

Corporate & Works Committee Minutes

Monday 7 April 2008

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 7 April 2008 at 6.00pm**

Present: His Worship the Mayor, Councillor Geoff Rundle, ex-officio

Councillors Andrew Petrie (Chair)
 Anthony Boskovitz
 John Comino
 Claudia Cullen (arrived during item D5)
 John Walker (arrived during item D5)

Staff:

W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager Finance)
M Phair (Team Leader Financial Services)
A Sheedy (Property Officer)

Also in Attendance: Councillor Isabelle Shapiro (item R3)

Note: Items D2 and D10 were considered as the last two items of the meeting.

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillors Marcus Ehrlich and Fiona Sinclair King and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D2 & D10

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D10)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 17 March 2008**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 17 March 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Comino/Rundle)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 17 March 2008 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **CDO Update**
Author: Michelle Phair, Team Leader Financial Services
File No: 389.G
Reason for Report: To update the Committee on Council's CDO investments.

Note: Late correspondence was tabled by Michelle Phair – Team Leader Financial Services.

(Walker/Comino)

Resolved:

That the report be received and noted

Item No: D3 Delegated to Committee
Subject: **Disclosure of Interest Returns Submitted by New Designated Employees January to March 2008**
Author: Les Windle – Manager Governance
File No: 169.G
Reason for Report: To table the disclosure of interest returns that have been lodged by new designated employees during the period January to March 2008

(Boskovitz/Comino)

Resolved:

- A. That the Disclosure of Interest Returns of the new designated persons who were required to submit a Primary Return during the period January to March 2008 be tabled.
- B. That Council notes that the Primary Disclosure of Interest Returns have been submitted in accordance with the requirements of the Local Government Act 1993.

Item No: D4 Delegated to Committee
Subject: **104 Hopetoun Avenue, Vacluse - Proposed Road Lease**
Author: Anthony Sheedy, Property Officer
File No: 240.104
Reason for Report: To give consideration to the lease of unmade roadway adjoining the property.

Note: Mr C Woodley resident of Vacluse addressed the Committee

(Cullen/Rundle)

Resolved:

- A. That the proposal to lease a portion of the unmade road reserve adjoining 104 Hopetoun Avenue, Vacluse be advertised and notified to adjoining properties.
 - B. That any proposed lease contain a condition that the owner of 104 Hopetoun Avenue prune and maintain the vegetation overhanging the public footpath.
-

Item No: D5 Delegated to Committee
Subject: **790 New South Head Road, Rose Bay - Proposed Road Closure & Sale**
Author: Anthony Sheedy, Property Officer
File No: 329.790
Reason for Report: To give consideration to the closure and sale of unmade roadway adjoining the property.

(Comino/Cullen)

Resolved:

- A. That the proposal to sell a portion of unmade road reserve adjoining 790 New South Head Road, noting a change in the boundary alignment to now run from the construction joint of the proposed driveway to the street end of the existing boundary wall, be advertised and notified to adjoining properties.
- B. That a further report be submitted, following part A above.
- C. That a street tree to Council's specification be planted in the footpath reservation adjoining the frontage of the property at the southern end.

Item No: D6 Delegated to Committee
Subject: **Customer Service and Communication Principal Activity - Draft 2008-2011 Management Plan**
Author: Geoff Clarke - Director Corporate Services
Justine Henderson – Communications Manager
File No: 827.G 05-08
Reason for Report: To review the principal activity prior to its inclusion in the draft management plan

(Comino/Cullen)

Resolved:

That, subject to any variation to the budget, the programs and projects for the Customer Service and Communications Principal Activity be included in the draft Management Plan.

Item No: D7 Delegated to Committee
Subject: **Environmental Works & Infrastructure Program Principal Activity - Draft 2008-2011 Management Plan**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the principal activity of Environmental Works and Infrastructure Program prior to inclusion in the draft management plan.

