

Community & Environment Committee Minutes

Monday 12 November 2007

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 29 October 2007	3006
D2	Woollahra Traffic Committee Minutes 6 November 2007.....	3006
Y1	Parking Restrictions Changes.....	3007
Y2	Boxing Day, New Years Eve And Australia Day – Temporary Traffic Restrictions	3008
Y3	Glenmore Road, Paddington – Temporary Closure For 2008 Mardi Gras	3009
Y4	Temporary Road Closure Of John Street, Between Dwyer Lane & Victoria Avenue, Woollahra – Local Christmas Party	3010
Y5	No. 20 Benelong Crescent, Bellevue Hill– Works Zone	3011
Y6	No. 18 Balfour Road, Rose Bay – Works Zone	3012
Y7	No.530 New South Head Road, Double Bay - Works Zone.....	3013
Y8	No.151 Hopetoun Avenue, Vaucluse – Works Zone	3014
Y9	Stage 1 Paddington Pamp Projects.....	3014
D3	Draft Woollahra State of the Environment Report 2006/2007 - (See Item R2)	3015
D4	Women in Woollahra – Stage 2.....	3016
D5	Library Quarterly Report 1 July 2007 to 30 September 2007	3016
D6	Gap Park Masterplan	3017
R1	Unmade Road Portion - Victoria Street, Watsons Bay.....	3017
R2	Draft Woollahra State of the Environment Report 2006/2007	3018

Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 12 November 2007 at 6.04 pm**

Present: His Worship The Mayor, Councillor Geoff Rundle, ex-officio
Councillors Isabelle Shapiro (Chair)
Andrew Petrie
Fiona Sinclair King (Items D6 & R1)
John Walker

Staff: C Bluett (Manager – Strategic Planning)
W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager – Finance)
V Munro (Manager – Library Services)
R Peacock (Environmental Protection Coordinator)
D Sheils (Manager – Public Open Space)
K Walshe (Director – Community Services)

Also in Attendance: Councillor John Comino (Items D6 & R1)
Councillor Christopher Dawson (Item D6)

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillors Anthony Boskovitz, Tanya Excell & Marcus Ehrlich and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D3 & R1

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D6)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 29 October 2007**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 29 October 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Petrie/Walker)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 29 October 2007 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes 6 November 2007**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2007
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

(Petrie/Walker)

Resolved:

THAT the Recommendations Y1-Y9 and the recommendations listed in Item 8 Late Items, (Recommendation 8.1 and 8.3) contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 6 November 2007 be adopted.

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: Reddy Street, Edgecliff – Parking Restrictions

(Petrie/Walker)

Resolved:

1. That ‘No Stopping’ be installed:
 - i. On the southern side of Reddy Street 6.5 metres west of the Glenmore Road boundary of 502 Glenmore Road in an easterly direction to the Glenmore Road / Reddy Street intersection
 - ii. On the northern side of Reddy Street 12 metres west of the Glenmore Road boundary of 502 Glenmore Road in an easterly direction to the Glenmore Road / Reddy Street intersection
 - iii. On the northern side of the bend in Reddy Street from 5.2 metres west of the bend in an easterly direction to 6 metres east of the bend in Reddy Street.
2. That two (2) individual 3 metre long ‘No Parking’ zones be installed on the northern side of Reddy Street across the pedestrian access points to Nos.99-101 and 109-113 New South Head Road, Edgecliff.

Item Y1-2: Beverley Lane, Darling Point – Alteration of Parking Restrictions

(Petrie/Walker)

Resolved:

1. That No Stopping restrictions be introduced to cover the remaining parking spaces on the western side of Beverley Lane adjacent to No. 99 Yarranabbe Road, Darling Point

Item Y1-3: Halls Lane, Woollahra – Parking Restrictions

(Petrie/Walker)

Resolved:

1. That 10 metres of No Stopping restrictions be introduced on the eastern side of Halls Lane just south of its intersection with Rush Street, Woollahra.

