

Corporate & Works Committee Minutes

Monday 21 April 2008

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 21 April 2008 at 6.00pm**

Present: His Worship the Mayor, Councillor Geoff Rundle, ex-officio (Joined during Item R1)

Councillors Andrew Petrie (Chair)
 Anthony Boskovitz
 John Comino
 Fiona Sinclair King
 John Walker

Staff: G Clarke (Director – Corporate Services)
 W Hatton (Director – Technical Services)
 G James (General Manager)
 D Johnston (Manager Finance)
 M Phair (Team Leader – Financial Services)
 D Shiels (Manager Public Open Space)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Note: Councillor Walker declared a pecuniary interest in Item D4 - Legal Services Tender, as he and his firm have a relationship with one of the legal firms providing services to the Council. Councillor Walker left the room during discussion of the item and did not debate or vote on the matter.

Items Decided by this Committee using its Delegated Authority (Items D1 to D4)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 7 April 2008**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 7 April 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Boskovitz/Comino)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 7 April 2008 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report – March 2008**
Author: Tracey Walker, Systems & Management Accountant
Michelle Phair, Team Leader Financial Services
File No: 349G
Reason for Report: To present the monthly financial report for March 2008

(Walker/Comino)

Resolved:

- A. THAT the monthly financial report for March 2008 be received and noted.
- B. That the letter of demand to Lehman Brothers for the return of Council's investment funds be noted.

Item No: D3 Delegated to Committee
Subject: **Capital Projects Status Update**
Author: Michelle Phair, Team Leader Financial Services
File No: 331G
Reason for Report: To provide the Committee with an update on the status of capital projects in the 2007/2008 Budget

(Walker/Comino)

Resolved:

THAT the report be received and noted.

Item No: D4 Delegated to Committee
Subject: **Legal Services Tender**
Author: Geoff Clarke - Director Corporate Services
File No: 795.G
Reason for Report: For the committee to approve the tender specification prior to the calling of tenders.

Note: Councillor Walker declared a pecuniary interest in Item D4 - Legal Services Tender, as he and his firm have a relationship with one of the legal firms, providing services to the Council. Councillor Walker left the room during discussion of the item and did not debate or vote on the matter.

(Comino/Boskovitz)

Resolved:

That the tender document be endorsed and that the calling of tenders proceed.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: **Trumper Park tennis centre lease**
Author: Warwick Hatton, Director Technical Services
File No: Tender No 08/02
Reason for Report: To recommend to Council the acceptance of a Tender

Note: Mr Steven Day representing Stephen Day Pty Limited, Mr Lance Hodgkinson of Hampden Development Group Limited, addressed the Committee.

(Comino/Walker)

Motion:

- A. That, subject to satisfactory outcome of financial checking, Council accept the offer of Nazija Holdings Pty Limited (T/a Palms Tennis Centre) for the lease of the Trumper Park Tennis Centre for the commencing rental sum of \$140,000 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

Amendment:

(Sinclair King)

- A. That, subject to satisfactory outcome of financial checking, Council accept the offer of Brian Gaitz Tennis Academy Pty Ltd for the lease of the Trumper Park Tennis Centre for the commencing rental sum of \$142,000 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

**The Amendment lapsed for want for a seconder.
The Motion was put and carried**

(Comino/Walker)

Recommended:

- A. That, subject to satisfactory outcome of financial checking, Council accept the offer of Nazija Holdings Pty Limited (T/a Palms Tennis Centre) for the lease of the Trumper Park Tennis Centre for the commencing rental sum of \$140,000 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R2 Recommendation to Council
Subject: **2008/2009 Draft Budget**
Author: Don Johnston, Manager Finance
File No: 331G 2008/2009
Reason for Report: To introduce the 2008/2009 Draft Budget to the Committee and to determine its future consideration by either the Strategic & Corporate Committee or Councillor workshops

(Walker/Comino)

Recommendation:

- A. That the 2008/2009 Draft Operating and Capital Budgets be incorporated into the 2008/2011 Management Plan for the purposes of public exhibition noting that:
- The withdrawal of the superannuation ‘holiday’ is to be funded from the improved 2006/2007 working funds position;
 - The contribution to Double Bay Centre Management is to be funded from the additional proceeds from the Cosmopolitan Centre commercial arrangements and the remaining additional proceeds will be earmarked for the 2009/2010 contribution; and
 - \$1.1m in interest earnings will be transferred to the Property Reserve
- B. That the 2008/2009 draft operating and capital budget be further considered by a future Corporate and Works committee with a view to further consideration at a Councillors workshop or meeting of the Strategic and Corporate committee.
- C. That the Corporate and Works committee give further consideration to the philosophy and strategy in developing the budget in particular the strategies for the preparation of the operating budget.
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Item No: R3 Recommended to Council
Subject: **Harbour Foreshore Cleaning Project**
Author: Melanie Tasker - Sustainability Projects Coordinator
David Sheils - Manager Public Open Space
File No: 1142.G
Reason for Report: To outline how proposed mechanical beach cleaning would be incorporated into Council’s Foreshore Cleaning Program, including detailed costs, plant and funding options and staff scheduling.

(Bozkovitz/Sinclair King)

Recommendations:

- A. That Council include mechanical beach cleaning into the Foreshore Cleaning Program.
- B. That Council note the proposed changes to beach cleaning and staff schedules to improve the Program.

- C. That Council consider funding the required upgrade works to beach access points at Watsons Bay and Camp Cove, as part of the draft 2008/09 Capital Works Program.
 - D. That the purchase of a beach cleaning machine and tractor, be funded from the Environmental Levy, specifically the Harbour Foreshore Cleaning Project listed in the Environmental Works Program (EWP) and the EWP Reserve.
 - E. That Council proceed with the purchase of a Barber Surf Rake Model 400HD at a cost of \$59,300 (GST exclusive) and one Massey Ferguson, Model 5435 2/4 wheel drive tractor at a cost of \$68,300 (GST exclusive) for use in mechanical beach cleaning.
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There being no further business the meeting concluded at 8.03pm.

We certify that the pages numbered 1149 to 1156 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 21 April 2008 and confirmed by the Corporate & Works Committee on 5 May 2008 as correct.

Chairperson

Secretary of Committee