

Corporate & Works Committee Minutes

Monday 21 July 2008

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 21 July 2008 at 6.00pm**

Present: His Worship the Mayor, Councillor Geoff Rundle, ex-officio (At the commencement of the meeting and for Item R1)

Councillors Andrew Petrie (Chair)
 Anthony Boskovitz (Item D4 and R1)
 John Comino
 Claudia Cullen
 John Walker

Staff: W Hatton (Director – Technical Services)
 G James (General Manager)
 D Johnston (Acting Director – Corporate Services)
 K Walshe (Director – Community Services)
 Z Marolia (Manager Property and Projects)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillor Fiona Sinclair King

Apologies: Apologies were received and accepted from Councillor Marcus Ehrlich and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D4 & R1

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 7 July 2008**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 7 July 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Comino/Cullen)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 7 July 2008 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report – June 2008**
Author: Toby Andreassen, Financial Accountant
Michelle Phair, Team Leader Financial Services
File No: 349G
Reason for Report: To present the monthly financial report for June 2008

(Comino/Walker)

Resolved:

A. THAT the monthly financial report for June 2008 be received and noted.

Item No: D3 Delegated to Committee
Subject: **Hopetoun Avenue/Petrarch Steps, Vacluse – Pedestrian Access**
Author: Frank Rotta, Traffic Engineer
File No: T.240 240.
Reason for Report: Report on the results of public consultation for the proposal to widen the nature strip and to introduce a pedestrian-proof fence on the north side of Hopetoun Avenue.

(Comino/Cullen)

Resolved:

That the matter be deferred for inspection prior to the next Corporate and Works Committee meeting.

Item No: D4 Delegated to Committee
Subject: **104 Hopetoun Avenue, Vacluse - Proposed Road Lease**
Author: Anthony Sheedy, Property Officer
File No: 240.104
Reason for Report: To give consideration to the lease of unmade roadway adjoining the property.

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council by Councillor Gardner for the following reason - Community streetscape concerns. (See **Item R3**).

Item No: D5 Delegated to Committee
Subject: **Urban Sustainability Grant – Program Update**
Author: Chris Munro
File No: 1142.G
Reason for Report: To provide Council with an update regarding the Urban Sustainability Grant Program and the progress made on specific Sustainability Projects.

(Walker/Cullen)

Resolved:

- A. That Council note this report as the first update of the Urban Sustainability Grant Program and the progress made under the '3 Council Ecological Footprint Project'.
- B. That Council be advised of the Sustainability Projects undertaken between the three participating councils.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: **Watsons Bay Tea Rooms Lease Tender 08/09**
Author: Trevor Sutton – Property Officer
Zubin Marolia – Manager Property & Projects
File No: Tender 08/09
Reason for Report: To recommend to Council the acceptance of a Tender

Note: Late correspondence was tabled by Kirsty Marr, Jane Prisk, Jan & John Ryrie, Patricia Timperi, Rupert Rosenblum, Michael & Joy Kotowicz, Susan Wynne, Leah Prisk, Ian Loveridge & Dr Bruce Kaye.

Note: The following people addressed the Committee:
Ms Patricia Timperi, Mr Apollo Kanakis and Mr Damien Bastic, Mr Vince Marinato local resident, Mr Kevin Berry local resident, Mr Simon Meagher local resident, Mr Glen Wright, President, Game Fishing Club Watsons Bay and Mr John Ryrie local resident

(Cullen/Boskovitz)

Recommendation:

- A. That, having regard to the strong community support, representations on behalf of the current lessee and their unique ability to deliver a community service, Council enter into a lease with the Watsons Bay Tea Rooms Café for a five year initial term plus five year renewal option, at a rent of \$36,000 per annum plus GST, with rent review to market upon exercise of the renewal option, and to CPI in the intervening years.
- B. That Council not proceed with Option 2 (Shade Structure) in its consideration of the Watsons Bay Tea Gardens tender.
- C. That the lease agreement include a provision that, in the event that any shade structure is installed, it is to be constructed at the lessee's cost and the lease will be adjusted to reflect the benefit of the shade structure.
- D. That in the event of any assignment of the lease the lease documents be amended to provide for a market value adjustment.
- E. That successful and unsuccessful tenderers be advised.

Item No: R2 Recommendation to Council
Subject: **Privacy Management Plan**
Author: Helen Tola – Team Leader Governance
File No: 802.G PRI
Reason for Report: To adopt a revised Privacy Management Plan prepared in accordance with the requirements of the Privacy and Personal Information Protection Act 1989 and the Health Records and Information Privacy Act 2002.

(Walker/Comino)

Recommendation:

- A. THAT the revised Privacy Management Plan prepared in accordance with the requirements of the Privacy and Personal Information Protection Act 1989 and the Health Records and Information Privacy Act 2002 as contained in Annexure 2 to the report to the Corporate & Works Committee on 21 July 2008 be adopted.
- B. THAT the revised Privacy Management Plan be forwarded to the NSW Privacy Commissioner in accordance with Section 33 of the Privacy & Personal Information Protection Act 1988.
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Item No: R3 Recommended to Council
Subject: **104 Hopetoun Avenue, Vacluse - Proposed Road Lease**
Author: Anthony Sheedy, Property Officer
File No: 240.104
Reason for Report: To give consideration to the lease of unmade roadway adjoining the property.

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council by Councillor Gardner for the following reason - Community streetscape concerns.

Note: Dr G Halliday of Vacluse, addressed the Committee.

(Comino/Cullen)

Recommended:

- A. That the proposal to lease a portion of the unmade road reserve adjoining 104 Hopetoun Avenue, Vacluse be valued for its current market lease rental.
- B. That the valuation be submitted with a further report to Council.
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There being no further business the meeting concluded at 7.40pm.

We certify that the pages numbered 2202 to 2209 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 21 July 2008 and confirmed by the Corporate & Works Committee on 4 August 2008 as correct.

Chairperson

Secretary of Committee