



# Final/Interim Fire Safety Certificate

Issued under the *Environmental Planning & Assessment Regulation 2000*  
Section 170 & 173

Expiry Date: 30 June 2018

## ▼ Type of Certificate

(delete which ever does not apply)

final       interim

See Note 1

### Fire Safety Certificate

Name owner/agent

I \_\_\_\_\_

Address

Of \_\_\_\_\_ Ph No.: \_\_\_\_\_

certify:

See note 2 assessment requirements.

- (a) that each essential fire safety measure specified in this statement has been assessed by a properly qualified person and was found, when assessed, to be capable of performing:
- (i) in the case of an essential fire safety measure applicable by virtue of a fire safety schedule, to a standard no less than that specified in the schedule,
  - or
  - (ii) in the case of an essential fire safety measure applicable otherwise than by virtue of a fire safety schedule, to a standard no less than that to which the measure was originally designed and implemented,
- and
- (b) that a properly qualified (whether the person referred to in paragraph (a) or another person) has inspected the building and has certified that, as at the date of inspection, the condition of the building did not disclose any grounds for a prosecution under Division 4 of Part 9 of the *Environmental Planning and Assessment Regulation 2000*,
- and
- (c) the information contained in this certificate is, to the best of my knowledge and belief, true and accurate.

See note 3 relevant fire safety schedule.

### Identification of Building

House/unit number or name

\_\_\_\_\_

Street

\_\_\_\_\_

Suburb

\_\_\_\_\_

Side of street

\_\_\_\_\_

Nearest cross street

\_\_\_\_\_

### Particulars of Building

Description of part (where applicable)

Whole/Part \_\_\_\_\_

\_\_\_\_\_

### Date of Assessment

\_\_\_\_\_

### Owner Details

Owner(s) \_\_\_\_\_  
 Name(s) \_\_\_\_\_ ACN No.: \_\_\_\_\_  
 Address \_\_\_\_\_

Essential/Critical Fire Safety Measures	Measure	Standard of Performance & Maintenance
	Fire Detect (Local) 1670	
	Fire Detect (Monitored) 1670	
	Smoke Alarms 3786	
	Sprinkler Systems	
	Drencher Systems	
	Residential Sprinklers	
	Fire Extinguishers	
	Fire Blankets	
	Hose Reels	
	Hydrants & Boosters	
	Emergency Lighting	
	Exit Signs	
	Fire Doors	
	Solid Core Doors	
	Smoke Doors	
	Fire Resist Door Sets	
	Power Operated Doors	
	EWIS	
	Emergency Procedures	
	Fire Dampers	
	Smoke Dampers	
	Smoke Heat Vents	
	Mechanical Ventilation Air Handling	
	Stair Pressure Systems	
	Emergency Lifts	
	Lightweight Cons	
	Fire Windows	
	Fire Shutters	
	Fire Collars	
	Safety Curtains	
	Warning Signs	
	Perimeter Access	
	Access Panels	
	Fire Control Rooms	
	Gas Suppression System	
	Lift Landing Doors	
	Electromagnetic Door Holders	
	Heat Attenuation Screens	
	Fire Engineering Solution	
	Emergency Power Generation	
	Path of Travel	
	Vesda	

*(Delete measures which are not applicable and add additional measures and standards where not listed from issued test certificates for each measure)*

*Standards of performance will typically be the relevant Australian Standards which applied at the time the measures were installed or where a maintenance standard exists that Australian Standard*

*Council recommends that the Building Owners appoint an Accredited Certifier who has been appointed under the provisions of the Environmental Planning and Assessment Act 1979 to procure appropriate inspections and certificates in relation to each essential/critical fire safety measure and act as agent.*

*The Building Owner must keep a copy of this certificate together with the original test certificates for each essential/critical fire safety measure.*

**Date of Certificate** Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

**Signature**  \_\_\_\_\_  
*(The signatory is the same person whose name appears in the statement above)* **owner/agent \***  
\* delete as applicable

- ★ A copy of this certificate together with the relevant fire safety schedule must be forwarded to the Council and the Commissioner of the New South Wales Fire Brigades
- ★ A copy of this certificate together with the relevant fire safety schedule must be prominently displayed in the building

## Notes for completing Final/Interim Fire Safety Certificate

- Note 1
- An **interim fire safety certificate** of a **final fire safety certificate** is required before
- ‡ an interim occupation certificate can be issued to allow a partially completed new building (including an altered portion of, or an extension to, a new building) to be occupied or used, or
  - ‡ an interim occupation certificate can be issued to allow a change of building use for part of an existing building.
- A final fire safety certificate is required:
- ‡ before a final occupation certificate can be issued to allow a new building (including an altered portion of, or extension to, a new building) to be occupied or used, or
  - ‡ before a final occupation certificate can be issued to allow a change of building use for an existing building, or
  - ‡ in accordance with a fire safety order given by a council.
- An **interim fire safety certificate** is issued for part of the building and may deal only with those essential fire safety measures appearing on the most recent fire safety schedule (see note 3) relevant to the part of the building for which an interim occupation certificate will be sought.
- A **final fire safety certificate** must deal with all essential fire safety measures appearing on the most recent fire safety schedule (see note 3), subject to the following.
- An **interim fire safety certificate** or a **final fire safety certificate** need not deal with those essential fire safety measures which have been the subject of some other final fire safety certificate or annual fire safety statement within the previous 6 months, unless the person or authority responsible for determining the relevant development consent, complying development certificate, construction certificate or fire safety order, has specified otherwise in the schedule.
- See also note 3
- Note 2
- The person who carries out the assessment:
- ‡ must inspect and verify the performance of each fire safety measure being assessed, and
  - ‡ in the case of a (interim or final) fire safety certificate for a new building not an alteration to, or enlargement or extension of an existing building) must test the operation of each item of fire safety equipment installed in the building.
- Note 3
- The relevant essential fire safety measures are those specified in the most recent fire safety schedule, attached to one of the following:
- ‡ development consent for a change of building use,
  - ‡ complying development certificate for the erection of a building or a change of building use,
  - ‡ construction certificate for proposed building work, including building work associated with a change of building use, or
  - ‡ a fire safety order
- The fire safety schedule will also identify the required standard of performance for each essential fire safety measure.