

Corporate & Works Committee Minutes

Monday 19 May 2008

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 5 May 2008.....	1441
D2	Monthly Financial Report – April 2008	1441
D3	2008/2009 Draft Budget	1442
D4	Access to Information held by Council	1442
R1	Duxford Street Paddington – Streetscape Improvements	1443
R2	Tender report for The Crescent Vaucluse Stage 1 – Stormwater Drainage Upgrade – Tender 08/05	1443
R3	Bradley Avenue Bellevue Hill – Road Reconstruction Stage 1	1444
R4	Loan Borrowing.....	1444
R5	Goods and Services Tax Compliance Certification.....	1445
R6	Report on Notice of Motion to record in Meeting Minutes reasons where Motions are adopted contrary to staff recommendations and Councillor voting details	1445

Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 19 May 2008 at 6.00pm**

Present: Councillors Andrew Petrie (Chair)
Anthony Boskovitz
John Comino
Claudia Cullen

Staff: G Clarke (Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager Finance)
K Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Apologies were received and accepted from Councillor Fiona Sinclair King and Marcus Ehrlich Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D4)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 5 May 2008**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 5 May 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Boskovitz/Comino)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 5 May 2008 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report – April 2008**
Author: Toby Andreassen, Financial Accountant
Michelle Phair, Team Leader Financial Services
File No: 349G
Reason for Report: To present the monthly financial report for April 2008

(Cullen/Comino)

Resolved:

A. THAT the monthly financial report for April 2008 be received and noted.

Item No: D3 Delegated to Committee
Subject: **2008/2009 Draft Budget**
Author: Don Johnston, Manager Finance
File No: 331G 2008/2009
Reason for Report: To allow further consideration of the 2008/2009 Draft Budget and to provide an opportunity for further consideration of the philosophy and strategy in developing the budget, in particular the strategies for preparing operating budget

(Cullen/Comino)

Resolved:

That the Mayor set an appropriate date(s) in the first week of June for a Councillor Workshop or meeting of the Strategic & Corporate Committee to further consider the 2008/2009 Draft Budget and the philosophy and strategy in developing the budget, in particular the strategies for preparing operating budget

Item No: D4 Delegated to Committee
Subject: **Access to Information held by Council**
Author: Les Windle - Manager Governance
File No: 802.G
Reason for Report: To advise Council of the publishing of a draft model policy on access to council information.

(Boskovitz/Cullen)

Resolved:

That the information be noted.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R6)**

Item No: R1 Recommendation to Council
Subject: **Duxford Street Paddington – Streetscape Improvements**
Author: Mark Ramsay - Manager Depot & Waste Services
File No: Tender No 08/06
Reason for Report: To recommend to Council the acceptance of a Tender

(Comino/Cullen)

Recommendation:

- A. That Council enter into a Contract with Statewide Civil Pty Ltd for Duxford Street, Paddington – Streetscape Improvement Project for the sum of \$272,540 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R2 Recommendation to Council
Subject: **Tender report for The crescent Vacluse Stage 1 – Stormwater Drainage Upgrade – Tender 08/05**
Author: Mark Ramsay - Manager Depot & Waste Services
File No: Tender No 08/05
Reason for Report: To recommend to Council the acceptance of a Tender

(Boskovitz/Cullen)

Recommendation:

- A. That Council enter into a Contract with Eco Civil Constructions Pty Ltd for The Crescent, Vacluse – Hopetoun Ave, Stage 1 Stormwater Drainage Upgrade Project for the sum of \$533,938.56 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.
- C. Council seek further funding through Floodplain Risk Management Program Grants to assist funding future stages of this project.

Item No: R3 Recommendation to Council
Subject: **Bradley Avenue Bellevue Hill – Road Reconstruction Stage 1**
Author: Mark Ramsay - Manager Depot & Waste Services
File No: Tender No 08/04
Reason for Report: To recommend to Council the acceptance of a Tender

(Comino/Boskovitz)

Recommendation:

- A. That Council enter into a Contract with AYZ Landscapes and Civil Construction Pty Ltd for Bradley Avenue, Bellevue Hill – Road Reconstruction Stage 1 for the sum of \$136,296 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R4 Recommendation to Council
Subject: **Loan Borrowing**
Author: Michelle Phair, Team Leader Financial Services
File No: 331G 2007/2008
Reason for Report: To obtain approval to raise the loan required in the 2007/2008 Budget

(Cullen/Comino)

Recommendation:

1. THAT Council authorises the raising of a \$6.525m loan as required in the 2007/2008 Budget
2. THAT the General Manager be authorised to accept the most favourable quotation for a loan on the following terms:

Loan amount: \$6,525,000
Term: 10 years
Repayments: Semi annual
3. THAT quotations be obtained for the 10 year fixed rate and the floating rate and 10 year average rate for both the fixed rate and the floating rate.
4. THAT a report be prepared on the use of internal borrowings as an option.

Item No: R5 Recommendation to Council
Subject: **Goods and Services Tax Compliance Certification**
Author: Don Johnston, Manager Finance
File No: 329G
Reason for Report: To seek a recommendation to Council in regard to Goods and Services Tax compliance certification.

(Cullen/Boskovitz)

Recommendation:

THAT Council, having noted this report and the statement by the Responsible Accounting Officer, make the following resolution in regard to goods and services tax:

To assist compliance with Section 114 of the Commonwealth Constitution, Council certifies that:

- Voluntary GST has been paid by Woollahra Municipal Council for the period 1 May 2007 to 30 April 2008.
- Adequate management arrangements and internal controls were in place to enable Council to adequately account for its GST liabilities and recoup all GST input tax credits eligible to be claimed.
- No GST non-compliance events by the Council were identified by or raised with the Australian Taxation Office.

Item No: R6 Recommendation to Council
Subject: **Report on Notice of Motion to record in Meeting Minutes reasons where Motions are adopted contrary to staff recommendations and Councillor voting details**
Author: Les Windle - Manager Governance
File No: 900.G, 1191.G
Reason for Report: To report on a Notice of Motion adopted by Council on 11 February 2008.

(Comino/Cullen)

Recommendation:

That the report be noted and that no change be made to the Code of Meeting Practice.

There being no further business the meeting concluded at 6.50pm.

We certify that the pages numbered 1438 to 1446 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 19 May 2008 and confirmed by the Corporate & Works Committee on 2 June 2008 as correct.

Chairperson

Secretary of Committee