

Corporate & Works Committee Minutes

Monday 17 September 2007

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 3 September 2007.....	2470
D2	Monthly Financial Report - August 2007.....	2470
R1	Capital Project Status Report & Revotes.....	2471
R2	Proposed release of an existing easement and creation of a new easement for stormwater drainage, Moncur St Reserve, Woollahra.....	2471
R3	Meeting dates for January 2008.....	2472

Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 17 September 2007 at 6.05pm**

Present: Her Worship the Mayor, Councillor Keri Huxley, ex-officio
Councillors Julian Martin (Chair)
Wilhelmina Gardner (Arrived during Item R2)
David Shoebridge (Arrived during Item R2)
John Walker

Staff: G James (General Manager)
W Hatton (Director – Technical Services)
D Johnston (Manager Finance)
V Munro (Manager Library Services)
S Turner (Acting Director – Community Services)
A Sheedy (Property Officer)

Also in Attendance: Nil

Note: As a quorum was not present at the commencement of the meeting the Committee considered Items R1 & R2 first. During Item R2 further Councillors arrived to make a quorum and the Committee then considered Items R3, D1 & D2 and recommitted Item R1.

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillors Ehrlich, Shapiro & Sinclair King and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D2)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 3 September 2007**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 3 September 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Walker/Gardner)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 3 September 2007 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report - August 2007**
Author: Tracey Walker, Financial Accountant
Don Johnston, Manager Finance
File No: 987G
Reason for Report: To present the monthly financial report for August 2007

(Shoebridge/Walker)

Resolved:

- A. THAT the monthly financial report for August 2007 be received and noted.
- B. THAT there be an explanation of the payment, to the Sydney Diocesan Secretariat, provided with the next monthly financial report.
- C. THAT future reports include a description of the payments listed.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: **Capital Project Status Report & Revotes**
Author: Michelle Phair, Team Leader Financial Services
File No: 331G 2006/2007
Reason for Report: To report on the status of capital projects in the 2007/2008 budget as at 31 August 2007 and recommend the revote of budget allocations for 2006/2007 projects not commenced before 30 June 2007

(Shoebridge/Walker)

Recommendation:

1. That the item be deferred for further consideration at the next Corporate and Works Committee.

Item No: R2 Recommendation to Council
Subject: **Proposed release of an existing easement and creation of a new easement for stormwater drainage, Moncur St Reserve, Woollahra.**
Author: Anthony Sheedy, Property Officer
File No: 317.103
Reason for Report: To seek Council's endorsement for the release of an existing easement and grant of a new easement in favour of the owners of 103 Moncur St, in regards to the Moncur St Reserve, Woollahra.

(Walker/Shoebridge)

Recommendation:

- A. That Council agree to the release of an existing easement by agreement with the owners of 103 Moncur St, Woollahra in respect of a 150mm wide portion of Moncur St Reserve, Woollahra, subject to the said owners paying all Council's costs.
- B. That Council agree to the granting of a new easement for sewer and stormwater drainage by transfer to the owners of 103 Moncur St, Woollahra as favouree in respect of a 1 metre wide portion of Moncur St Reserve, Woollahra, subject to the said owners paying all Council's costs.
- C. That the Common Seal of Council be affixed to the Section 47 (6A) Real Property Act, 1900 and 88B Conveyancing Act 1919 instruments, subject to certification from Council's solicitors that the document protects the Council's interests.

Item No: R3 Recommendation to Council
Subject: Meeting dates for January 2008
Author: Les Windle - Manager Governance
File No:
Reason for Report: To consider options for meeting dates in January 2008

(Shoebridge/Walker)

Recommendation:

That Council determine that opinion 1 (existing procedure – recommencing Monday 21 January 2008) be adopted as the meeting schedule for January 2008.

Motion:

(Walker/Gardner)

Resolved:

THAT a motion of thanks and appreciation for the Chairman of the Committee (Councillor Martin) for the last 12 months, be recorded.

There being no further business the meeting concluded at 6.29pm.

We certify that the pages numbered 2467 to 2472 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 17 September 2007 and confirmed by the Corporate & Works Committee on 2 October 2007 as correct.

Chairperson

Secretary of Committee