

Corporate & Works Committee Minutes

Monday 23 April 2007

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 2 April 2007	703
D2	Monthly Financial Report - MARCH 2007	703
D3	Customer Service And Communication Principal Activity - Draft 2007-2010 Management Plan	704
D4	Capital Projects Status Update.....	704
D5	Disclosure Of Interest Returns Submitted By New Designated Employees January To March 2007.....	704
R1	Review of Ward Boundaries.....	705
R2	Tender For Mechanical Street Sweeper.....	705
R3	Holdsworth Street Community Centre - Financial Reports.....	706
R4	Five Ways, Paddington Streetscape Project	706

Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 23 April 2007 at 6.00pm**

Present: Her Worship the Mayor, Councillor Keri Huxley, ex-officio
Councillors Julian Martin (Chair)
Wilhelmina Gardner At DCC
Isabelle Shapiro
David Shoebridge Joined at 6.15pm during Item R4
John Walker

Staff: G Clarke (Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager Finance)
K Walshe (Director – Community Services)
Z Marolia (Manager Property and Projects)

Also in Attendance: Nil

Note: Item R4 was considered as the first item, before Item D1. The Committee considered items D1, D2 and then R3 before returning to item D3.

Leave of Absence

Leave of Absence previously granted by Council: Marcus Ehrlich and Fiona Sinclair King

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 2 April 2007**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 2 April 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Walker/Shapiro)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 2 April 2007 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report - MARCH 2007**
Author: Tracey Walker, Financial Accountant
Michelle Phair, Team Leader Financial Services
File No: 987G
Reason for Report: To present the monthly financial report for March 2007

(Walker/Shoebridge)

Resolved:

- A. THAT the monthly financial report for March 2007 be received and noted.
-

Item No: D3 Delegated to Committee
Subject: **Customer Service And Communication Principal Activity - Draft 2007-2010 Management Plan**
Author: Geoff Clarke
Director Corporate Services
File No: 827.G 05-08
Reason for Report: To review the principal activity prior to its inclusion in the draft management plan

(Shapiro/Walker)

Resolved:

- a) That, subject to any variation to the budget, the programs and projects for the Customer Service and Communications Principal Activity be included in the draft Management Plan.
- b) Noting that further reports on customer service will be provided during July

Item No: D4 Delegated to Committee
Subject: **Capital Projects Status Update**
Author: Don Johnston, Manager Finance
File No: 331G
Reason for Report: To provide the Committee with an update on the status of capital projects in the 2006/2007 Budget

(Shapiro/Walker)

Resolved:

THAT the report be received and noted.

Item No: D5 Delegated to Committee
Subject: **Disclosure Of Interest Returns Submitted By New Designated Employees January To March 2007**
Author: Les Windle – Manager Governance
File No: 169.G
Reason for Report: To table the disclosure of interest returns that have been lodged by new designated employees during the period January to March 2007

(Walker/Shapiro)

Resolved:

- A. That the Disclosure of Interest Returns of the new designated persons who were required to submit a Primary Return during the period January to March 2007 be tabled.

- B. That Council notes that the Primary Disclosure of Interest Returns have been submitted in accordance with the requirements of the Local Government Act 1993.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R4)**

Item No: R1 Recommendation to Council
Subject: **Review of Ward Boundaries**
Author: Les Windle - Manager Governance
File No: 12.G
Reason for Report: For Council to consider a further review of ward boundaries following rejection by the State Electoral Office of the recently adopted proposal.

