

# Corporate & Works Committee Minutes

Monday 5 March 2007

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 5 March 2007 at 6.05pm**

**Present:** Her Worship the Mayor, Councillor Keri Huxley, ex-officio (Left during Item R4  
at 6.46pm)

<b>Councillors</b>	Julian Martin	(Chair)
	Isabelle Shapiro	(Joined during Item R4)
	David Shoebridge	(Joined during Item R4)
	Fiona Sinclair King	(Left following Item R2)
	John Walker	(Left following Item D3)

**Staff:**

G Clarke	(Director – Corporate Services)
W Hatton	(Director – Technical Services)
G James	(General Manager)
D Johnston	(Manager Finance)
K Walshe	(Director – Community Services)
L Windle	(Manager – Governance)
Z Marolia	(Manager Property and Projects)
A Sheedy	(Property Officer)
G Stewart	(Project Manager – Strategic Projects and Policies)

**Also in Attendance:**

Councillor Claudia Cullen	(Item R5)
Councillor Anthony Boskovitz	(Item R5)

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**Note:** A quorum was not present for Items R3 and R5.

## **Leave of Absence**

Leave of Absence previously granted by Council: Councillor Wilhelmina Gardner

Apologies: Apologies were received and accepted from Councillor Marcus Ehrlich and Leave of Absence granted.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: R4

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D5)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 19 February 2007**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 19 February 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**(Sinclair King/Walker)**

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 19 February 2007 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Proposed New Bus Shelters at Etham Avenue, Darling Point and Lyne Park, Rose Bay**  
**Author:** Greg Stewart - Project Manager Strategic Projects & Policy  
**File No:** 263. G - Part 11  
**Reason for Report:** Further report requested by Council

**(Sinclair King/Shoebridge)**

**Resolved:**

That the new bus shelters for Lyne Park, Rose Bay, and Etham Avenue, Darling Point, be constructed in accordance with the exhibited "Lyne Park" style, amended to include sandstone cladding and zinc shingle roofing.

**Item No:** D3 Delegated to Committee  
**Subject:** **Tender Evaluation Process**  
**Author:** Joe Cavagnino – Purchasing Coordinator  
**File No:** 1193.G  
**Reason for Report:** To respond to a resolution of Council of 11 December 2006.

(Walker/Shoebridge)

**Resolved:**

- A. That a further report be prepared to reconsider points previous identified. These being
- use of a “stranger” or probity auditor,
  - weighting of evaluation criteria, and
  - if the weighting is to be made public.
- B. That a representative from the Independent Commission Against Corruption be invited to attend the meeting when the further report comes back to the Committee..
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**Item No:** D4 Delegated to Committee  
**Subject:** **Draft Fees & Charges Schedule for 2007/2008**  
**Author:** Michelle Phair, Team Leader Financial Services  
**File No:** 331G 2007/2008  
**Reason for Report:** To provide the draft Schedule of Fees & Charges to the Committee prior to their formal consideration in conjunction with the adoption of the 2007/2008 Management Plan and Budget

(Sinclair King/Shapiro)

**Resolved:**

- A. THAT the report be received and noted.
- 

**Item No:** D5 Delegated to Committee  
**Subject:** **Management of Occupational Health and Safety Risk and Legal Obligations**  
**Author:** Cheryle Burns – Manager Risk Control & Safety Services  
**File No:** 776.G HIRARC & 651.G OHS  
**Reason for Report:** Provide an overview on how Occupational Health and Safety Risks are managed and the obligations of Councillors in the process.

(Sinclair King/Shoebridge)

**Resolved:**

The information to be noted.

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R5)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Wentworth Road - Road and Drainage Reconstruction Works**  
**Author:** Joe Cavagnino – Purchasing Coordinator  
**File No:** Tender 07/02  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**(Sinclair King/Shapiro)**

**Recommendation:**

- A. That Council enter into a Contract with Ozpave (Aust) Pty Ltd for the Wentworth Road - Road and Drainage Reconstruction project for the sum of \$194,233.35 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

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**Item No:** R2 Recommendation to Council  
**Subject:** **Caledonia Street Road and Drainage Reconstruction Works**  
**Author:** Joe Cavagnino – Purchasing Coordinator  
**File No:** Tender No 07/01  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**(Sinclair King/Shoebridge)**

