

Corporate & Works Committee Minutes

Monday 15 October 2007

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 15 October 2007 at 6.00pm**

Present: His Worship the Mayor, Councillor Geoff Rundle, ex-officio
Councillors Andrew Petrie (Chair)
Anthony Boskovitz
Claudia Cullen

Staff: G Clarke (Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager Finance)
A Sheedy (Property Officer)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillors John Comino, Marcus Ehrlich,
John Walker

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 2 October 2007**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 2 October 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cullen/Petrie)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 2 October 2007 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Investments Update**
Author: Don Johnston, Manager Finance
Michelle Phair, Team Leader Financial Services
File No: 389.G
Reason for Report: To update the Committee on Council's CDO investments.

Note: A report from Ernst & Young reviewing Council's investments portfolio was circulated to all Councillors on Friday 12th October 2007. Malcolm Smith and John Hancock from Ernst & Young made a presentation to the Committee on the review.

(Rundle/Cullen)

Resolved:

- A. That the report be received and noted
- B. That the process of review of Councils investments is to continue.
- C. That the Ernst & Young summary be noted vis:
 - The Woollahra Municipal Council ('Council') investment portfolio satisfies the requirements of the Local Government Act and Ministerial Investment Orders.
 - The portfolio has a good spread of counterparties and is relatively conservative in terms of maturity and credit quality.
 - The 'underlying asset classes' supporting the investment portfolios based on ratings published by reputable rating agencies, appear sound and statistically on a hold to maturity basis, have a high probability of returning the principal invested.

- The S&P ratings processes are consistent across CDOs and other structured finance securities based on a probability of loss approach.
- The information provided about the CDO portfolios is thorough and timely, although given the complexity of the instrument and nature of the market, Council is ultimately reliant on the professional ratings agencies assessment of the securities it has invested in.
- We recommended Council formally review its investment portfolio philosophy, policy and strategy as a critical first stage in its decision making process.

D. That in relation to CDOs that Ernest & Young's specific comments be noted vis:

- The 'underlying asset classes' supporting the investment portfolios, based on ratings published by reputable rating agencies, appear sound and statistically on a hold to maturity basis, have a high probability of returning the principal invested.

Item No: D3 Delegated to Committee
Subject: **Monthly Financial Report - September 2007**
Author: Tracey Walker, Financial Accountant
Michelle Phair, Team Leader Financial Services
File No: 987G
Reason for Report: To present the monthly financial report for September 2007

(Cullen/Boskovitz)

Resolved:

A. THAT the monthly financial report for September 2007 be received and noted.

Item No: D4 Delegated to Committee
Subject: **Disclosure of Pecuniary Interest Returns by Councillors and Designated Persons**
Author: Les Windle - Manager Governance
File No: 169.G
Reason for Report: To table the returns disclosing pecuniary interests of Councillors and designated persons in accordance with legislative requirements.

(Cullen/Boskovitz)

Resolved:

1. That Council notes that the Disclosure of Interest Returns of Councillors and Designated Persons are tabled.
2. That Council notes that the Disclosure of Interest Returns have been submitted in accordance with the requirements of the Local Government Act, 1993.

Item No: D5 Delegated to Committee
Subject: **4 Wunulla Road, Point Piper - Proposed Road Closure and Sale**
Author: Anthony Sheedy, Property Officer
File No: 505.4
Reason for Report: To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

Note: Bruce Liu owner of 4 Wunulla Road, Point Piper, addressed the committee.

(Boskovitz/Cullen)

Resolved:

That the site be inspected prior to the Corporate and Works Committee meeting of 5 November 2007.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: **Financial Reports for the Year Ended 30 June 2007**
Author: Don Johnston, Manager Finance
File No: 331.G
Reason for Report: To present the Financial Reports for the year ended 30 June 2007 to the Committee for the purpose of recommending to Council the adoption of its statement in regard to the Financial Reports and to set the date of the meeting at which the Reports will be presented to the public.

(Cullen/Petrie)

Recommendation:

- 1 That the review of the 2006/2007 actual results against Budget forecasts be noted;
- 2 That Council, having noted the statement by the General Manager and Responsible Accounting Officer, adopt the following statement in relation to its Financial Reports for the year ended 30 June 2007:

That, in relation to the Financial Reports for the Year Ended 30 June 2007, Council is of the opinion that:

The Financial Reports have been drawn up in accordance with:

- i. the Local Government Act 1993 (as amended) and Regulations made thereunder;
- ii. the Local Government Code of Accounting Practice and Financial Reporting and the Asset Accounting Manual; and

iii. the Australian Accounting Standards and professional pronouncements

and to the best of our knowledge and belief these Reports:

- present fairly Council's financial position and operating result for the year; and
- accord with Council's accounting and other records;

and further, the signatories to the Reports, to the best of our knowledge and belief, know of nothing that would make the reports false or misleading in any way;

3 That Council formally refer the 2006/2007 Financial Reports for audit; and

4 In anticipation of receiving the Auditor's Reports, set the Corporate & Works Committee meeting to be held on 5 November 2007 as the meeting at which the Financial Reports will be presented to the public.

Item No: R2 Recommendation to Council

Subject: **Report on Notice of Motion to Limit the Casting Vote of Chairman of Committees**

Author: Les Windle - Manager Governance

File No: 900.G

Reason for Report: To report on a Notice of Motion

(Cullen/Rundle)

Recommendation:

THAT Council's Code of Meeting Practice be amended by inclusion of the new section 7.2 (Committee Chairperson to have casting vote in limited circumstances) and "Guidelines for the use of a casting vote by Committee Chairpersons" note.

Item No: R3 Recommendation to Council

Subject: **Water Craft Storage Fees**

Author: David Sheils - Manager Public Open Space

File No: 871.G

Reason for Report: To adopt publicly advertised fees for the storage of water craft on public land.

(Cullen/Rundle)

Recommendation:

That Council adopt the following fees for the storage of water craft on Council managed land:

	Permit type	
	Annual	Three years
Resident / ratepayer	\$80 / yr	\$200
Non-resident	\$150 / yr	\$400

There being no further business the meeting concluded at 7.00pm.

We certify that the pages numbered 2787 to 2794 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 15 October 2007 and confirmed by the Corporate & Works Committee on 5 November 2007 as correct.

Chairperson

Secretary of Committee