



Health Carers Parking Permit Application

Resident Parking Permit Scheme

Expiry Date: 30 June 2012

Use this form to apply for a Health Carers Parking Permit for properties within the Residential Parking Scheme. This form must be lodged by the resident or an authorised representative of the resident who requires the specialised care. A Health Carers Parking Permit is issued to the resident of the property to provide parking for a **registered** health care professional attending the residents' property to provide at-home health care services. Health Carers Parking Permits are included as part of the standard allocation of Parking Permits under the Resident Parking Permit Scheme.

About this form

Lodgement & Fees

Please follow the instructions on Page 3.

Any questions

Phone Customer Service on (02) 9391 7000, or call in personally (see page 3).

Applicant

1. Resident Details

(Details of permanent resident requiring care from a health care professional of service provider)

Title: Mr Mrs Miss Ms Other:.....

Name:

Residential address:.....

..... Post Code:.....

Phone (1) (.....) Fax (.....)

Phone (2) (.....)

E-mail:

Vehicle Details

2. Nominated Vehicles

(Details of vehicles used by health care professionals or service providers caring for the applicant)

1. Name of health care professional/service provider:

Title: Mr Mrs Miss Ms Other:.....

Registration Plate Number: Year: Make: Model:

2. Name of health care professional/service provider:

Title: Mr Mrs Miss Ms Other:.....

Registration Plate Number: Year: Make: Model:

3. Name of health care professional/service provider:

Title: Mr Mrs Miss Ms Other:.....

Registration Plate Number: Year: Make: Model:

4. Name of health care professional/service provider:

Title: Mr Mrs Miss Ms Other:.....

Registration Plate Number: Year: Make: Model:

Documentation

3. Documents

Before lodging your application, please check that you have the required documents below:

1. A letter from Sydney Area Health Services, Department of Ageing, Disability and Home Care or a Registered Health Care Agency. The letter should be on letterhead and state the name of the resident receiving the care as well as the health carer/s details (as per page 1). Details of the vehicle registration numbers, description of the vehicle/s including year, make and model must be included.
2. A current Power of Attorney or Statutory Declaration from the resident where the application is to be submitted by a representative on behalf of the applicant.
3. One of the following current proof of residential status documents:
 - o Drivers Licence
 - o Bank Statement
 - o Residential Lease
 - o Electricity/Gas Account
 - o Telephone Account
 - o Home & Contents Insurance
4. Applicable Fee

These documents must accompany your application and must be current (Tenancy Agreement within the last 12 months and utility bills within the last 6 months). You can submit your application by mail, by email or by fax (see page 4 for details).

5. Incomplete applications will not be processed.

Conditions of Operation

4. Eligibility

You may be eligible for a health carers permit if you answer YES to ALL of the following questions:

Do you live in a residential parking scheme area?

(Notes 1 and 2) YES NO

Do you have a letter from Sydney Area Health Services, Department of Ageing, Disability and Home Care, or a Registered Health Care Agency?

(Note 3) YES NO

Is the permit to be issued for your residential address?

(Notes 3 and 4) YES NO

Do you have either one or nil off-street parking spaces for your property?

(Note 5) YES NO

Notes:

1. In some cases not all properties within a street will qualify for a resident parking permit
2. Maximum of 1 resident parking permit issued to properties in the Rosebay Garden Estate
3. There are a small number of properties in resident parking areas where special development conditions exclude the issue of a resident parking permit
4. Permits are only issued for residential properties and to a resident requiring specialised care. Owners of properties who do not live at the property are not eligible for a permit
5. Permits cannot be issued to tradesmen, shopkeepers or commercial tenants
6. There is a maximum of two residential parking permits issued per property. This excludes the Rose Bay Garden Estate where there is a maximum of one residential parking permit issued per property. The number of permits issued per household is reduced by every off-street parking space available at the property
7. Permits may only be issued for cars and motor cycles
8. Health Carers permits can not be displayed on vehicles over 3 tonne.

5. Conditions of Use

What else do you need to know?

