awarding of the Community Grants and Community Environmental Grants to successful organisations.
- D. That an extensive review of the Community Grants Program be undertaken in accordance with the adopted Woollahra Social & Cultural Plan 2008 to 2013.

This report covers the long standing practise of providing community grants to support community organisations to provide services and activities to the Woollahra community, and the Community Environmental Grants introduced two years ago.

1. COMMUNITY GRANTS

Background:

Council has a long history of providing grants and support to local community organisations. It is through assisting these organisations that the Woollahra community has been enhanced and strengthened. The overarching aim of Community Grants is "to encourage the development of local community based services which meet identified needs of people living and working in the Woollahra local government area". The provision of these grants is in accordance with the adopted Community Services Policy and the newly adopted Woollahra Social & Cultural Plan 2008 to 2013.

A review of the community grants assessment process was undertaken in early 2008, with a report presented to the Community & Environment Committee on 31st March 2008 (Annexure 1). At this meeting it was resolved:

- A. *That Council continue the current procedure for the allocation of Community Grants in the 2008/09 financial year, with some minor amendments to the Policy, Guidelines and procedures.*
- B. *That an extensive review of the Community Grants Program be undertaken in accordance with the Social & Cultural Plan 2008, once adopted.*
- C. *That Council allocate \$40,372 from the Holdsworth Community Centre reserve to additional community grants as detailed in this report.*

The adopted amendments referred to in the above resolution that have been included in the 2008/09 assessment process include:

- Broadening of the guidelines to include grants to groups of individuals that are working together on a community activity that may not be an incorporated body.
- Broadening of the guidelines to allow residents groups to apply for funds to conduct activities that are community focussed, with no political or lobbying agenda.
- Separate the budget into two, with a separate amount allocated for Community Cultural Grants (20%) and General Community Grants (80%).
- Investigate new ways of receiving the application forms to reduce the time required to complete and submit to Council.
- Conduct a briefing session with Councillors regarding the applications.

The implementation of the above has resulted in a resident group applying for funding that would have previously been ineligible and the assessment of General Community Grants and Community Cultural Grants separately. The additional allocation of \$40,372 in March 2008 also enabled Council to fund projects that were not funded fully in the 2007/08 first funding allocation.

The adopted budget for small community grants has also been increased this year from \$50,000 to \$60,000, in accordance with the resolution of Council on 13th August 2007:

D. That Council consider the allocation of additional funds to Community Grants in future years.

This allocation has been split as per the amendments above, with \$48,000 or 80% for General Community Grants and \$12,000 or 20% for Community Cultural Grants. Of this allocation, \$700 is annually allocated for recognition awards at primary schools within the Woollahra Municipality, of which there are 14.

Process:

The Community Grants Program for 2008/09 was advertised throughout May and June and closed on 20 June 2008. A total of 21 applications totalling \$93,912.00 excluding GST were received. These applications, comments by relevant staff and officer recommendations are provided in Annexure 2.

A briefing on each application will be conducted in the Committee meeting, as per the amendments to the process adopted on 31st March 2008.

Each application has been assessed in reference to the objectives and selection criteria adopted by Council and this process has been enhanced by individual officer's experience and knowledge of the sector in which applicants operate. The grants have also been assessed in accordance with the strategies in the Woollahra Social & Cultural Plan 2008 to 2013. The applications recommended for funding are all projects that provide substantial benefit to high priority groups in Woollahra. The funds have been allocated in the following proportions to organisations providing services to the target groups of:

- Women and children (\$10,800)
- Young people (\$16,915)
- Older people & people with a disability (\$16,777)
- Cultural development activities for the broader community (\$13,000)

As in past years, a significant proportion of funds are recommended to fund programs and organisations that have been funded for some years by Council. These are all very valuable services to the high need target groups of youth and families and address high priority challenges in the Woollahra Social & Cultural Plan 2008-2013. This includes WAYS, Bondi Outreach Project, Bondi Beach Cottage and Miroma. Over the past few years, the ongoing support of these organisations has limited the ability of Council to fund new projects for services for the Woollahra community. The newly increased amount of \$10,000 has enhanced the ability of Council to fund new projects for services for the Woollahra community, such as Magnolia Healing Centre, Queen St. and West Woollahra Association and Reportage.

While most of the applications have been recommended for support, there are two organisations with three projects that have not been recommended for funding. They are Jewish Centre on Ageing and Vision Australia. The project submitted by Vision Australia is not a high priority for funding, and as a large organisation Vision Australia has other means of raising funds and attracting grants from other government agencies. Of the two projects submitted by Jewish Centre On Ageing, one is seeking recurrent funding for a staff position which is not eligible for a grant. The other one is to install a cool room which is capital works near completion and should be funded by the NSW Department of Aged Disability and Home Care.

Recommendation:

It is recommended that the applications for Community Grants listed below be adopted.

