

Corporate & Works Committee Minutes

Monday 18 August 2008

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 18 August 2008 at 6.00pm**

Present: Councillors Andrew Petrie (Chair)
Anthony Boskovitz
John Comino
Fiona Sinclair King

Staff: G Clarke (Director – Corporate Services)
W Hatton (Director – Technical Services)
D Johnston (Manager Finance)
K Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Apologies were received and accepted from Councillors Walker and Ehrlich and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D4

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D4)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 4 August 2008**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 4 August 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Boskovitz/Comino)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 4 August 2008 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report – July 2008**
Author: Toby Andreassen, Financial Accountant
Michelle Phair, Team Leader Financial Services
File No: 349G
Reason for Report: To present the monthly financial report for July 2008

(Boskovitz/Comino)

Resolved:

A. THAT the monthly financial report for July 2008 be received and noted.

Item No: D3 Delegated to Committee
Subject: **Bus Shelter Designs**
Author: Sam Badalati
File No: 900.G, 263.G part 12
Reason for Report: To report on the progress of the design of the Lyne Park bus shelter in response to Council's resolution 17 March 2008.

(Comino/Sinclair King)

Resolved:

A. That quotations for fabrication and installation of the bus shelter at Lyne Park continue to be sought, and that cost savings be identified where possible.

- B. That a further report be provided when information is available from (A).
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Item No: D4 Delegated to Committee
Subject: **104 Hopetoun Avenue, Vaucluse - Encroachment Removal Options**
Author: Anthony Sheedy, Property Officer
File No: 240.104
Reason for Report: To give consideration to the options available to have the encroachments adjoining 104 Hopetoun Avenue removed.

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council by Councillor Gardner reasons being residents are concerned about the privatization of public land. **(See Item R4).**

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R4)**

Item No: R1 Recommendation to Council
Subject: **Wingadal Place Seawall Reconstruction**
Author: Mark Ramsay – Manager Depot & Waste Services
File No: Tender No 08/11
Reason for Report: To recommend to Council the acceptance of a Tender

(Comino/Boskovitz)

Recommendation:

- A. That the tender panel recommends that Council enter into a Contract with Stone Mason and Artist Pty Ltd for Wingadal Place Seawall Reconstruction for the sum of \$188,865 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.
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Item No: R2 Recommendation to Council
Subject: **Capital Project Status Report & Revotes**
Author: Michelle Phair, Team Leader Financial Services
File No: 331G 2007/2008
Reason for Report: To report on the status of capital projects in the 2007/2008 budget as at 30 June 2008 and recommend the revote of budget allocations for 2007/2008 projects not commenced before 30 June 2008

(Sinclair King/Comino)

Recommendation:

- A. THAT the report on project delivery performance and the capital status update report be received and noted; and
- B. THAT the revote of budget allocations for the projects detailed in ANNEXURES 1 and 2 to this report be adopted

Item No: R3 Recommendation to Council
Subject: **New Model Code of Conduct for Local Councils in NSW**
Author: Les Windle - Manager Governance
File No: 817.G
Reason for Report: To advise Councillors of a new Model Code of Conduct for Local Councils in NSW and recommend adoption of the Model Code of Conduct.

(Boskovitz/Comino)

Recommendation:

- A. THAT the June 2008 Model Code of Conduct for Local Councils in NSW with the inclusion of the additional provisions specific to Woollahra Council's requirements as contained in Annexure 1 to the report to the Corporate and Works Committee on 18 August 2008 be adopted as Council's Code of Conduct.
- B. THAT a further report be submitted to Council in relation to the independent conduct reviewer/review committee requirements of the Model Code of Conduct.

Item No: R4 Recommended to Council
Subject: **104 Hopetoun Avenue, Vaucluse - Encroachment Removal Options**
Author: Anthony Sheedy, Property Officer
File No: 240.104
Reason for Report: To give consideration to the options available to have the encroachments adjoining 104 Hopetoun Avenue removed.

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council by Councillor Gardner reasons being residents are concerned about the privatization of public land. **(See Item R4).**

Note: Late correspondence was tabled by Councillor Gardner (2 pieces) & Anthony Sheedy Council's Property Officer.

(Sinclair King/Comino)

Recommendation:

- A. That the aluminium fencing and dense planting in the Road reserve are to be removed and replaced with suitable plant species, to be selected by the Manager Parks and Street Trees, the sloping verge is to be reinstated from the public footpath to the property boundary; and the existing retaining wall be reduced in height so as not to intrude above the level of the sloping verge.
 - B. That all works be carried out to a landscaping plan to be developed by the Manager Parks and Street Trees, and to be at the expense of the owner of No. 104 Hopetoun Avenue, and to the satisfaction of the Director Technical Services.
 - C. That the owner of 104 Hopetoun Avenue enter into a positive covenant with Council in respect of the road reserve garden landscaping and unenclosed stairs giving access to the adjoining owner's property.
 - D. That Council exercise its regulatory powers as necessary to remedy the illegal works on Council roadway.
 - E. That the landscape plan be submitted to the Corporate and Works Committee for approval.
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There being no further business the meeting concluded at 6.35pm.

We certify that the pages numbered 2637 to 2644 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 18 August 2008 and confirmed by the Corporate & Works Committee on 1 September 2008 as correct.

Chairperson

Secretary of Committee