- A permit entitles the residents' carers to unrestricted parking only where signs state 'Authorised Resident Vehicles Excepted' or 'Permit Holders Accepted', in the area to which your permit applies.
- To be valid permits need to be clearly visible on the dashboard.
- Permit holders must park in accordance with the Australian Road Rules.
- Only one Health Carers permit can be issued per residence.
- Once a permit is issued, it cannot be refunded.
- The resident is responsible for the management of the permit and must ensure it is returned to them by the health care provider. Lost permits will not be replaced.
- Alteration or misuse of the permit is an offence.
- Permits remain the property of Woollahra Municipal Council at all times.

Signature

6. Applicant Declaration

The information and documentation provided is true and correct in every detail. I have read and understood the conditions of operation of the scheme as outlined and agree to return my health carers permit if any of my circumstances change. I acknowledge that my parking permit may be cancelled without prior notice if any of the facts provided are proven to be incorrect.

⊗ Resident's signature: Date:

Registration Fees

7. Permit Fees

(Fees listed are Residential Parking Permit fees valid to 30/06/2012)

- \$50 Health Carers Parking Permit
 \$24 Health Carers Parking Permit (where applicant is a Pensioner and can provide a current Commonwealth Pensioner Card)

To be completed by Council's Cashier and Customer Service Officer. GST is not applicable. <i>Retain your receipt as proof of lodgement of the application.</i> ⊗ Receiving Officer:..... Date: ⊗ Cashier: Date: Parking Permit Number:...../...../...../.....				OFFICE USE ONLY
	Fee type	Amount	Date	Receipt Code
	Permit Fee			47

How to lodge this application

Address the application to: The General Manager
Woollahra Municipal Council

You can send it to us by any of the following methods:

Post: PO Box 61
Double Bay 1360

DX: DX 3607 Double Bay

Courier or personal delivery: Council Chambers
536 New South Head Rd
Double Bay NSW 2028

Contact us by phone, fax or electronically

Phone: (02) 9391 7000
Fax: (02) 9391 7044
E-mail: records@woollahra.nsw.gov.au
Web: www.woollahra.nsw.gov.au

Payment methods

In Person
 Payment can be made at our Customer Service Centre by the following methods: cash, EFTPOS, cheque, Money Order (make payable to Woollahra Council) or by credit card – American Express, Diners Club, MasterCard or Visa. Credit card payment will incur a processing fee.

By Mail
 For credit card payments, please complete the attached "Credit Card Payment" form.
 For cheque payments, please make payable to Woollahra Council.

Acknowledgement

You will receive a receipt specifying the amount of fees paid.

Making a personal visit?

Woollahra Council is located at 536 New South Head Road, Double Bay. We look forward to seeing you.

Bus or Rail: Take the train to Edgecliff, then take the bus or walk from the interchange at the Edgecliff Centre.

Parking: Short-term customer parking spaces are available on site. On street parking in nearby streets is also available.

▼ Privacy Notification

The personal details requested on this form are being collected, and will only be used, for the purpose of processing your application/keeping records/establishing your identity. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council may not be able to process your application. Access to the information is restricted to Council officers and other authorised people. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.



Credit Card Payment Form

All credit card payment will incur a processing fee currently 1%

Payments should be sent to: Woollahra Council
536 New South Head Road
DOUBLE BAY NSW 2028

OR

PO Box 61
DOUBLE BAY NSW 1360

OR

DX 3607 DOUBLE BAY

Credit card payment

This matter will not be processed until the credit card payment has been authorised

Tick Applicable Credit Card	<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> DINERS CLUB	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA															
Full Name on Credit Card																			
Credit Card No.				--															
Card Expiry Date			--			Total Amount Paid	\$												
Cardholder's Signature																			
Date						Contact Phone No.													

Reason for payment

Please indicate in this section the reason for the payment and any other applicable information.

Payment For

Council Reference Eg. DA No.etc

Address (where applicable)

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PRIVACY NOTIFICATION

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OFFICE USE ONLY	Payment Processed	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Cashier	
	Date	