



# Commercial Personal and Group Fitness Training Park Use

Application for Use of Community and Crown Land

*Fees are valid until 30 June 2012*

## About this form

Use this form to apply to use Council managed public open space:

- Commercial one-on-one and group fitness training
- Organised fitness training activities for groups

Personal and group fitness training activities are defined as:

**Yoga, punch pad training, running, stretching, cardio, aerobics, toning and circuit training.**

It does not include ball games or training related to a particular field sport. Use of the fields in these instances, regardless of the size of the group, requires specific sports field hire approval. To Apply to use Council managed playing fields please refer to the *Sports grounds casual or seasonal hire* application form.

Note: It is Council's discretion to ascertain as to whether intended fitness training activities are classified as group / personal fitness training or organised sports training. In some instances, an application for *Sports grounds casual or seasonal hire* may be required.

Permits will identify the permit holder, and include a description of activities, session times and durations, locations, and number of participants. The permit must be in possession of the applicant and on-site at all times.

## Lodgement & fees

Please complete all details below and follow the instructions on page 6.

## Any questions?

Please telephone Customer Service on (02) 9391 7000 or visit our Customer Service Centre (see page 7).

## ▼ Applicant details

### Applicant's name, address and contact details

Title: Mr  Mrs  Miss  Ms  Other: .....

Company: .....

Contact person / Primary Trainer: .....

ACN/ABN: .....

Postal address: .....

..... Post Code: .....

Phone (1) (....) ..... Fax (....) .....

Phone (2) (....) ..... E-mail: .....

*Names of other trainers must be provided if the permit is to be required for others than the applicant*

Names of other trainers: .....

.....

.....

## ▼ Prohibited sites

**Locations where fitness training activities are prohibited**

- Turf Wicket Area of Trumper Oval
- Redleaf grounds including boardwalk, stairs and paths, but excluding the Swimming Area and Handball Court
- Blackburn Gardens
- McKell Park
- Chiswick Gardens
- Woollahra Oval 1 during winter months only, (April – September)
- Playgrounds
- Public exercise stations
- Memorials

## ▼ Site restrictions

Park Name	Category A	Category B	Category C
	Noise generating fitness activities permitted from 6:00am to 9:00pm	Noise generating fitness activities permitted from 8:00am to 8:00pm	Non noise generating fitness activities permitted 6:00am to 9:00pm
Christison Park	✓		✓
Lyne Park	✓		✓
Woollahra Oval 1	✓		✓
Rushcutters Bay Park	✓		✓
Steyne Park	✓		✓
Yarranabbe Park	✓		✓
Lough Playing Fields		✓	✓
Redleaf Swimming Area and Handball Court		✓	✓
Trumper Oval		✓	✓
Lower Cooper Park		✓	✓
Woollahra Ovals 2 & 3		✓	✓
Robertson Park		✓	✓

## ▼ Site details

**Location & time**

Park Location: Please tick the applicable box(es)

*Name or location of park where event is to occur.*

*All park bookings subject to availability*

- |   |   |
|---|---|
| <input type="checkbox"/> Christison Park                    | <input type="checkbox"/> Lough Playing Fields   |
| <input type="checkbox"/> Lower Cooper Park                  | <input type="checkbox"/> Lyne Park              |
| <input type="checkbox"/> Rushcutters Bay Park               | <input type="checkbox"/> Steyne Park            |
| <input type="checkbox"/> Trumper Park                       | <input type="checkbox"/> Woollahra Oval No. 2/3 |
| <input type="checkbox"/> Woollahra Oval No. 1 (summer only) |   |

Other:.....

**Purpose**

Purpose of hire: .....

Description of fitness training activities: (eg. Yoga, punch pad training, aerobics)

.....  
 .....

Average Number of participants: .....