**Recommendation:**

- A. That Council enter into a Contract with Ozpave (Aust) Pty Ltd for the Caledonia Street - Road & Drainage Reconstruction project for the sum of \$317,764.48 (excluding GST).
  - B. That successful and unsuccessful tenderers be advised accordingly.
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**Item No:** R3 Recommendation to Council  
**Subject:** **Review of Ward Boundaries**  
**Author:** Les Windle - Manager Governance  
**File No:** 12.G  
**Reason for Report:** For Councillors to consider a review of ward boundaries

**(Shoebridge/Shapiro)**

**Recommendation:**

- A. That the following adjustment be made to ward boundaries in order to meet the Act requirements for the number of electors:
- Transfer CCD's numbered 1440901 and 1441010 from Vaucluse Ward to Bellevue Hill Ward (South west of New South Head Road/Norwich Road/Newcastle Street, Rose Bay).
  - Transfer CCD's 1440704, 1440712 and 1440713 from Bellevue Hill Ward to Cooper Ward (South of Cooper Park, Bellevue Hill).
  - Transfer CCD's 1440402 and 1440404 from Double Bay Ward to Paddington Ward (South west of New South Head Road/New McLean Street/Arthur Street/Thorne Street, Edgecliff).
- B. That the proposed new boundaries be advertised for a period of 28 days and that submissions be accepted for 42 days and a further report submitted to Council on the submissions received.
- C. That detailed information on the proposal set out in A. above be circulated to Councillors prior to the matter being considered by the Council.
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**Item No:** R4 Recommendation to Council  
**Subject:** **Cooper Park Tennis Court Lease Tender 06/012**  
**Author:** Anthony Sheedy – Property Officer  
Zubin Marolia – Manager Property & Projects  
**File No:** Tender 06/012  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**Note:** Late correspondence was tabled by Arie Shatar & Brain Gaitz.

**Note:** Mr Brian Gaitz a tenderer and Mr Michael Godlieb for Mr Gaitz, Mr Gary Teagle the former lessee of the Cooper Park Tennis Court and father of a tenderer, Mr Aria Shatar one of the tenderers and his sister Ms Tamara Shatar, and Mr Phillip Teagle current joint lessee of the Cooper Park Tennis Court, addressed the Committee.

**Note:** This Item was considered after Item D1 and at the conclusion the Committee then considered Item D2.

**(Walker/Shoebridge)**

**Recommendation:**

- A. That Council enter into a lease agreement with Teutonwald Pty Ltd for a seven (7) year initial term plus seven (7) year renewal option, at a commencement rent of \$162,000 per annum plus GST, with rent review to market upon exercise of the renewal option, and to CPI in the intervening years, subject to (B) and (C).
  - B. That, Teutonwald Pty Ltd agree in writing, in accordance with the provisions of clause 7.4 of the lease, that the upgraded court lighting will revert to Council ownership upon termination of the lease.
  - C. That Teutonwald Pty Ltd agree in writing that in either term of the lease any expenditure below the tendered amounts for the capital upgrade works in that term be converted to supplementary rent over the remaining period to ensure no disadvantage to Council .
  - D. That successful and unsuccessful tenderers be advised.
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**Item No:** R5 Recommendation to Council  
**Subject:** **Reconstruction and Upgrading of the Watsons Bay Baths**  
**Author:** Greg Stewart - Project Manager Strategic Projects and Policy  
**File No:** 149.G Part 13  
**Reason for Report:** To inform Council of the concept design developed by the Watsons Bay Baths Working Party for the reconstruction and upgrading of the Baths.

**(Shoebridge/Shapiro)**

**Recommendation:**

- A. That the concept design developed for the reconstruction and upgrading of the Watsons Bay Baths be placed on public exhibition for a minimum period of 28 days.
- B. That, during the exhibition period, advice be sought from Spinal Cord Injuries Australia and the Spastic Centre on the suitability of the proposed disabled access to the Baths.
- C. That, on completion of the exhibition period, a further report be submitted to Council on the results of the public exhibition.
- D. That subject to Item F, an amount of \$1.58 million be included in the draft 2007 / 2008 Capital Budget for consideration by Council for the upgrading of the Watsons Bay Baths.
- E. That State and Federal grant funding be sought for the reconstruction and upgrading of the Baths.
- F. That the funding of the capital cost be a matter of consideration when the Council considers the use of the funds from the Waverley Woollahra Process Plant sale.

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There being no further business the meeting concluded at 8.15pm.

*We certify that the pages numbered 439 to 447 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 5 March 2007 and confirmed by the Corporate & Works Committee on 19 March 2007 as correct.*

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**Chairperson**

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**Secretary of Committee**