Item Y1-4: Boundary Street, Paddington – Alteration to existing Disabled Parking zone**(Petrie/Walker)****Resolved:**

1. That the existing 4.8 metre long Disabled zone located on the southern side of Boundary Street, Paddington outside No.58 Boundary Street be extended by 1.2 metres to the west to achieve a 6 metre long Disabled zone at this location.
2. That the applicant be advised that, in accordance with Council's current policy on Disabled Parking zones, the approval is now for one (1) year only. Should the applicant wish to extend this period, it will be necessary to advise Council one (1) month prior to the expiry date of this Disabled Persons Parking zone.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Boxing Day, New Years Eve And Australia Day – Temporary Traffic Restrictions**

Author: Frank Rotta – Traffic Engineer

File No: 680.G 2005 Pt6

Reason for Report: Boxing Day, New Years Eve and Australia Day events

(Petrie/Walker)**Resolved:**

- A. That the following measures be implemented for Boxing Day, 26 December 2007, New Years Eve, 31 December 2007 and Australia Day, 26 January 2008:
 - i. Converting Vaucluse Road to one-way northbound. This will require traffic to exit the area around Nielsen Park either via Wentworth Road or Fitzwilliam Road onto Hopetoun Avenue and then New South Head Road.
 - ii. Converting Greycliffe Avenue and Coolong Road to a one-way system around Nielsen Park. This will involve vehicles travelling from Vaucluse Road into Greycliffe Avenue and exiting Coolong Road back into Wentworth Road.
 - iii. Install a "No Stopping" zone along the eastern side of New South Head Road, opposite Hopetoun Avenue, for a length of 50 metres. A letter is to be written to the Traffic Management Centre (TMC) to install the signs.
- B. That the NSW Police Service and Council's Regulatory Services liaise regarding the placement of officers for monitoring illegal parking, including the patrol of illegal parking in Darling Point, Point Piper and the Watsons Bay bus turning circle.
- C. That the Police Department be requested to restrict vehicular access to the Watsons Bay peninsula from 10.00am on each of the days specified in A. above
- D. That Council's regulatory staff arrange for the installation of signs.

- E. That the Traffic Management Centre be informed of the above measures.
 - F. That the Police continue to manage the road closures during special events, as in previous years.
 - G. That Council liaise with the SES on Boxing Day in relation to parking issues.
-

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **Glenmore Road, Paddington – Temporary Closure For 2008 Mardi Gras**

Author: Frank Rotta – Traffic Engineer

File No: T191

Reason for Report: Request from the Parade Working Group - New Mardi Gras for temporary part closure of Glenmore Road Paddington.

(Petrie/Walker)

Resolved:

- A. That Council advise the Parade Working Group - New Mardi Gras that it raises no objection to Glenmore Road, Paddington being made one-way northbound from Oxford Street to Campbell Avenue between 12.00pm (midday) on Saturday 1st March 2007 and 3.00am on Sunday 2nd March 2008, subject to the organisers:
 - i. Obtaining approval from the RTA's Traffic Management Centre (TMC) and,
 - ii. Providing satisfactory traffic arrangements and signposting at no cost to Council or RTA and
 - iii. Notifying the changes by letter drop to all residents/owners of premises in Glenmore Road, between Oxford Street and Campbell Avenue, and,
 - iv. Placing a notice in the Wentworth Courier at least 7 days prior to the event.
-

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Temporary Road Closure Of John Street, Between Dwyer Lane & Victoria Avenue, Woollahra – Local Christmas Party**

Author: Frank Rotta – Traffic Engineer

File No: T256

Reason for Report: Request from Mr Andrew Rowland on behalf of all residents in this section of John Street for a temporary road closure of John Street between Dwyer Lane and Victoria Avenue from 4.00pm to 8.00pm on Sunday 9 December, 2007 for a neighbourhood Christmas Party.

(Petrie/Walker)

Resolved:

- A. That approval be granted for the temporary road closure of John Street, Woollahra from Dwyer Lane to Victoria Avenue for a neighbourhood Christmas Party from 4.00pm-8.00pm on Sunday 9 December, 2007 in accordance with the Traffic Management Plan dated 7 September 2007.
- B. That the above special event be categorised as a category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
 - i. The applicant must submit an Activity Application to Council's Community Services Department and this application needs to be approved and the applicant must comply with any conditions of consent.
 - ii. That the Council approved Traffic Management Plan be submitted to the RTA's Sydney Transport Management Centre (TMC) for notification.
 - iii. The applicant must comply with all directives of the NSW Police Department, either provided on the day or beforehand.
 - iv. The applicant must comply with the directives of Council's Law Enforcement Officers.
 - v. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event. The notification and advertisement must be in a format approved by Council's Traffic Engineer.
 - vi. The applicant must provide written evidence to Council at least four (4) weeks prior to the event that the majority of residents in John Street between Victoria Avenue and Moncur Street have no objection to this closure.
 - vii. Any Traffic Management measures must be in accordance with AS1742.3.
 - viii. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
 - ix. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event.