General Community Grants

Organisation	Amount Recommended
Academic Department For Old Age Psychiatry, POWH	\$ 1,000
Bondi Beach Cottage	\$ 5,000
Bondi Outreach Project	\$ 4,880
Eastern Zone Playgroups	\$ 1,000
Junction House Inc	\$ 2,800
Magnolia Healing Centre	\$ 4,800
Miroma	\$ 4,480
Point Zero Youth Services	\$ 5,734
Sir Roden Cutler Charities Inc	\$ 1,997
ToughLove NSW Inc	\$ 2,000
Unique Hug	\$ 1,500
Waverley Action For Youth Services - Urban Arts Base	\$ 5,000
WAYS Youth Services	\$ 4,301
14 Primary schools within Woollahra LGA	\$ 700
Total	\$ 45,192

Community Cultural Grants

Organisation	Amount Recommended
Eastern Suburbs Organisation For Reconciling Australia (ESORA)	\$ 1,000
Queen St and West Woollahra Association (QSWWA)	\$ 2,000
Reportage	\$ 4,000
Waverley Woollahra Arts Centre	\$ 2,000
Woollahra Philharmonic Orchestra	\$ 4,000
Total	\$ 13,000

2. COMMUNITY ENVIRONMENTAL GRANTS

Background:

2008/09 is the third financial year that the Community Environmental Grants Program has been in operation. Funded by the Environmental and Infrastructure Levy, the total amount allocated to the program this year is \$10,000, with individual grants of up to \$1,000 made available.

The program was promoted to all local schools and relevant community groups from late May, closing on 30 June 2008. A total of 16 applications totalling \$12,070 were received. Eleven local schools and one child care centre submitted applications. Four community groups expressed interest in the grants but did not submit eligible applications by the due date.

In recognition of the contribution that early childhood education centres make to environmental education, and in response to criticism received last year from a local day care centre who wished to apply for a grant but was ruled ineligible, the grants program this year broadened its definition of schools to include early childhood organisations as well as kindergartens and preschools, primary schools and high schools.

A summary of all applications together with recommendations by the selection panel is provided in Annexure 3. Each application has been assessed with reference to the objectives and selection criteria of the Community Environmental Grants Program adopted by Council.

The applications recommended for funding all relate to projects that provide benefit to the environment, as well as develop knowledge, skills and/or awareness in participants or others that encourage environment-related activities in the future.

The selection panel agreed that each project should be assessed individually on merit. In cases where an organisation submitted multiple applications and more than one project was considered worthy of funding, the panel chose to recommend full funding for one project and partial funding for the other(s). In keeping with the intention of the Grants to be used as 'seed funding' to allow ideas for new projects to be put into action, priority was given to new initiatives over existing projects that had previously received Council funding.

Recommendation:

It is recommended that the Community Environmental Grants listed below be adopted.

Organisation	Amount	Activity
Ascham	\$1,000	Vegetable garden + Water tank
Rose Bay Primary School	\$700	Regeneration of bush tucker garden
Kambala	\$1,000	Native garden
Vaucluse Public School	\$700	Vegetable garden improvements
Ballykin at Rose Bay	\$1,000	Planting of native plants + Worm farm
Bellevue Hill Public School	\$400	Composting project
Reddam House	\$1,000	Native garden and watering system
Kincoppal-Rose Bay	\$1,000	Bush tucker + vegetable garden
Glenmore Road Public School	\$700	Extensions to garden
Cranbrook	\$200	Worm farm
St Mark's Preschool	\$1,000	Recycling bins + Water tank
Paddington Church of Christ Kindergarten	\$1,300	Energy efficient lighting, Water saving taps
Total	\$10,000	

Each of these projects meets the criteria listed in the Guidelines.

Consultation:

The assessment panel for Community Grants consisted of Kylie Walshe, Director Community Services and Susan Turner, Manager Community Development. Individual staff with specific knowledge and expertise in the sectors in which applicants operate have provided comment in relation to each application for community and cultural projects against policy, objectives and criteria. In some cases, further information was sought from applicants.

Staff with specific knowledge and expertise in the environmental and education sectors have provided comment in relation to each application for the Environmental Grants against the objectives and selection criteria. The assessment panel for environmental grants consisted of Jane Lewis, Environmental Education Officer, Chris Munro, Sustainability Projects Coordinator, and Rebecca Peacock, Environmental Protection Coordinator.

Identification of Income & Expenditure:

The total allocation available for Community Grants for community and cultural activities is \$60,000. 18 organisations and 14 local primary schools are recommended for funding totalling \$58,192.

The total allocation for Community Environmental Grants is \$10,000. This is fully funded by Council's Environmental and Infrastructure Levy.

Conclusion:

Through the provision of Community Grants, Council is playing a pivotal role in the development of the Woollahra community whilst clearly demonstrating Council's commitment to environmental protection, community and cultural services. As the worthy recipients of these grants are key organisations in the Woollahra community, it is recommended that a presentation ceremony be scheduled to present the grant cheques to these groups.

Through the provision of its Community Environmental Grants, Council is making a valuable contribution to the protection and enhancement of Woollahra's environment. The grants program sends a clear message to the community that Council values the environment and is willing to support community organisations to play a role in protecting and enhancing it.

Strong support for the grants program continues to be demonstrated by the local community and it is anticipated that the program will continue to grow in the future.

Susan Turner
Manager Community Development

Jane Lewis
Environmental Education Officer

Kylie Walshe
Director Community Services

Annexures:

Annexure 1 – Report to Community & Environment Committee – 31st March 2008.

Annexure 2 - Community Grants – Summary of applications, recommendations and comments 08/09

Annexure 3 – Community Environmental Grants – Assessment Table 08/09