



# Application for Certificates

- Section 149 (2) and (5) – Environmental Planning and Assessment Act 1979
- Section 603 – Local Government Act 1993
- Section 121ZP – Environmental Planning and Assessment Act 1979
- Section 735A – Local Government Act 1993

Full search: Includes Section 121ZP and section 735A PLUS orders, notices and directions under the Food Act 1989, Protection of the Environment Operations Act 1997, Public Health Act 1991, Roads Act 1993 and Swimming Pools Act 1992 PLUS orders, notices and directions that Council may issue.

Effective from July 2009 to June 2010

## 1. Property details

### Note:

The current lot and strata/deposited plan number **MUST be provided** by the applicant on all certificate applications.

It is the applicant's responsibility to provide up-to-date lot and plan property details. Refer [www.lpi-online.lpi.nsw.gov.au](http://www.lpi-online.lpi.nsw.gov.au)

Processing of incomplete applications may be delayed.

Unit/Street No: ..... Street Name: .....

Suburb: ..... Post Code: .....

Lot Number: ..... Strata/Deposited Plan Number: .....

Lot Number: ..... Strata/Deposited Plan Number: .....

**Note:** If the property comprises **more than one lot** a separate certificate will be issued for each lot. **A separate application fee** is required for each certificate.

### Owner's Name

Mr  Mrs  Miss  Ms  Other .....

Surname (or Company) .....

Given Name.....

## 2. Certificate request

### Processing times:

**Non-expedite certificates:**  
**10 working days** from the time of receipt

**Expedite certificates:**  
**1 working day** from the time of receipt

**Incurs expedite fee \$80.50 per certificate**

### Other charges:

Additional LEPs can be purchased for \$15.70 each

1% charge applies to all credit card transactions

Request the following certificate/s: (tick only one fee box per certificate type)

Certificate Type	Fee per Standard Certificate	Rec. Code	Fee per Expedited Certificate	Rec. Code
<input type="checkbox"/> Section 149 (2) identifying only information set out in clause 3 of Schedule 4 of the EP&A Regulations	<input type="checkbox"/> \$40	T9	<input type="checkbox"/> \$120.50	T9
<input type="checkbox"/> Section 149 (2)	<input type="checkbox"/> \$40	T9	<input type="checkbox"/> \$120.50	T9
<input type="checkbox"/> Section 149 (5)	<input type="checkbox"/> \$60	T9	<input type="checkbox"/> \$140.50	T9
<input type="checkbox"/> Section 149 (2) and (5)	<input type="checkbox"/> \$100	T9	<input type="checkbox"/> \$180.50	T9
<input type="checkbox"/> Section 603	<input type="checkbox"/> \$60	T7	<input type="checkbox"/> \$140.50	T7
<input type="checkbox"/> Section 121 ZP Environmental Planning and Assessment Act Orders/notices	<input type="checkbox"/> \$70	T35	<input type="checkbox"/> \$150.50	T35
<input type="checkbox"/> Section 735A Local Govt Act orders/notices	<input type="checkbox"/> \$70	T35	<input type="checkbox"/> \$150.50	T35
<input type="checkbox"/> 121ZP and 735A Orders/notices	<input type="checkbox"/> \$120	T35	<input type="checkbox"/> \$200.50	T35
<input type="checkbox"/> Full Search of orders/notices (s735A Local Govt Act 1993, and s121ZP Environmental Planning and Assessment Act 1979, plus other Acts)	<input type="checkbox"/> \$ 120	T35	<input type="checkbox"/> \$200.50	T35

## 3. Applicant's details

Unclaimed certificates will be posted after 5 days

Name:..... Company:.....

Postal Address: .....

Suburb:..... Post Code: .....

DX:..... Email:.....

Contact Details: Phone:..... Fax:..... Mobile: .....

Contact Name: .....

(tick one box)

Collection Instructions:  Mail  DX  Email  Pick up (Will advise by phone when ready)

## Privacy notification

The personal details requested on this form are required under various Acts relative to the certificate applied for and will only be used in connection with the requirements of the respective legislation. Access to this information is restricted to Woollahra Municipal Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

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