- x. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities and for any alteration to signposting required as a result of this event and the road closures.
- xi. The occupation of the carriageway or footway of the road must not occur until the road has been closed.
- xii. The applicant must inform all Emergency Services of the proposed road closure.
- xiii. A four-metre emergency vehicle lane must be maintained at all times, and all services (eg. fire hydrants) must remain free of any obstruction.
- xiv. The use of any equipment or activities to be conducted in conjunction with the road closure must not result in any “offensive noise” as defined by the Noise Control Act, 1975.
- xv. The area to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council’s Health and Regulation Manager, and the applicant must make arrangements to remove all waste from the site at the end of the event.
- xvi. Woollahra Council reserves the right to cancel this approval at any time.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **No. 20 Benelong Crescent, Bellevue Hill– Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

(Petrie/Walker)

Resolved:

- A. That approval be granted for a Works Zone to be temporarily installed in front of No.20 Benelong Crescent, Bellevue Hill. The length of the proposed Works Zone is 10 metres, and it is to be located on the southern side of Benelong Crescent, from 6.5 metres west of the existing Works Zone servicing No. 18 Birriga Road in a westerly direction for 10 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 13 weeks from 19 November, 2007 to 19 February, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
 - iv. Existing parking restrictions are to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council’s Traffic Engineer when the project is completed and the Works Zone can be removed.

- vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents by a letterbox drop of the conditions of the Works Zone.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **No. 18 Balfour Road, Rose Bay – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt9

Reason for Report: Request for a Works Zone

(Petrie/Walker)

Resolved:

- A. That approval be granted for a Works Zone to be temporarily installed for No.18 Balfour Road. The length of the proposed Works Zone is to be 10.4 metres and is to be located on the western side of Balfour Road, from just south of the driveway to No.18 Balfour Road in a northerly direction for 10.4 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 4 weeks from 12 November, 2007 to 8 December, 2007.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.

- viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: No.530 New South Head Road, Double Bay - Works Zone

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

(Petrie/Walker)

Resolved:

- A. That approval be granted for a Works Zone to be temporarily installed for No.530 New South Head Road, Double Bay. The length of the proposed Works Zone is 12 metres, and it is to be located on the western side of New South Head Road from just north of the northern driveway to 530 New South Head Road for a distance of 12 metres in a southerly direction, and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. A road occupancy licence be received from the RTA's Traffic Management Centre (TMC) for this Works Zone as it occurs on a State Road.
 - iii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 8 weeks from 26 November, 2007 to 23 December, 2007 and from 7 January, 2008 to 3 February, 2008 .
 - iv. Existing No Parking restrictions from 4.30pm-6pm Monday-Friday are to be altered to operate from 4 pm to 6pm outside of the operational hours of the Works Zone.
 - v. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - viii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.

- ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone. Request are required in writing one week prior to the expiry of the Works Zone.
 - xi. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents a letterbox drop of the conditions of the Works Zone.
- C. That the applicant provide a Traffic Control Plan which conforms with the RTA's Traffic Control At Work Sites Manual and is certified by an RTA accredited Traffic Consultant. This Traffic Control Plan must indicate all steps to be taken to cater for access to the site and detailed pedestrian management in conjunction with this site.
-

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **No.151 Hopetoun Avenue, Vaucluse – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt8

Reason for Report: Request for a Works Zone

(Petrie/Walker)

Resolved:

- A. That the application for a Works Zone to serve the development at No.151 Hopetoun Avenue, Vaucluse not be approved.
-

Item No: Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **Stage 1 Paddington Pamp Projects**

Author: Frank Rotta – Traffic Engineer

File No: T256

Reason for Report: Consideration of Stage 1 of Paddington PAMP Implementation Schedule by the Woollahra Traffic Committee and Council.

(Petrie/Walker)

Resolved:

- A. That this item be deferred to the Woollahra Local Traffic Committee meeting on 4 December 2007 to allow for amendments to be made to the proposed plans.

1. Late Items**Menorah Parade – 6 December 2007****(Petrie/Walker)****Resolved:**

- A. That the late application be refused at this time on the basis of insufficient time and information to allow the implications of an event of this type to be fully assessed.
-

New South Head Road / Eastpoint Shopping Centre, Edgecliff – No Parking area

The RTA advised they are proposing to install a roll-over kerb outside the Eastpoint Shopping Centre to provide an area where vehicles and Community Buses can drop-off and pick-up passengers under No Parking rules (as per the Australian Road Rules).