- Must not display any advertising signage, including A-frame signs or banners.
- Must respect the use of public spaces by other members of the community and not adversely impact upon them through offensive behaviour.
- Must not misuse any park furniture or other infrastructure for the purpose of performing exercises or attaching fitness equipment or in any other inappropriate manner (that is, for any purpose other than for what it is designed)
- Must indemnify Woollahra Council and be solely liable for any claim, suits or judgements against Council and the applicant for personal injuries and property damages arising out of or occurring during the activities of the applicant or otherwise
- Must comply with reasonable directions of Council Rangers and Officers in relation to any actual or potential conflicting activities or to display evidence of the licence agreement/ approval.
- Must not undertake commercial activities other than those specified in the permit, in particular, must not sell clothing, equipment or refreshments or any other goods, services or products.
- Must not use sporting fields sign-posted as closed due to wet weather or ground maintenance.
- Council hires sports grounds to sporting clubs and schools. The hiring of these sports grounds to these groups has priority over Commercial Fitness Training Activities.
- The issuing of a permit to conduct Fitness Training Activities at sports ground locations, does not allow exclusive use of the venue.
- Must not create any noise from training activities that unreasonably disturbs other users and adjacent residents.
- Fitness activities will generally be permitted up to 8.00pm.
- In some parks, such as Rushcutters Bay Park and Lyne Park, early morning (from 6:00am) noise generating fitness activities such as boxing, use of kick pads and voice commands will be permitted. Other activities such as jogging, running, Pilates and yoga can be carried out at any time.
- In other parks and reserves, where usable open space is located adjacent to adjoining residences (generally less than 40m), or where there is an amphitheatre effect which causes noise to travel, such as at Trumper Oval and Lower Cooper Park, noise generating fitness activities will only be permitted after 8:00am. Other activities such as jogging, running, Pilates and yoga can be carried out at any time.
- Fitness training activities will only be permitted from 6:00am to 8:00pm, and other time restrictions may apply dependent on proposed locations or activities.
- Noisy activities will be directed to areas of public open space that do not immediately adjoin residential properties.
- Bookings of more than 2 continuous hours will not be permitted

### **Specific Conditions for Sports Field Usage**

- Listed below, for your reference, are Council's specific conditions of hire for sportsfields:
- Minimal amplification, such as a small PA system, is permitted for announcements only, and must not be at a volume that does not cause disturbance to local residents.
  - A PA System is not to be used for amplification of music or other continuous sound.
  - Clubs are responsible for removing all strapping and other tapes from the field at the conclusion of their booking.
  - No loose heaps of garbage are to be left behind.
  - Your organisation will be charged for any cleaning or maintenance, which arises as a result of your booking.
  - Participant and spectator vehicles must not be parked on Council's parks or reserves, or upon grass verges or footpaths.
  - A minimum of 1.8 metres clear width on the footpath must be available for pedestrians. No obstruction can be placed on footpaths less than 1.8 metres wide.
  - No signage can be hung between trees and other park infrastructure.

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**Regulations**

*Section 632 Local Government Act 1993*

The following activities are prohibited in Public Places:

- Depositing rubbish, breaking or leaving any bottle, glass, syringe or other object likely to endanger the safety of any person.
  - Any act that will cause damage to the reserve.
  - Consuming alcoholic beverages in designated alcohol free parks/reserves. ie. Steyne Park and Guilfoyle Park
  - Any game or activity that is likely to damage property, injure, endanger or cause nuisance to any other person.
  - Taking of motor vehicles or motorbikes (except in constructed car parks and driveways).
  - Lighting of fires (except in Council constructed fireplaces or portable barbeques).
  - Any other regulations signposted in the Park/Reserve.
  - No amusement device or temporary structure is to be erected, without prior Council approval.
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**Council and private property**

The following areas are excluded from use for personal training and group fitness activities:

- Playgrounds
  - Public Exercise Stations
  - Turf Wicket Area of Trumper Oval
  - Memorials
  - McKell Park, Blackburn Gardens, Chiswick Gardens
  - Environmentally sensitive areas such as bushland and foreshore areas
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**Wet weather**

Woollahra Council has a recorded message advertising whether sports grounds are open or closed. In the event of wet weather, user groups should call Woollahra Council Wet Weather Line - 9391 7916.

Use of a park/ reserve, which is closed, may affect your ability for further approvals and use of Council's parks and reserves.

Must not use parks/ sporting fields that are closed due to maintenance.

You must abide by Council's Wet Weather Policy.

