

# Corporate & Works Committee Minutes

Monday 20 August 2007

## TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 6 August 2007 .....	2092
D2	Monthly Financial Report - July 2007 (See <b>Item R3</b> ).....	2092
D3	Minutes of the Floodplain Risk Management Committee (FPRMC) Meeting held on Wednesday 8 August and Recommendations.....	2092
R1	Mitchell Road, Rose Bay Civil Infrastructure Works Stage 2.....	2093
R2	Benelong Crescent, Bellevue Hill Civil Infrastructure Works Stage 3 .....	2094
R3	Monthly Financial Report - July 2007 .....	2094

---

# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 20 August 2007 at 6.15pm**

Present: Councillors David Shoebridge (Chair)  
Wilhelmina Gardner  
Isabelle Shapiro  
Fiona Sinclair King

Staff: G Clarke (Director – Corporate Services)  
W Hatton (Director – Technical Services)  
G James (General Manager)  
D Johnston (Manager Finance)  
M Phair (Team Leader – Financial Services)  
K Walshe (Director – Community Services)

Also in Attendance: Nil

---

## **Leave of Absence**

Leave of Absence previously granted by Council: Councillor Marcus Ehrlich

Apologies: Apologies were received and accepted from Councillors John Walker and Julian Martin and Leave of Absence granted.

---

## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: Nil

---

## **Declarations of Interest**

Nil

---

---

**Items Decided by this Committee using its Delegated Authority (Items D1 to D3)**

---

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 6 August 2007**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 6 August 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Shapiro/Gardner)

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 6 August 2007 be taken as read and confirmed.

---

**Item No:** D2 Delegated to Committee  
**Subject:** **Monthly Financial Report - July 2007**  
**Author:** Tracey Walker, Financial Accountant  
Michelle Phair, Team Leader Financial Services  
**File No:** 987G  
**Reason for Report:** To present the monthly financial report for July 2007

**Note:** In accordance with Council's Codes and Meeting Procedures the Committee referred this matter to full Council because of the importance of the issue. **(See Item R3)**

---

**Item No:** D3 Delegated to Committee  
**Subject:** **Minutes of the Floodplain Risk Management Committee (FPRMC) Meeting held on Wednesday 8 August and Recommendations**  
**Author:** Myl Senthilvasan - Asset Management Engineer (Drainage)  
**File No:** 626.G Committee  
**Reason for Report:** To report on the outcomes of the Floodplain Risk Management Committee meeting, held Wednesday, 8 August 2007, and recommend further actions.

(Sinclair King/Gardner)

**Resolved:**

- A. That the minutes of the FPRMC meeting, 8 August 2007, be noted.
- B. That the Draft Report of the Double Bay Catchment Flood Study be placed for public exhibition for not less than 28 days.

- C. That a further report be prepared addressing any submissions received during the exhibition period.
- D. That the FPRMC acknowledge the response generated by the more efficient distribution of questionnaires to the residents by Council.
- E. That the Mayor of Woollahra write to the Mayor of Waverley Council encouraging Waverley Council to join the Rose Bay Catchment Flood Study and Floodplain Risk Management Study.
- F. That Council staff finalise the Consultants' brief incorporating any comments from members of the FPRMC and the DECC, and invite quotations for the preparation of the Rushcutters Bay Catchment Floodplain Risk Management Study and Plan.
- G. That an additional FPRMC meeting be arranged if required to discuss the return briefs.
- H. That the Councillors involved in the FPRMC to date, be thanked for their time and efforts in progressing Woollahra's Floodplain Risk Management Program.
- I. That an additional dot point be added to section 6 in the brief to include consideration of the impacts of the proposed developments on the White City site and the Maccarbi site.
- J. That the City of Sydney be invited to participate and contribute to the study to the extent that their area contributes to the catchment.

---

**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R3)**

---

**Item No:** R1 Recommendation to Council  
**Subject:** Mitchell Road, Rose Bay Civil Infrastructure Works Stage 2  
**Author:** Joe Cavagnino – Purchasing Coordinator.  
**File No:** Tender No 07/11  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**(Shapiro/Gardner)**

**Recommendation:**

- A. That Council enter into a Contract with Ozpave (Aust) Pty Ltd for the Mitchell Road, Rose Bay, Civil Infrastructure Works Stage 2 for the sum of \$180,280 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

**Item No:** R2 Recommendation to Council  
**Subject:** **Benelong Crescent, Bellevue Hill Civil Infrastructure Works Stage 3**  
**Author:** Joe Cavagnino – Purchasing Coordinator.  
**File No:** Tender No 07/10  
**Reason for Report:** To recommend to Council the acceptance of a Tender

(Sinclair King/Gardner)

**Recommendation:**

- A. That Council enter into a Contract with Kelbon Concrete & Paving Pty Ltd for the Benelong Crescent, Bellevue Hill, Civil Infrastructure Works Stage 3 for the sum of \$248,590 (excluding GST).
  - B. That successful and unsuccessful tenderers be advised accordingly.
- 

**Item No:** R3 Recommended to Council  
**Subject:** **Monthly Financial Report - July 2007**  
**Author:** Tracey Walker, Financial Accountant  
Michelle Phair, Team Leader Financial Services  
**File No:** 987G  
**Reason for Report:** To present the monthly financial report for July 2007

**Note:** In accordance with Council's Codes and Meeting Procedures the Committee referred this matter to full Council because of the importance of the issue.

(Sinclair King/Gardner)

**Recommendation:**

- A. THAT the monthly financial report for July 2007 be received and noted.
  - B. That the General Manager prepare a report for the next Council meeting on the appointment of the independent advisor reviewing the Grange investment portfolio. The report to include information on the advisors credentials, the brief provided to the advisor and the status and timing of the report from the advisor.
  - C. That the council be advised as to the steps that have been taken to identify, manage and limit the risk to the council of the Grange investments.
-

There being no further business the meeting concluded at 7.55pm.

*We certify that the pages numbered 2089 to 2095 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 20 August 2007 and confirmed by the Corporate & Works Committee on 3 September 2007 as correct.*

---

**Chairperson**

---

**Secretary of Committee**