(Shapiro/Walker)

Recommendation:

- A. *That the following adjustment be made to ward boundaries in order to meet the Local Government Act requirements for the number of electors:*
- Transfer CCD's numbered 1440901 and 1441010 from Vaucluse Ward to Bellevue Hill Ward (South west of New South Head Road/Norwich Road/Newcastle Street, Rose Bay).
 - Transfer CCD's 1440704, 1440712 and 1440713 from Bellevue Hill Ward to Cooper Ward (South of Cooper Park, Bellevue Hill).
 - Transfer CCD 1440402 from Double Bay Ward to Paddington Ward (South west of Bowes Avenue/Cameron Street/Glebe Street/Thorne Street, Edgecliff).
- B. *That subject to obtaining approval from the State Electoral Office, the proposed new boundaries be advertised for a period of 28 days and that submissions be accepted for 42 days and a further report submitted to Council on the submissions received.*

Item No: R2 Recommendation to Council
Subject: **Tender For Mechanical Street Sweeper**
Author: Mark Ramsay - Manager Depot and Waste Services
File No: Tender 07/07
Reason for Report: The acquisition of a replacement vehicle required for Street Cleaning Operations.

(Shapiro/Walker)

Recommendation:

- A. That Council accept the tender received from Schwarze Industries Australia for the supply and delivery of one (1) A5500 Mechanical Road Sweeper fitted to Isuzu FFR500 cab Chassis, 4 speed automatic, dual gutter brooms, dual steer, stainless steel hopper, body and doors at a cost of \$212,401.53 plus \$21,240.15 GST, total cost being \$233,641.68.

- B. That, in the March review, a further \$12,900.00 (excl GST) be added to the Capital Plant allocation for the replacement of plant number 96603
-

Item No: R3 Recommendation to Council
Subject: **Holdsworth Street Community Centre - Financial Reports**
Author: Kylie Walshe
File No: 126.6
Reason for Report: To report on the financial performance of Holdsworth Street Community Centre in 2005/06, the 1st two Quarters of 2006/07 and Budget for 2007/08.

Note: Ms Claire Widell Plater President and Ms Ann Whyte immediate past President of the Holdsworth Street Community Centre, addressed the Committee.

(Shapiro/Walker)

Recommendation:

- A. The Council note the financial performance of Holdsworth Street Community Centre in 2005/06.
- B. That Council reserve \$88,113 of unspent operational funding provided to Holdsworth Street Community Centre in 2005/06 to the operational budget for 2007/08 and allocate \$11,000 of unspent funding to priority access works at the facility in 2007.
- C. That Council note the quarterly financial reports for Holdsworth Street Community Centre for the quarters ending 30 September 2006 and 31 December 2006 and continue to monitor the surplus for this financial year.
- D. That Council consider the budget provided by Holdsworth Street Community Centre in its deliberations for the 2007/2008 budget.
- E. Providing the cost is less than \$20,000.00 a portion of the unspent funds be used for the provision of a downstairs toilet.
-

Item No: R4 Recommendation to Council
Subject: **Five Ways, Paddington Streetscape Project**
Author: Alan Opera - Manager Public Infrastructure
File No: Tender 07/05
Reason for Report: To recommend to Council the acceptance of a Tender

(Walker/Shoebridge)

That in accordance with Section 10A of the Local Government Act 1993 the Committee resolve into closed session with the press and public excluded to consider the confidential report. These matters are to be considered in closed session in accordance with sub-clause 2(d) as the report contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

(Walker/Shoebridge)

That the Committee return to Open Session

(Walker/Shoebridge)

Recommendation:

- A. That Council notify GMW Urban Pty Ltd that they are the preferred tenderer for the Five Ways, Paddington Streetscape Project for the sum of \$995,079 (excluding GST) including an allowance for provisional items, subject to written confirmation from GMW Urban Pty Ltd that their tender price will remain valid until 1 February 2008.
 - B. That GMW Urban Pty Ltd be advised that no tender or contract will be let until such time as the cost and timing of under-grounding of electrical services is reported to Council and Council has resolved its position with regard to this project.
 - C. That unsuccessful tenderers be notified.
 - D. That a further report reviewing possible funding options be submitted to Council after the cost of electrical works is confirmed by Energy Australia.
 - E. That the further report include the implication of not proceeding with the proposed undergrounding of electrical cables.
-

There being no further business the meeting concluded at 7.30pm.

We certify that the pages numbered 700 to 707 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 23 April 2007 and confirmed by the Corporate & Works Committee on 7 May 2007 as correct.

Chairperson

Secretary of Committee