(Petrie/Walker)**Resolved:**

- A. That Council receive and note the RTA's proposal to install a roll-over kerb outside the Eastpoint Shopping Centre in New South Head Road, Edgecliff.
-

Item No: D3 Delegated to Committee
Subject: **Draft Woollahra State of the Environment Report 2006/2007**
Author: Rebecca Peacock - Environmental Protection Coordinator
File No: 883.G
Reason for Report: To present the draft Woollahra State of the Environment Report 2006/2007

Note: Late correspondence was tabled by Councillor Shoebridge.

Note: In accordance with Council's Codes & Policies this matter has been called to Full Council by Councillor Shoebridge for the reason that it is a matter of significance for the whole of the Council area.

Item No: D4 Delegated to Committee

Subject: **Women in Woollahra – Stage 2**

Author: Kerry-Ann Prideaux – Information Services Librarian

File No: 474.G

To report on Stage 2 of the Women in Woollahra project with recommendations for the two women subjects.

(Petrie/Walker)

Resolved:

- A. That Council support the recommendation of Alice Doyle and Rosemary Foot as the two women subjects selected for Stage 2 of the Women in Woollahra project (women who have contributed through business or professional life).
-

Item No: D5 Delegated to Committee

Subject: **Library Quarterly Report 1 July 2007 to 30 September 2007**

Author: Vicki Munro, Manager, Library and Information Services

File No: 48.G

Reason for Report: To review the library operation for the quarter, 1 July to 30 September 2007 and to provide an update on the State Government's funding review of Public Libraries.

(Petrie/Walker)

Resolved:

1. That the report of the library service for the quarter 1 July to 30 September 2007 be received and noted.
 2. That letters be sent to the NSW State Government Minister of Arts and the local State Government Members of Parliament expressing concern over the funding situation.
-

Item No: D6 Delegated to Committee
Subject: **Gap Park Masterplan**
Author: David Sheils – Manager Public Open Space
Rod Ward - Public Open Space Project Manager
File No: 190.G
Reason for Report: To recommend that the draft Gap Park Masterplan be placed on public exhibition

(Petrie/Sinclair King)

Resolved:

- A. That the draft Gap Park Masterplan be placed on public exhibition commencing 21 November and submissions closing 19 December 2007.
- B. That following the submission period a report to be presented Council for consideration.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R2)**

Item No. R1 Recommendation to Council
Subject: **Unmade Road Portion - Victoria Street, Watsons Bay**
Author: Paul Fraser, Parks and Recreation Coordinator
File No: 1158.G
Reason for Report: Proposed closure of unmade road portion of Victoria Street, Watsons Bay

Note: Late correspondence was tabled by Anthony Nafte.

(Sinclair King/Petrie)

Recommendation:

- A. That Council apply to the Minister to close the unmade portion of Victoria Street, Watsons Bay, for future dedication as public open space.
- B. That for the purposes of proceeding with the road closure, Council authorise the General Manager to execute all necessary documentation including affixing of Council's seal to the documentation.

Item No: R2 Delegated to Committee
Subject: **Draft Woollahra State of the Environment Report 2006/2007**
Author: Rebecca Peacock - Environmental Protection Coordinator
File No: 883.G
Reason for Report: To present the draft Woollahra State of the Environment Report 2006/2007

Note: Late correspondence was tabled by Councillor Shoebridge.

Note: In accordance with Council's Codes & Policies this matter has been called to Full Council by Councillor Shoebridge for the reason that it is a matter of significance for the whole of the Council area.

(Petrie/Walker)

Recommendation:

- A. THAT the Draft Woollahra State of the Environment Report 2006/2007 be received and adopted.
- B. THAT the Draft Woollahra State of the Environment Report 2006/2007 be distributed to the following organisations and individuals: Council's libraries, schools within the Woollahra area, resident action groups within the Woollahra area, Chambers of Commerce within the area, adjoining councils and the Southern Sydney Regional Organisation of Councils.
- C. THAT Council formally thanks the organisations and individuals that contributed to the preparation of the Draft Woollahra State of the Environment Report 2006/2007.

There being no further business the meeting concluded at 7.15pm.

We certify that the pages numbered 3003 to 3018 inclusive are the Minutes of the Community & Environment Committee Meeting held on 12 November 2007 and confirmed by the Community & Environment Committee on 26 November 2007 as correct.

Chairperson

Secretary of Committee