

6. Building Owner's name, address and contact details.

Name of Owner:.....
 Street No: Street:
 Suburb: Post Code:
 Phone No:

Being the owner of the property to which this application relates, hereby consent to the making of this application.

..... Date:
 Signature of the owner of property & common seal, if a company

To be completed by Council's Cashier and Customer Service Officer. GST may be applicable (please refer receipt). <i>Retain your receipt as proof of lodgment of the application.</i> <input checked="" type="checkbox"/> Receiving Officer:Date: <input checked="" type="checkbox"/> Cashier:Date:	OFFICE USE ONLY	
	Receipt Code	Fee
	34	\$ 130.00
	Total:	

▼ How to lodge this application

Address the application to: The General Manager
 Woollahra Municipal Council

You can send it to us by any of the following methods

Post: PO Box 61
 Double Bay 1360

DX: DX 3607 Double Bay

Courier or personal delivery: Council Chambers
 536 New South Head Road
 Double Bay NSW 2028

How to contact us by phone, fax or electronically

Phone: (02) 9391 7000

Fax: (02) 9391 7044

Email: records@woollahra.nsw.gov.au

Web: www.woollahra.nsw.gov.au

Who to contact: The Officer handling your application in Council's Compliance Section.

Fees
 The fee for this application is \$130.00 plus an hourly rate.

Payment methods

In Person
 Payment can be made at our Customer Service Centre by the following methods: cash, EFTPOS, cheque, Money Order (make payable to Woollahra Council) or by credit card — American Express, Diners Club, MasterCard or Visa. Credit card payment will incur a processing fee.

By Mail
 For credit card payments, please complete the attached "Credit Card Payment" form.
 For cheque payments, please make payable to Woollahra Council.

Acknowledgement
 You will receive a receipt specifying the amount of fees paid. We will acknowledge that we have received your application and provide you with the registered number of the application and the name of the officer who will be dealing with your application.

Making a personal visit?
 Woollahra Council is located at 536 New South Head Road, Double Bay. We look forward to seeing you.

Bus or Rail: Train to Edgecliff and take the bus or walk from the interchange at the Edgecliff Centre.

Parking: Short term customer parking spaces are available on site. On street parking in nearby streets is also available.

▼ Privacy Notification

The personal details requested on this form are required under the *Local Government Act 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Woollahra Municipal Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

