

Corporate & Works Committee Minutes

Monday 3 December 2007

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 3 December 2007 at 6.00pm**

- Present: His Worship the Mayor, Councillor Geoff Rundle, ex-officio
Councillors Andrew Petrie (Chair)
Anthony Boskovitz
John Comino
Fiona Sinclair King (Joined during Item D3)
Julian Martin (Item D3 only)
- Staff: G Clarke (Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager Finance)
K Walshe (Director – Community Services)
A Sheedy (Property and Projects Officer)
M Phair (Team Leader Financial Services)
- Also in Attendance: Nil
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Leave of Absence

Leave of Absence previously granted by Council: Councillor Marcus Ehrlich

Apologies: Apologies were received and accepted from Councillors Claudia Cullen and John Walker and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Councillor Petrie indicated, in relation to Item R3, that he lived near 72 Bellevue Road, Bellevue Hill. However, he believed he did not have an interest in the Item.

Items Decided by this Committee using its Delegated Authority (Items D1 to D3)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 19 November 2007**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 19 November 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Comino/Boskovitz)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 19 November 2007 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Submission on the 2006/2007 Financial Reports**
Author: Don Johnston, Manager Finance
File No: 487G
Reason for Report: To advise the Committee of receipt of a submission on the 2005/2006 financial reports with a brief response from staff

(Comino/Boskovitz)

Resolved:

1. That the Vaucluse Progress Association be thanked for its submission and a response be sent in the terms of this report;
2. That no changes be made to the 2006/2007 financial reports as a result of the submission; and
3. That a copy of the submission be sent to Council's auditor as required.

Item No: D3 Delegated to Committee
Subject: **Gurner Lane Footpath Widening**
Author: Lorna Oliver, Traffic & Transport Planner
File No: 211.
Reason for Report: Funding required for works to proceed

Note: Dr M Gorgensen of 265 Glenmore Road, Paddington, Ms J King of 20 Gurner Street, Paddington, Mr A Marias of 2 Gurner Street, Paddington, Mr L Davies of 20 Gurner Street, Paddington, Ms L Kinahan President of the School and P&C and LCDR S Waring member of the school P&C, addressed the Committee

(Rundle/Comino)

Resolved:

1. That the matter be deferred for further consideration at the next meeting of the Corporate and Works Committee.
2. That the site be inspected by the Committee at 5.00pm prior to the Corporate and Works Committee meeting.
3. That the Director to Technical Services canvass the change of direction of the one-way flow in Gurner Lane at the Traffic Committee meeting on Tuesday 4 December 2007.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R4)**

Item No: R1 Recommendation to Council
Subject: **Budget Strategy**
Author: Don Johnston, Manager Finance
File No: 331G 2008/2009
Reason for Report: To provide the Committee with an overview of the continuing issues facing Council in preparing the 2008/2009 Budget and to propose a strategy for its preparation.

(Rundle/Comino)

Recommended:

That the 2008/09 Draft Budget be prepared on the following basis:

1. The key objectives of the budget strategy be to continue to:
 - attempt to, as far as possible, absorb the external impacts on Council's budget;
 - grow the amount of capital funding available from the operating budget;
 - maintain and enhance service delivery from the operating budget; and
 - fund the identified capital works program, including the infrastructure renewal strategy;

2. While endeavouring to achieve the key objectives, the 2008/2009 draft operating budget incorporate:
 - taking up the full amount of the general rate variation;
 - increasing fees and charges by at least the CPI;
 - providing for a 3.5% increase in salaries and wages (effective from the beginning of November) discounted by a 5% vacancy factor;
 - fully funding the increase in employee leave entitlements;
 - budgeting for the full withdrawal of the superannuation ‘holiday’;
 - repayment of the \$6.525m streetscapes program loan funded from the loan repayments reserve and \$40,000 from s94A levies.
3. The capital budget should be prepared to include:
 - an increase in Council’s commitment to infrastructure renewal of at least the amount of the rate increase;
 - a \$960,000 program of works funded by section 94A levies;
4. That the internal working documents be updated for the 2008/2009 draft budget and reviewed by Council in conjunction with the cuts identified by Directors
5. That a further report be prepared on funding Council’s leave liability to an optimum level of 40% canvassing an allocation from working funds as part of achieving the strategy.