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**Indemnity**

You, the applicant, indemnify Council from and against all actions, claims, costs, losses, expenses and damages (including the costs of defending or settling any action or claim) in respect of:

- Loss of, loss of use of, or damage to property of Council; or
- Personal injury (including death) or illness to any person or loss of, loss of use of, or damage to any property;

resulting from or by reason of anything done or omitted to be done by you arising out of your activities undertaken at or near Council's facility.

Your liability to indemnify Council is reduced proportionally to the extent that a negligent act or omission of Council or its employees has contributed to the injury, damage or loss.

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**Signature****Your declaration**

*Council will not process this application without the signed acknowledgement of park hire conditions.*

I, ..... (the applicant) have read, understood and accept the conditions of hire. I accept that all these conditions must be complied with on the day(s) of the activity.

Signature: ..... Date: .....

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**Additional information**

A permit will be issued with a copy of the receipt when Council receives payment. This will confirm location, date(s) and time(s) of the access.

The issued permit does not grant exclusive access of the public open space.

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# ▼ How to lodge this application

**Address the application to:** The General Manager  
Woollahra Municipal Council

**You can send it to us by any of the following methods**

**Post:** PO Box 61  
Double Bay 1360

**DX:** DX 3607 Double Bay

**Courier or personal delivery:** Council Chambers  
536 New South Head Road  
Double Bay NSW 2028

**How to contact us by phone, fax or electronically**

**Phone:** (02) 9391 7000

**Fax:** (02) 9391 7044

**E-mail:** [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

**Web:** [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

**Payment methods**  
Payment can be made at our Customer Service Centre by the following methods: cash, EFTPOS, cheque or Money Order (make payable to Woollahra Council) or by credit card – American Express, Bankcard, Diners Club, MasterCard or Visa. Credit card payment will incur a processing fee.

**Acknowledgement**  
You will receive a receipt specifying the amount of fees paid. We will acknowledge that we have received your application and provide you with the registered number of the application and the name of the officer who will be dealing with your application.

**Fees**  
(fees are valid until June 2012 and include 10% GST)

Registration Fee (2 years) \$245.00

All fees are non refundable and payable in advance in the manner and form directed by Council.

The appropriate fee must accompany this application.

Registration Fee payable, only. No hourly fees.

**Making a personal visit?**  
Woollahra Council is located at 536 New South Head Road, Double Bay. We look forward to seeing you.

**Bus or Rail:** Train to Edgecliff and take the bus or walk from the interchange at the Edgecliff Centre.

**Parking:** Short-term customer parking spaces are available on-site. On street parking in nearby streets is also available.

<b>OFFICE USE ONLY</b>		
Fee Type	Receipt Code	Fee \$
Ground hire	334	
Total:		

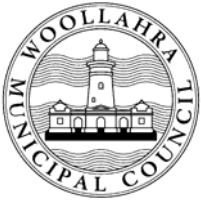
To be completed by Council's Cashier and Customer Service Officer.  
GST may be applicable (*refer receipt for details*)  
*Retain your receipt as proof of lodgement of the application.*

⊗ Receiving Officer:.....Date: .....

⊗ Cashier: .....Date: .....

# ▼ Privacy notification

The personal details requested on this form are required under the *Local Government Act 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Woollahra Municipal Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register



# Credit Card Payment Form

**All credit card payment will incur a processing fee currently 1%**

Payments should be sent to: Woollahra Council  
536 New South Head Road  
DOUBLE BAY NSW 2028

OR

PO Box 61  
DOUBLE BAY NSW 1360

OR

DX 3607 DOUBLE BAY

### Credit card payment

*This matter will not be processed until the credit card payment has been authorised*

Tick Applicable Credit Card	<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> DINERS CLUB	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA																
Full Name on Credit Card																				
Credit Card No.				--																
Card Expiry Date			--			Total Amount Paid	\$													
Cardholder's Signature																				
Date											Contact Phone No.									

### Reason for payment

*Please indicate in this section the reason for the payment and any other applicable information.*

Payment For .....

Council Reference Eg. DA No.etc .....

Address (where applicable) .....

.....

.....

.....

.....

### PRIVACY NOTIFICATION

The personal details requested on this form are being collected, and will only be used for, the purpose of processing your payment. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will not be able to process your payment. Access to the information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council.

OFFICE USE ONLY	Payment Processed	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Cashier	.....	
	Date	.....	