

Community & Environment Committee Minutes

Monday 28 July 2008

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Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 28 July 2008 at 6.07pm**

Present: His Worship The Mayor, Councillor Geoff Rundle, ex-officio
Councillors Tanya Excell (Chair)
Anthony Boskovitz
Marcus Ehrlich

Staff: D Johnston (Acting Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
D Sheils (Manager – Public Open Space)
K Walshe (Director – Community Services)
B Cosgrove (Venue Coordinator)
L Oliver (Traffic and Transport Planner)
S Turner (Manager Community Development)
T Tuxford (Manager – Compliance) (Left after Item D8)
N Williams (Community Development Officer)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillors Isabelle Shapiro & Fiona Sinclair King

Apologies: Apologies were received and accepted from Councillors Andrew Petrie & John Walker and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D10)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 14 July 2008**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 14 July 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Boskovitz/Rundle)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 14 July 2008 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee – Extraordinary Meeting Minutes 9 July 2008 & Extraordinary Meeting Minutes 11 July 2008**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2008
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

(Boskovitz/Ehrlich)

Resolved:

- A. THAT the Recommendation X2 contained in the minutes of the Woollahra Traffic Committee Extraordinary Meeting No.6a/08, held by email on Wednesday 9 July 2008 be adopted.
- B. THAT the Recommendation Y10 contained in the minutes of the Woollahra Traffic Committee Extraordinary Meeting No.6b/08, held by email on Friday 11 July 2008 be adopted.

Item No: X2 SEPP11 Development Referrals for Assessment
Subject: **DA 813/2007/1 – 2 Laguna Street, Vaucluse**
Author: Frank Rotta – Traffic Engineer
File No: DA 813/2007/1
Reason for Report: Traffic and Parking Report for a Seniors Living Development at No. 2 Laguna Street, Vaucluse.

(Boskovitz/Ehrlich)

Resolved:

- A. That there are no objections to DA No. 813/2007, the proposal to construct a Seniors Living Development comprising 78 self-contained units at No.2 Laguna Street, Vaucluse, on the basis of either traffic generation or car parking subject to the conditions recommended by the RTA in their letter dated 20 March, 2008 (Annexure 2) forming part of any consent for this development.

Item No: Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Sun Herald City to Surf 2008**
Author: Frank Rotta – Traffic Engineer
File No: 16.G
Reason for Report: To approve conditions for the running of the 2008 Sun Herald City to Surf.

(Boskovitz/Ehrlich)

Resolved:

- A. That approval be granted for The Sun Herald City to Surf 2008 foot race, to be held on Sunday 10 August 2008, through the streets of the Woollahra Municipality, subject to the following conditions:
- i. Approval of a Traffic Management Plan (TMP) by the RTA and Police.
 - ii. Road Closures – Details of the road closures, including the method and authorised persons to control and regulate these closures be submitted to Council by 28 July 2008 for consideration.
 - iii. Signage – full details of all signage proposed to be erected as part of the event, including height, clearance and fixing details, etc, prior to or during the event, being submitted to Council by 28 July 2008 for consideration.
 - iv. Television Camera Stands – Full details of all structures proposed to be erected on the public roadway as part of this event being submitted to Council for approval under the Roads Act by 28 July 2008.
 - v. Event Clean-Up – Assurance that the roadway is not opened to through traffic, until such time as cleaning has been satisfactorily completed is to be provided by the Sun Herald and the Police.

- vi. Advertising Road Closures and Event Details – Local residents being advised of the road closures, opening times etc by the Sun Herald. These advertisements are to be placed in the local paper prior to the event.
- vii. Waste Management Clean Up Costs - Sun Herald to pay for all clean up costs.
- viii. Insurance - Evidence of current Public Liability Insurance to the value of \$15 million for the event is to be submitted to Council by 28 July 2008.
- ix. On-Site Contact – The Police and Sun Herald to remain in contact with Council's nominated on-site contact person.
- x. Road / Street Cleaning – the Drink Supervisors being instructed, as part of their duties, to arrange for any empty drink cups to be swept or raked from the roadway towards the gutter during breaks, in between peak periods of the race event. The empty drink cup boxes are to be emptied into the Clean-Up Bins. Once the boxes are emptied, they are to be unfolded, flattened and then stacked for collection and recycling.
- xi. Drink Stations/ Clean Up Bins – the number and location of drink stations and clean up bins are to be provided to Council. All drink stations on New South Head Road are to be supplied with two bins on each side of the road. The last drink station on Old South Head should be supplied with two bins at the drink station site.
- xii. All bins to be placed on the footpath two (2) metres after the drink station. Council's co-ordinator being contacted prior to the race in relation to Council's requirements for bin locations and collection procedures.

Item No: D3 Delegated to Committee
Subject: **Emergency Revival Courses**
Author: Natasha Williams, Community Development Officer
File No: 900.G
Reason for Report: Response to a Notice of Motion

(Ehrlich/Rundle)

Resolved:

- A. That Council promote training opportunities for First Aid Courses that are available in the local area.
- B. That Council hold two full day courses for parents in child specific first aid and two short courses that focus on emergency resuscitation during 2008-09.
- C. That Council provide free use of Council owned venues for the courses, a 50% subsidy for the Basic First Aid Course and offer on-site childcare at the courses.