(Cullen/Comino)

Resolved:

That, subject to any variation to the budget, the programs and projects for the Environmental Works and Infrastructure Program principal activity be included in the draft Management Plan.

Item No: D8 Delegated to Committee
Subject: **Organisation Support Principal Activity - Draft 2008-2011 Management Plan**
Author: Don Johnston – Manager Finance
Warwick Hatton – Director Technical Services
File No: 827.G 08/11
Reason for Report: To review the principal activity prior to its inclusion in the draft management plan

(Comino/Cullen)

Resolved:

That, subject to any variation to the budget, the programs and projects for the Organisation Support principal activity be included in the draft Management Plan.

Item No: D9 Delegated to Committee
Subject: **Roads, Traffic and Transport Principal Activity - Draft 2008-11 Management Plan**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the principal activity of Roads, Traffic & Transport prior to inclusion in the draft management plan

(Cullen/Comino)

Resolved:

That, subject to any variation to the budget, the programs and projects for the Roads, Traffic and Transport principal activity be included in the draft Management Plan.

Item No: D10 Delegated to Committee
Subject: **Investments Update**
Author: Gary James, General Manager
File No: 389.G
Reason for Report: To update the Committee on Council's investments.

Note: Late correspondence was tabled by Councillor Shoebridge

Note: In accordance with Council's Codes and Policies this matter is referred to full Council by Councillor Shoebridge for the following reasons. It is a significant matter of interest and I think should always have been put in as an R item, notwithstanding it may technically fall within the delegation. Either I do not understand, or if I do understand it I do not agree with the second part of the recommendation. **(See Item R3).**

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: Fisher Ave Vaocluse Drainage Works
Author: Joe Cavagnino, Purchasing Coordinator
File No: Tender No 07/09
Reason for Report: To recommend to Council the acceptance of a Tender

(Comino/Cullen)

Recommendation:

- A. That Council enter into a Contract with Eco Civil Constructions Pty Ltd) for Fisher Avenue Drainage Works) for the sum of \$185,780.35 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R2 Recommendation to Council
Subject: Energy Performance Contract
Author: Rebecca Peacock – Environmental Protection Coordinator
File No: Tender 07/06
Reason for Report: Outcome of the Detailed Feasibility Study of Council sites and recommendation to enter into an Energy Performance Contract.

(Comino/Cullen)

Recommendation

- A. THAT Council enter into an Energy Performance Contract with Energy Conservation Systems contained as annexure 2 of the report to Corporate and Works Committee meeting on 31 March 2008.
- B. That the energy conservation measures be funded from Council's Property Reserve.
- C. That further reports be provided on progress in implementing the energy conservation measures.

Item No: R3 Delegated to Committee
Subject: **Investments Update**
Author: Gary James, General Manager
File No: 389.G
Reason for Report: To update the Committee on Council's investments.

Note: Late correspondence was tabled by Councillor Shoebridge

Note: In accordance with Council's Codes and Policies this matter is referred to full Council by Councillor Shoebridge for the following reasons. It is a significant matter of interest and I think should always have been put in as an R item, notwithstanding it may technically fall within the delegation. Either I do not understand, or if I do understand it I do not agree with the second part of the recommendation.

(Cullen/Comino)

That the Committee resolve into closed session to consider the confidential report on Council's investments under the terms of the Local Government Act 1993, Section 10A(2)(g) "*advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege*".

Adopted

“Closed Session”

The Committee discussed the confidential report and adopted a recommendation.

(Walker/Comino)

That the Committee resolve to move back into “Open Session”

Adopted

“Open Session”

(Walker/Comino)

Recommendation:

That the Corporate and Works Committee endorse the decision taken in closed session.

There being no further business the meeting concluded at 7.10pm.

We certify that the pages numbered 975 to 984 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 7 April 2008 and confirmed by the Corporate & Works Committee on 21 April 2008 as correct.

Chairperson

Secretary of Committee