Item No: R2 Recommendation to Council

Subject: **Tender for the Supply of Pavers**

Author: Joe Cavagnino – Purchasing Coordinator

File No: Tender 07/14

Reason for Report: The supply term contract for the acquisition of the “Double Bay Pavers”

(Boskovitz/Comino)

Recommended:

1. That Council enter into a Schedule of Rates contract for 36 months with Sam the Paving Man for the supply of pavers for the Double Bay public domain improvement works program.
2. That successful and unsuccessful tenderers be advised accordingly.

Item No: R3 Recommendation to Council
Subject: **Proposed creation of a new easement for stormwater drainage, 9A Cooper Park Rd, Bellevue Hill.**
Author: Anthony Sheedy, Property Officer
File No: 620.G
Reason for Report: To seek Council's endorsement for creation of a stormwater easement in favour of the owner of 72 Bellevue Rd, Bellevue Hill.

Note: Councillor Petrie indicated, in relation to Item R3, that he lived near 72 Bellevue Road, Bellevue Hill. However, he believed he did not have an interest in the Item.

(Comino/Sinclair King)

Recommended:

That Council agree to the granting of a new easement for stormwater drainage by transfer to the owner of 72 Bellevue Rd, Bellevue Hill as favouree in respect of a 1.575 metre wide portion of 9A Cooper Park Rd; subject to (B).

- (i) The owner of No 72 paying \$10,000 plus GST in compensation to Council.
- (ii) The owner of No 72 to financially compensate Council for all its costs based on a notional 375 mm stormwater pipe installation, including valuation, legal fees, surveyor fees, and any other unspecified costs related to the proposal.

That the Common Seal of Council be affixed to the 88B Conveyancing Act 1919 instrument for creation of the easement; subject to certification from Council's solicitors that the document protects the Council's interests.

Item No: R4 Recommendation to Council
Subject: **Minutes of the Floodplain Risk Management Committee (Fprmc) meeting held on Thursday 8 November and Recommendations**
Author: Myl Senthilvasan - Asset Management Engineer (Drainage)
File No: 626.G Committee
Reason for Report: To report on the outcomes of the Floodplain Risk Management Committee meeting, held Thursday, 8 November 2007, and recommend further actions.

(Sinclair King/Comino)

Recommendation:

- A. That the minutes of the FPRMC meeting, 8 November 2007, be noted.
- B. That Council adopt the Double Bay Catchment Flood Study prepared by Bewsher Consulting Pty Ltd.

- C. That Council proceed to prepare a Floodplain Risk Management Study and Floodplain Risk Management Plan for the Double Bay Catchment subject to availability of further funding for these studies.
 - D. That Council commence with the Rushcutters Bay Catchment Floodplain Risk Management Study and Plan with the available funds.
 - E. That Webb McKeown & Associates Pty Ltd be commissioned to complete the Rushcutters Bay Catchment Floodplain Risk Management Study and Plan.
 - F. That Council continue to pursue grant funding from the NSW State and/ or the Commonwealth Governments for this project.
 - G. That Council renew membership of the Floodplain Risk Management Committee by calling expression of interest from community representatives and individuals.
 - H. That Council request the current members of the committee to continue to be in the Floodplain Risk management Committee.
 - I. That Council thank the current members of the Committee for their assistance and participation.
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There being no further business the meeting concluded at 7.38pm.

We certify that the pages numbered 3219 to 3226 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 3 December 2007 and confirmed by the Corporate & Works Committee on 10 December 2007 as correct.

Chairperson

Secretary of Committee