Item No: D4 Delegated to Committee
Subject: **Proposed Bike Week Event**
Author: Lorna Oliver, Traffic & Transport Planner
File No: 256.G
Reason for Report: Inform Committee about proposed event

(Rundle/Ehrlich)

Resolved:

- A. That Council's participation in the proposed 3 Council 'Celebration of Cycling' Bike Week 2008 event be noted,
- B. That this event be funded from the RTA's NSW Bike Week Grant and the 3 Councils Urban Sustainability Grant.

Item No: D5 Delegated to Committee
Subject: **Regional Bicycle Network Project**
Author: Lorna Oliver, Traffic & Transport Planner
File No: 256.G
Reason for Report: Completion of the first stage of the project

(Ehrlich/Rundle)

Resolved:

- A. That the report on Stage 1 of the Regional Bicycle Network Project be noted.
- B. That SSROC be advised that Woollahra Council:
 - 1. Notes the report and requests the inclusion of Oxford Street as a State Bicycle Route as part of SBR07, as a link to SBR07 from SBR03 & SBR05 and as a link between SBR10 & SBR03
 - 2. Supports the proposal to commence the second phase of this project
 - 3. Supports the SSROC proposal to invite North Sydney, Canada Bay, Ashfield, Canterbury, and Rockdale Councils to participate in the second phase of the project as they are in the immediate vicinity of the study area.

Item No: D6 Delegated to Committee
Subject: **Community Facilities Report - Usage Levels**
Author: Breda Cosgrove & Kylie Walshe
File No: 79.G
Reason for Report: To provide information to Council regarding the hiring and usage of community facilities managed by Council.

(Ehrlich/Bozkovitz)

Resolved:

- A. That this report be received and noted.
- B. That the use of Vacluse Bowling Club and The Gonyah for weekend night functions continue to be monitored, with particular attention to the impact of youth parties on the facilities and adjoining residents.

Item No: D7 Delegated to Committee
Subject: **Kayak storage**
Author: Paul Fraser - Parks & Recreation Coordinator
File No: 210.G
Reason for Report: To respond to a Notice of Motion seeking options for kayak storage at Rose Bay.

(Ehrlich/Rundle)

Resolved:

That Council review the possible installation of kayak storage facilities as part of the preparation of the 2009/2010 budget, and fees and charges.

Item No: D8 Delegated to Committee
Subject: **Community Services Management Plan Quarterly Report**
Author: Kylie Walshe - Director Community Services
Tim Tuxford – Manager Compliance
File No: 827.G 07-10
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 30 June 2008, with a view of all achievements in the 2007/08 financial year.

(Ehrlich/Bozkovitz)

Resolved:

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Item No: D9 Delegated to Committee
Subject: **Natural Environment Principal Activity - 4th Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
Allan Coker - Director Planning and Development
File No: 827.G 04-07
Reason for Report: To review the status of works and services for the Management Plan principal activity of Natural Environment for the three months ending 30 June 2008, with a view of all achievements in the 2007/08 financial year.

(Boskovitz/Ehrlich)

Resolved:

- A. That the status of projects for the Natural Environment principal activity be noted.
 - B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.
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Item No: D10 Delegated to Committee
Subject: **Parks & Public Space Principal Activity - 4th Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the status of works and services for the Management Plan principal activity of Parks and Public Space for the three months ending 30 June 2008, with a view of all achievements in the 2007/08 financial year.

(Ehrlich/Bozkovitz)

Resolved:

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Item R1)**

Item No: R1 Recommendation to Council
Subject: **Community & Environmental Grants 2008 /2009**
Author: Susan Turner / Jane Lewis
File No: 30.G, 1142.G / Education
Reason for Report: To give consideration to applications for Section 356 Community Grants /Community Environmental Grants from local community groups /services.

Note: In accordance with Council's Code of Meeting Practice the Committee Chair is not able to use a casting vote to determine the matter. As the voting was divided with 2 votes for the Motion and 2 votes for the Amendment, both the Motion and the Amendment are referred to Council for consideration.

**Motion moved by Councillor Bozkovitz
Seconded by Councillor Rundle**

- A. That Council adopt the recommendation for the allocation of Community Grants for 2008/09 under Section 356 of the Local Government Act, and in accordance with Council's adopted policy objectives and selection criteria, except for Reportage
- B. That Council approve the selection panel's recommendations for successful 2008/09 Community Environmental Grants.
- C. That a function be organised to present and celebrate the awarding of the Community Grants and Community Environmental Grants to successful organisations.

- D. That an extensive review of the Community Grants Program be undertaken in accordance with the adopted Woollahra Social & Cultural Plan 2008 to 2013.
- E. That the \$4,000 originally allocated to Reportage be retained for any future grant applications in 2008/2009.

Amendment moved by Councillor Ehrlich

Seconded by Councillor Excell

- A. That Council adopt the recommendation for the allocation of Community Grants for 2008/09 under Section 356 of the Local Government Act, and in accordance with Council's adopted policy objectives and selection criteria.
 - B. That Council approve the selection panel's recommendations for successful 2008/09 Community Environmental Grants.
 - C. That a function be organised to present and celebrate the awarding of the Community Grants and Community Environmental Grants to successful organisations.
 - D. That an extensive review of the Community Grants Program be undertaken in accordance with the adopted Woollahra Social & Cultural Plan 2008 to 2013.
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There being no further business the meeting concluded at 7.15pm.

We certify that the pages numbered 2373 to 2383 inclusive are the Minutes of the Community & Environment Committee Meeting held on 28 July 2008 and confirmed by the Community & Environment Committee on 11 August 2008 as correct.

Chairperson

Secretary of Committee